



**NORTH EAST (OUTER) AREA COMMITTEE**

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**Meeting to be held in the Civic Hall, Leeds on  
Monday, 10th September, 2012 at 6.30 pm**

**N.B. Please note revised commencement time**

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**MEMBERSHIP**

**Councillors**

G Wilkinson (Chair)	-	Wetherby;
A Lamb	-	Wetherby;
J Procter	-	Wetherby;
N Buckley	-	Alwoodley;
P Harrand	-	Alwoodley;
D Cohen	-	Alwoodley;
A Castle	-	Harewood;
R Procter	-	Harewood;
M Robinson	-	Harewood;

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**East North East Area Leader:  
Rory Barke  
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# A G E N D A

Item No	Ward	Item Not Open	Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p><b>No exempt items or information have been identified on the agenda</b></p>

Item No	Ward	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
5			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2000 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To confirm as a correct record the minutes of the meeting held on 3<sup>rd</sup> July 2012.</p>	1 - 12

Item No	Ward	Item Not Open		Page No
8			<p><b>APPOINTMENT OF AREA COMMITTEE REPRESENTATION UPON LEEDS INITIATIVE AREA BASED PARTNERSHIP GROUPS/CORPORATE CARERS' GROUP (10 MINS)</b></p> <p>To consider a joint report of the Assistant Chief Executive (Customer Access and Performance) and the Chief Officer (Democratic and Central Services) on the Appointment of Area Committee Representation upon Leeds Initiative Area Based Partnership Groups/Corporate Carers' Group.</p>	13 - 24
9			<p><b>CHILDREN'S SERVICES UPDATE REPORT TO AREA COMMITTEES - OUTER NORTH EAST (15 MINS)</b></p> <p>To consider a report of the Director of Children's Services on an update of the current issues facing the Directorate and children's partnership as well as the progress that is being made against local and national agendas.</p>	25 - 74
10			<p><b>COMMUNITY RIGHT TO BID (10 MINS)</b></p> <p>To consider a report of the Acting Chief Asset Management Officer on progress in relation to the Community Right to Bid which is part of the Localism Act 2011.</p>	75 - 84
11			<p><b>OPEN HOUSE (79/81 LINGFIELD DRIVE) (10 MINS)</b></p> <p>To consider a report of the East North East Area Leader providing the Area Committee with an update on the current position regarding Open House Community Centre, 79/81 Lingfield Drive.</p>	85 - 94
12			<p><b>WELL-BEING FUND BUDGETS (10 MINS)</b></p> <p>To consider a report of the East North East Area Leader providing Members with an update on the current position of the wellbeing capital and revenue budget for the Outer North East area.</p>	95 - 102

Item No	Ward	Item Not Open		Page No
13			<p><b>WETHERBY AND HAREWOOD TOWN AND PARISH COUNCIL FORUM (5 MINS)</b></p> <p>To consider a report of the East North East Area Leader providing the Area Committee with the minutes from the meeting of the Wetherby and Harewood Town and Parish Council Forum a held on 12<sup>th</sup> July 2012.</p>	103 - 112
14			<p><b>AREA CHAIRS FORUM MINUTES (5 MINS)</b></p> <p>To consider a report of the Assistant Chief Executive (Planning, Policy and Improvement) on the Area Chairs Forum minutes held on 12<sup>th</sup> March 2012.</p>	113 - 122
15			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>Monday 22<sup>nd</sup> October 2012 at 5.30pm in the Civic Hall, Leeds.</p>	

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# Agenda Item 7

## NORTH EAST (OUTER) AREA COMMITTEE

TUESDAY, 3RD JULY, 2012

**PRESENT:** Councillor G Wilkinson in the Chair

Councillors N Buckley, D Cohen,  
P Harrand, A Lamb, J Procter and  
M Robinson

### 1 **Chair's Opening Remarks**

The Chair welcomed all in attendance to the July meeting of North East (Outer) Area Committee.

### 2 **Late Items**

There were no formal late items of business to consider, however the Chair agreed to accept the following as supplementary information:-

- North East (Outer) Area Committee – Minutes of the meetings held on 19<sup>th</sup> March 2012 and 10<sup>th</sup> May 2012 (Agenda Item 7) (Minute 6 refers)
- Open House (79/81 Lingfield Drive) – Report of the East North East Area Leader (Agenda Item 13) (Minute 12 refers)
- Wellbeing Fund – Late request for funding from Moor Allerton Care Centre (Methodist Homes Association) (Agenda Item 13) (Minute 13 refers)

The documents were not available at the time of the agenda despatch, but subsequently made available to the public on the Council's website.

### 3 **Apologies for Absence**

Apologies for absence were received on behalf of Councillors A Castle and R Procter.

The Chair informed the meeting that apologies had also been received from Rory Barke, East North East Area Leader; Inspector N Hunter, West Yorkshire Police and Beverley Yearwood, Area Community Safety Co-ordinator, Environment and Neighbourhoods.

The Committee noted that Sharon Hughes, East North East Area Improvement Manager was deputising for the East North East Area Leader.

### 4 **Declaration of Disclosable Pecuniary and Other Interests**

There were no disclosable pecuniary interests made at the meeting.

However, a other significant interest was declared later in the meeting under the Well-being Fund Budget (Minute 13 refers).

## 5 **Open Forum**

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

On this occasion, there were no matters raised under this item by members of the public.

## 6 **Minutes of the Previous Meetings**

**RESOLVED** - That the minutes of the meetings held on 19<sup>th</sup> March 2012 and 10<sup>th</sup> May 2012 be confirmed as a correct record.

## 7 **Matters Arising from the Minutes**

### a) Matters Arising from the Minutes – Joint Strategic Needs Assessment and Area Profiles (Minute 89 c) refers)

The Chair enquired if any progress had been made in relation to this issue.

Sharon Hughes, Area Improvement Manager responded and confirmed that the East North East Area Leader did meet with Mr N Richardson, Director of Children's Services on this issue. Proposals around joint working were discussed and Ms Hughes agreed to circulate details to the Area Committee in due course.

### b) Children's Services Performance Report (Minute 90 refers)

Councillor A Lamb referred to the above issue and enquired if any progress had been made on this issue.

Sharon Hughes, Area Improvement Manager responded and agreed to follow up this issue with the East North East Area Leader with a report back on progress at the next meeting.

### c) Proposals to develop Integrated Health and Social Care teams (Minute 92 refers)

Councillor N Buckley referred to the above issue and enquired if this related to proposals for a surgery on King Lane.

On behalf of the Area Committee, Councillor P Harrand responded and confirmed that this was issue part of a wider picture with ongoing proposals currently being discussed..

### d) Environmental Services – Consultation on the 2012/13 Service Level Agreement (Minute 94 refers)

Councillor N Buckley referred to the above issue and enquired if contractors had attended any Parish Council meetings to explain the new arrangements relating to the grass cutting contract.

John Woolmer, East North East Locality Manager, Environment and Neighbourhoods Directorate responded and confirmed that their attendance was only at the request of each Parish Council. The



Contractor had given a willingness to attend these meetings and had attended the Wetherby and Harewood Town and Parish Council Forum.

- e) Well-being Fund Capital and Revenue Budgets (Minute 96 refers)  
The Chair informed the meeting that the East North East Homes Area Panel had agreed to further funding in relation to WISE and Tempo fm.

## 8 **Local Authority Appointments to Outside Bodies**

The Chief Officer (Democratic and Central Services) submitted a report outlining the Area Committee's role in relation to Elected Member Appointments to Outside Bodies and requested the meeting to determine the appointments to those organisations which fall into the Committee to make an appointment in accordance with the submitted schedule.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Appointments to Outside Bodies Procedure Rules (Appendix 1 refers)
- Area Committee Appointments to Outside Bodies Schedule (North East Inner) (Appendix 2 refers)
- Decision Notice of the Charity Commission in relation to the Lady Elizabeth Hastings' Charities (Appendix 3 refers)

### **RESOLVED –**

- a) That the contents of the report and appendices be noted.  
b) That approval be given to the following annual appointments for 2012/13:-

<u>Outside Body</u>	<u>Appointee</u>
Aberford Almshouse Trust	Councillor M Robinson (Four year appointment until 2016)
East North East ALMO Area Panel	Councillor N Buckley Councillor G Wilkinson

- c) That this Committee notes the recent decision of the Charity Commission to agree a new Charity Scheme for the Lady Elizabeth Hastings' Charities and the impact this has had on Council's ability to appoint a local elected Councillor to the charity.  
d) That a letter be sent, on behalf of the Chair, to the Directors of the Lady Elizabeth Hastings' Charities expressing this Committee's concern that there was no local elected Councillor on the new company.

## 9 **North East Divisional Community Safety Partnership Annual Report**

The North East Divisional Community Safety Partnership submitted a report updating the meeting on the overall performance of the North East Divisional

Community Safety Partnership and Neighbourhood Policing Teams for 2011/12.

The report also provided an overview of the work undertaken by the partnership within the locality to reduce crime and disorder.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- North East Police Divisional Targets (Appendix 1 refers)
- Structure chart for the North East Divisional Community Safety Partnership (Appendix 2 refers)
- Summary of POCA projects funded in the Outer North East area (Appendix 3 refers)

John Woolmer, East North East Locality Manager, Environment and Neighbourhoods Directorate presented the report and responded to Members' queries and comments.

Inspector P Dwyer, West Yorkshire Police was also in attendance and provided the meeting with background details.

Detailed discussion ensued on the contents of the report and appendices.

In summary, specific reference was made to the following issues:-

- Clarification of the operations and procedures undertaken with regards to the reduction of drugs supply in the prison service and whether or not they were successful  
*(Inspector Dwyer responded and commented on the internal and external procedures that were undertaken within the police force. Members noted that the Prison Service was the lead agency on reducing drugs in prison. He informed the meeting that the police took the issue seriously and offered support in line with their agreement between the West Yorkshire Police Service and the Prison Service)*
- To welcome the fact that the Boston Spa youth club had been launched as a partnership activity
- Clarification of the hate crime figures in Wetherby and whether or not they were racist incidents
- To welcome the reduction in Anti Social Behaviour and to congratulate the police on their work undertaken in Wetherby
- Clarification of the reasons behind a drop in the burglary dwelling/burglary other figures within the three wards and how the crimes were classified
- Clarification of the procedures in place for increasing the awareness of burglary initiatives
- Clarification of the POCA funding allocation and the need to encourage more applications from within the three wards

*(The East North East Locality Manager responded and agreed to obtain a full analysis from the Area Community Safety Officer for disseminating to Area Committee Members for their information/retention)*

**RESOLVED-**

- a) That the contents of the report and appendices be noted and welcomed.
- b) That this Committee continues to support the Divisional Community Safety Partnership in relation to prioritising and tackling Burglary Dwelling during 2011/12 through partnership work at neighbourhood level in accordance with the report now submitted.

**10 East North East Welfare Reform Project Team**

The East North East Area Leader submitted a report providing the meeting with an update of the work undertaken in the east north east to support the work of the citywide welfare reform strategy.

The report also highlighted the actions developed focussing on the east north east ensuring that customers, service providers and stakeholders were prepared for and are able to respond to, the issues and requirements arising from the welfare reform strategy.

Appended to the report was a copy of the timetable for welfare reform and cuts in benefits for the information/comment of the meeting.

Sharon Hughes, East North East Area Improvement Manager presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- Clarification if vulnerable people would be affected by removing the option of having benefits paid direct to landlords  
*(The Area Improvement Manager responded and confirmed that this group of people would not be affected under the welfare reform strategy)*
- The concerns expressed that many people would go into arrears
- The concerns expressed that the report failed to address such positive issues such as working initiatives, skills or part-time employment and with a requirement for the Area Committee to receive more information on the number of people affected, where they were and on the skills strategy to support them as opposed to being on benefit  
*(The Area Improvement Manager responded and agreed to include this detail within the next update report and to illustrate what other work was going on with Jobs and Skills)*
- Clarification of the date when the strategy would be making an impact and the need for the Area Committee to see a previous Executive Board report on this issue which covered the proposals in greater detail

*(The Area Improvement Manager responded and confirmed that it would be September 2012 when the strategy would be making an impact)*

- The concerns expressed that 5,000 people would be affected by the proposals
- Clarification of the under occupancy procedures in place
- Clarification of how successful the voluntary, community and faith sector event was on 27<sup>th</sup> June 2012

*(The Area Improvement Manager responded and outlined the theme of the event. She agreed to forward a spread sheet to Area Committee Members showing the groups who attended)*

- The need to acknowledge that Aire Valley Homes covered other parts of the Harewood ward and that this element should have been incorporated within the context of the report

*(The Area Improvement Manager responded and agreed to address the work being undertaken by Aire Valley Homes in future reports)*

- Clarification of the figures in paragraph 3.3 of the report in relation to the DWP letters issued to households effected by the new benefits cap and the need for the area Committee to see a breakdown of the figures for each ward

*(The Area Improvement Manager responded and agreed to forward this information to Area Committee Members in due course)*

#### **RESOLVED –**

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes the progress made since the last update in March 2012.

#### **11 Delegation of Environmental Services - 2012/13 Service Level Agreement**

The East North East Locality Manager, Environment and Neighbourhoods Directorate submitted a report in relation to the Environmental Service Level Agreement for 2012/13.

Appended to the report was a copy of the following document for the information/comment of the meeting:-

‘Outer North East Area Committee – Services Level Agreement 2012/13 – Delegation of Environmental Services’

John Woolmer, East North East Locality Manager, Environment and Neighbourhoods Directorate presented the report and responded to Members’ queries and comments.

For the benefit of the meeting, the new issues in relation to the Service Level Agreement were highlighted.

In summary, specific reference was made to the following issues:-

- Clarification if there was an underspend or overspend in relation to the ENE Locality Team – Budget for 2011/12 (Appendix B refers)  
*(The East North East Locality Manager responded and informed the meeting that he did not have the final position yet for 2011/12, but he was confident that the budget was on target with possibly a very limited overspend. He agreed to supply Area Committee Members with a copy of the specific details in due course)*
- Clarification of the past pension costs as referred to in Appendix B of the report  
*(The East North East Locality Manager responded and informed the meeting that this could relate to a corporate figure supplied by the Finance Section and there were no plans to delegate this budget/cost. He agreed to obtain more information on this issue)*
- Clarification of the fleet and transport costs and whether or not the hire and repair costs in relation to a path sweeper were correct  
*(The East North East Locality Manager responded and confirmed that the costs were correct. He agreed to provide a breakdown of the £170,000 fleet hire costs to Area Committee Members in relation to value for money and confirmed that the current interim contract was due to end in 2012 and that looking at value for money and other options would be part of the procurement process for a future longer term contract)*
- The need for drivers to be fully trained when driving sweepers to avoid any un-necessary repair costs  
*(The East North East Locality Manager responded and acknowledged this suggestion)*
- Clarification of the range of activities that were enforced by Enforcement Staff  
*(The East North East Locality Manager responded and outlined the range of activities that were highlighted on page 80 of the document)*
- A suggestion to incorporate Planning enforcement within the Environmental Services team  
*(The East North East Locality Manager responded and welcomed any moves to look at services becoming more locality based/accountable and learning from the experience and successes of the Environmental Services enforcement delegation. It was agreed to discuss this further at the Ward Member meetings)*
- Clarification if a cost benefit analysis had been undertaken for the procurement of road sweepers  
*(The East North East Locality Manager responded and agreed to look into this issue)*
- Clarification of the procedure for the removal of overgrown vegetation on path ways
- Clarification if litter picking was undertaken by the contractor before or after grass cutting  
*(The East North East Locality Manager responded and confirmed that, as part of the terms of the contract, the contractor should ideally litter pick first, but that was ultimately a decision for the contractor based on operational circumstances, but whatever order it was done it the area*

*was required to be left cleaned and cut to the agreed standard and at the agreed fixed price)*

- Clarification of the process of appointing 'Champions' for the various partnerships  
*(Mr S Robinson, Governance Services responded and confirmed that a report on this issue would be presented to the September meeting)*
- Clarification of grass cutting widths; gully cleansing operations and weed spraying in the Harewood ward and other areas  
*(The East North East Locality Manager responded. He urged Members to inform him of any blocked or collapsed gullies within their wards which would be given priority status for cleaning and referred to highways if the problem was structural. In relation to weed spraying, he agreed to forward the quarterly rotation schedule to Area Committee Members for their information/retention)*

**RESOLVED-**

- a) That the contents of the report and appendices be noted and welcomed.
- b) That approval be given to the Service Level Agreement for the delivery of delegated environmental services during the 2012/13 municipal year in accordance with the report now submitted.
- c) That approval be given to the following membership of the Member Environmental Sub-Group for 2012/13 to manage the detailed oversight of the delegated services with officer support:-
  - Councillor N Buckley
  - Councillor M Robinson
  - Councillor G Wilkinson

**12 Open House (79/81 Lingfield Drive)**

The East North East Area Leader submitted a report on the current position regarding the Open House Community Centre, 78/81 Lingfield Drive.

Carole Clark, East North East Area Officer presented the report and responded to Members' comments and queries.

The Chair also allowed Mr I Greenburg, Lingfield Tenants and Residents Association who was in attendance to make representations on this issue.

Discussion ensued on the contents of the report and appendices.

Arising from discussions, the Alwoodley Ward Members informed the meeting that they were currently awaiting more details in relation to the peppercorn rent.

**RESOLVED –**

- a) That the contents of the report be noted.
- b) That the Alwoodley Ward Members be requested to meet with the East North East Area Leader and the Director of Environment and Neighbourhoods to discuss the peppercorn rent with a view to bringing this issue to a satisfactory conclusion.

### 13 Well-being Fund Budget

The East North East Area Leader submitted a report providing Members with an update on the current position of the capital and revenue well being budget for the Area Committee and highlighting the applications made for consideration by the Area Committee.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Outer North East Area Committee Well-Being Budget 2012-13 (Appendix 1 refers)
- Outer North East Wellbeing Fund Monitoring Reports (Appendix 2 refers)
- Capital allocated at North East (Outer) Area Committee (Appendix 3 refers)

The late request for funding from the Moor Allerton Care Centre (Methodist Homes Association) was also circulated at the meeting for consideration.

Carole Clark, East North East Area Officer presented the report and responded to Members' comments and queries.

Detailed discussion ensued on the contents of the report and appendices.

#### **RESOLVED –**

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes the spend to date and current balances for the 2012/13 financial year in accordance with the report now submitted.
- c) That the following projects be dealt with as follows:-

<b>Organisation</b>	<b>Project</b>	<b>Amount</b>
West Yorkshire Police	Off Road Motorcycles	Agreed £170 (Alwoodley ward only)
Safer Leeds	Trembler Alarms	Agreed £487.50
Leeds City Council	Treetops Community Centre	Agreed £1,500
Lingfield Tenants and Residents Association	Open House	Deferred
Aberford and District Parish Council	Jubilee Field	Agreed £7,000

Draft minutes to be approved at the meeting  
to be held on Monday, 10th September, 2012

Moor Alerton Care Centre (Methodist Homes Association)	Line Dancing and Music Therapy	Agreed £500 and to seek further funding from the East North East Homes Area Panel and the POCA fund
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- d) That the East North East Area Leader be requested to clarify with West Yorkshire Police the current position with regards to the continuing use of their land rovers with a report back on progress at the next meeting.
- e) That in relation to the Open House project, the East North East Area Leader be requested to set aside the monies required for future discussion.
- f) That in relation to the remaining capital allocation of £284 from the Wetherby ward, this issue be discussed further at the next Ward Members meeting with a report back on the outcome at the next Area Committee meeting.

(Councillor P Harrand declared a other significant interest in his capacity as a Member on the Management Committee who were responsible for the running of Treetops Community Centre. He took no part in the discussion or voting thereon)

#### **14 Area Committee Business Plan Priorities and Performance Monitoring**

The East North East Area Leader submitted a report seeking the Area Committee's approval for the 2012/13 priorities.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Performance Plan (Quarter 1) (Appendix 1 refers)
- Localism Project Plan: Update July 2012 (Appendix 2 refers)

Carole Clark, East North East Area Officer presented the report and responded to Members' comments and queries.

Discussion ensued on the contents of the report and appendices.

Members sought clarification on where the detail contained within the report would be reported to next and identification of the responsible officer for this process.

Sharon Hughes, Area Improvement Manager responded and informed the meeting that, to her knowledge, the detail would be included within a report to be presented to a future Executive Board meeting via the Assistant Chief Executive (Customer Access and Performance).

#### **RESOLVED –**

- a) That the contents of the report and appendices be noted.
- b) That approval be given to the revised Area Committee priorities in accordance with the report now submitted.

Draft minutes to be approved at the meeting  
to be held on Monday, 10th September, 2012



- c) That approval be given to the three key priorities and to note the framework for reporting these as outlined in the report.
- d) That the update from the Localism Officer be noted and welcomed.
- e) That the East North East Area Leader be requested to make further enquiries in relation to the reporting mechanism of the detail contained within the report and to e mail Area Committee Members on the outcome.

**15 Wetherby and Harewood Town and Parish Council Forum**

The East North East Area Leader submitted a report providing the Area Committee with the minutes from the meeting of the Wetherby and Harewood Town and Parish Council Forum a held on 19<sup>th</sup> January 2012 and 19<sup>th</sup> April 2012.

Appended to the report was a copy of the notes of the Harewood and Wetherby Town and Parish Council Forum held on 19<sup>th</sup> January 2012 and 19<sup>th</sup> April 2012 for the information/comment of the meeting.

**RESOLVED -**

- a) That the contents of the report of the report and appendices be noted.
- b) That the issues raised be noted and through this Area Committee, the Parish Council Forum be supported in resolving those issues.
- c) That the East North East Area Leader be requested to invite one of the new Sports Development Officers to attend the Ward Member meetings following a recent restructuring exercise.

**16 Area Chairs Forum Minutes**

The Assistant Chief Executive (Planning, Policy and Improvement) submitted a report on the Area Chairs Forum minutes held on 13<sup>th</sup> January 2012.

Appended to the report was a copy of the minutes of the meeting held on 13<sup>th</sup> January 2012 for the information/comment of the meeting.

**RESOLVED –**

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes the contents of Area Chairs Forum minutes held on 13<sup>th</sup> January 2012.

**17 Date and Time of Next Meeting**

Monday 10<sup>th</sup> September 2012 at 6.30pm in the Civic Hall, Leeds.

(The meeting concluded at 8.15pm)

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Report author:  
 Martin Dean / Gerard Watson  
 Tel: 247 8931 / 395 2194

**Joint Report of the Assistant Chief Executive (Customer Access and Performance) and the Chief Officer (Democratic and Central Services)**

**Report to North East (Outer) Area Committee**

**Date: 10<sup>th</sup> September 2012**

**Subject: Appointment of Area Committee Representation upon Leeds Initiative Area Based Partnership Groups/Corporate Carers' Group**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): <i>Alwoodley, Harewood, Wetherby</i>		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

**Summary of main issues**

1. In recent years, Area Committees have appointed representatives to Leeds Initiative Area Based Partnership Groups. Each group is centred around a theme, such as 'community safety' or 'health and wellbeing'. Given the significant reconfiguration which has been made to the structure of Leeds Initiative, the overarching matter of Elected Member representation in respect of Leeds Initiative was considered by Member Management Committee in June 2012. At this meeting, Member Management Committee resolved that Area Committees continue to appoint representatives to the newly aligned theme based Leeds Initiative Partnership Groups. Therefore, this report invites the Area Committee to appoint to those Partnership Groups listed within section 3.
  
2. Between June and September 2011, at the request of the Executive Member for Children's Services, Area Committees appointed representatives to the Council's Corporate Carers' Group. Therefore, this report also gives the Area Committee the opportunity to review its previous appointment to the Corporate Carers' Group for the remainder of this municipal year.

**Recommendations**

3. The Area Committee is invited to appoint one representative to each of the Leeds Initiative Area Based Partnership Groups, as listed within section 3 of this report, and also appoint one representative to the Council's Corporate Carers' Group.

## **1 Purpose of this report**

- 1.1 This report provides background to local Member representation upon Leeds Initiative Area Based Partnership Groups and also the Council's Corporate Carers' Group, and invites the Committee to determine the Elected Member appointments to those groups, as listed within section 3.

## **2 Background information**

### 2.1 Area Based Partnerships – General Information

- 2.2 In December 2010 Executive Board approved new arrangements setting up a Main Leeds Initiative Board and 5 strategic partnership boards to take forward the agreed priorities in the city priority plan. It is for these partnerships to decide if there is benefit in creating more local based bodies to take forward those priorities locally.
- 2.3 At present there are two partnerships which are organised in this way . The Health and Wellbeing board has created Local Health and Wellbeing partnerships, and the Safer Leeds Executive (part of the Safer and stronger communities partnership) which has created Divisional community Safety partnerships.
- 2.4 In each case the appointment of one Councillor is requested from the Area Committee to sit on each partnership as a representative who will highlight relevant local concerns on behalf of the Area Committee, and also act as champions for Health and Wellbeing matters and Community Safety matters respectively.
- 2.5 In November 2008, Member Management Committee resolved that the appointment of Elected Member representation to Area Based Partnership Groups fell within the 'Community and Local Engagement' category of the Council's Outside Bodies Procedure Rules, and therefore the appointment process should be undertaken by Area Committees. Area Committees have since annually appointed representatives to each Leeds Initiative Area Based Partnership Group.
- 2.6 Given the significant reconfiguration which has been made to the structure of Leeds Initiative, the overarching matter of Elected Member representation on Leeds Initiative bodies was recently considered by Member Management Committee. The Committee resolved that the appointment of representation to the newly aligned Leeds Initiative Area Based Partnership Groups continue to be delegated to Area Committees. Therefore, the Area Committee is invited to appoint one representative to each of the Leeds Initiative Area Based Partnership Groups listed within section 3 of this report, in line with the Council's Appointments to Outside Bodies Procedure Rules (included at appendix 1).
- 2.7 As Member Management Committee has designated that such appointments fall within the 'Community and Local Engagement' category of the Council's Outside Bodies Procedure Rules, the Committee should have regard to the following when considering such appointments:-

- When making Elected Member appointments, the Area Committee will first consider whether it is appropriate for an appointment to be of a specific office holder, such as a specific Ward Member. Such appointments will then be offered on this basis;
- Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Area Committee as a whole.
- All appointments are subject to annual change, unless otherwise stated within the constitution of the body. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Meeting of Council. A vacancy arising during the municipal year will normally be referred to the Area Committee for an appointment to be made, having regard to the principles described above.

## 2.8 Area Health and Wellbeing Partnerships / Divisional Community Safety Partnerships

2.9 These themed partnerships provide a forum to support local action against the priorities in the City Priority Plan and the Vision for Leeds.

2.10 The Area Committee is invited to appoint one representative to the relevant Health and Wellbeing Partnership

2.11 The Area Committee is invited to appoint one representative to the relevant Divisional Community Safety Partnership.

## 2.12 Corporate Carers' Group

2.13 Under the Children's Act 1989, all local Councillors are corporate parents (usually referred to in Leeds as corporate carers), this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (looked after children). In July 2006 the Council's Executive Board agreed a clearer framework for the corporate carer role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Carer' group. This core group includes representation from each of the 10 Area Committees in the city and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children. The group meet approximately once a month (though the regularity of these meetings is under review and may become bi-monthly) and consider information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Area Committee and champion the importance of effectively supporting those children.

2.14 The Area Committee is invited to appoint one representative to the Corporate Carers' Group for the remainder of the municipal year.

## **3 Main issues**

3.1 Having regard to the information detailed at Section 2 above, the Area Committee is invited to make the following appointments for the remainder of the municipal year:-

- One Area Committee representative to the Council's Corporate Carers' Group;
- One Area Committee representative to the Area Health and Wellbeing Partnership;
- One Area Committee representative to the Divisional Community Safety Partnership.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 This report facilitates the necessary consultation and engagement with Area Committee Members in respect of appointments to Leeds Initiative Area Based Partnership Groups and the Corporate Carers' Group.

### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.2 There are neither equality and diversity, nor cohesion and integration implications arising from this report.

### **4.3 Council policies and City Priorities**

4.3.3 Council representation on, and engagement with those Leeds Initiative Area Based Partnership Groups and Corporate Carers' Group is in line with the Council's Policies and City Priorities.

### **4.4 Resources and value for money**

4.4.1 There are neither resource or value for money implications arising from this report.

### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 In line with the Council's Executive and Decision Making Procedure Rules, all decisions taken by Area Committees are not eligible for Call In.

### **4.6 Risk Management**

4.6.1 In not appointing to those Leeds Initiative Area Based Partnership Groups and the Corporate Carers' Group listed within section 3, there is a risk that the area's designated representation on such partnerships would not be fulfilled.

## **5 Conclusions**

5.1 Having regard to the Appointments to Outside Bodies Procedure Rules, the Area Committee is invited to determine the appointments to those Leeds Initiative Area Based Partnership Groups detailed at Section 3 of the report. The Area Committee is also invited to consider appointing one representative to the Council's Corporate Carers' Group for the remainder of the municipal year.

## **6 Recommendations**

- 6.1 The Area Committee is invited to appoint one representative to each of the Leeds Initiative Area Based Partnership Group, as listed within section 3 of this report, and also appoint one representative to the Council's Corporate Carers' Group.

## **7 Background documents<sup>1</sup>**

- 7.1 Appointments to Outside Bodies Procedure Rules
- 7.2 Report to Member Management Committee, 18<sup>th</sup> November 2008, entitled, 'Area Based Partnerships'
- 7.3 Report to Member Management Committee, 19<sup>th</sup> June 2012, entitled, 'Appointment of Members to Leeds Initiative Partnership Boards'
- 7.4 Report to Area Committees, June/July 2012, entitled, 'Local Authority Appointments to Outside Bodies'

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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# **APPOINTMENTS TO OUTSIDE BODIES PROCEDURE RULES**

Body/Person with authority to  
change the document

Full Council

## APPOINTMENTS TO OUTSIDE BODIES PROCEDURE RULES

### 1.0 Scope

- 1.1 These Procedure Rules relate to those external organisations and partnerships (referred to as *Outside Bodies*) which have requested the Council to appoint an Elected Member (or suitable nominee<sup>1</sup>) to them
- 1.2 For the avoidance of doubt, these Procedure Rules do not apply to appointments to Joint Committees/authorities which are reserved to Council. These are listed separately in Part Three (Section 1) of the Constitution - Responsibility for Local Choice Functions.
- 1.3 Additionally it is recognised that, often at a local level, individual Elected Members may be personally approached to attend meetings of a variety of organisations in their personal capacity rather than in their capacity as a Councillor. Such instances are not covered within the scope of these Procedure Rules.

### 2.0 Determination of Outside Bodies to which an Appointment should be Made

- 2.1 The Head of Governance Services will maintain a list of all Outside Bodies to which the Council appoints an Elected Member.
- 2.2 Each year the Member Management Committee will review the list of notified Outside Bodies and will determine whether the Council should make/continue to make an appointment to those bodies.
- 2.3 Determination will be based on one or more of the following criteria being met:
  - the proposed appointment is a statutory requirement;
  - the proposed appointment would be consistent with the Council's policy or strategic objectives; and/or
  - the proposed appointment would add value to the Council's activities.
- 2.4 Requests from an Outside body to make an appointment received after such an annual review will be referred to the relevant Director who will:
  - Provide advice on whether the Outside Body meets one or more of the criteria in Rule 2.3; and;
  - Identify the Lead Officer to work with the appointed Member should an appointment be made to the Strategic and Key Partnerships category.
- 2.5 Such requests will then be referred to the Member Management Committee for determination by reference to the same criteria.

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<sup>1</sup> Which shall include an appointment of an individual, who is not an elected member, made upon the nomination of an elected member when such a nomination is a requirement of statute and/or the Trust Deed of a registered charity.

## *Appointments to Outside Bodies Procedure Rules*

### **3.0 Determination of how an Appointment should be made**

- 3.1 Where an organisation is deemed to have met one or more of these criteria, the Member Management Committee will allocate it into one of the following categories.
- **Strategic and Key Partnerships** – participation contributes to the Council's strategic functions, priorities and community leadership role.
  - **Community and Local Engagement** – not necessary to fulfil strategic or key partnership role but, nonetheless, beneficial in terms of leading, engaging and supporting the community from an area or ward perspective
- 3.2 Where an Outside Body has been categorised as **Strategic and Key Partnership**, appointment to it will be made by the Member Management Committee.
- 3.3 Where an Outside Body has been categorised as **Community and Local Engagement**, appointment to it will be made by the appropriate Area Committee.
- 3.4 Where it is not clear as to which particular Area Committee should make an appointment, the Member Management Committee will refer the request to the relevant Area Committee Chairs who will determine which is the appropriate Area Committee to make the appointment. This will be reported to the next meeting of the Area Committee.

### **4.0 The Appointment Procedure**

#### Strategic and Key Partnerships

- 4.1 The Member Management Committee will first consider whether it is appropriate for an appointment to be of a specific office holder<sup>2</sup> either by reference to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Member Management Committee. Such appointments will then be offered on this basis.
- 4.2 Nominations will then be sought for the remaining places. The Member Management Committee should have regard to a Member's current interests prior to making any appointment. The Member Management Committee will have regard to the principle of securing an overall allocation of places which reflects the proportion of Members from each Political Group on the Council as a whole.
- 4.3 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 4.4 Elected Members<sup>3</sup> will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In

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<sup>2</sup> For example it may be considered necessary or otherwise appropriate to appoint a specific Executive Board Member

<sup>3</sup> Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any

### *Appointments to Outside Bodies Procedure Rules*

such circumstances vacancies will be notified to the Member Management Committee and agreement sought as to whether the vacancy will be filled.

- 4.5 A vacancy occurring during the municipal year will normally be referred to the Member Management Committee for an appointment to be made, having regard to the principles as described above.
- 4.6 The Director of Resources will have Delegated authority to make an appointment in the following circumstances:
- (i) where an appointment has been agreed by the Member Management Committee as a Whips nominee and the appropriate group Whip subsequently submits a nomination;
  - (ii) where a group Whip wishes to replace a Member previously approved by the Member Management Committee with another Member of the same group; and/or
  - (iii) where an organisation requires an appointment prior to the next meeting of the Member Management Committee, subject to this appointment being agreed by all Group Whips or their nominee.

That any instances of this delegation being used be reported to the next meeting of the Member Management Committee

### Community and Local Partnerships

- 4.7 The Area Committee will first consider whether it is appropriate for an appointment to be of a specific office holder<sup>4</sup> either by reference to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Area Committee. Such appointments will then be offered on this basis.
- 4.8 Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the area as a whole.
- 4.9 Elected Members<sup>5</sup> will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Area Committee and agreement sought as to whether the vacancy will be filled.
- 4.10 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year

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allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not to be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

<sup>4</sup> For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

<sup>5</sup> Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not to be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

### *Appointments to Outside Bodies Procedure Rules*

replacements) runs for the municipal year, ending at the next Annual Council Meeting.

- 4.11 A vacancy occurring during the municipal year will normally be referred to the Area Committee for an appointment to be made, having regard to the principles as described above.
- 4.12 Area Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to the Member Management Committee.
- 4.13 The Director of Resources will have Delegated authority to make an appointment where an organisation requires an appointment prior to the next meeting of the relevant Area Committee, subject to all Members of that Area Committee being consulted on the proposals.
- 4.14 That any instances of this delegation being used be reported to the next meeting of the relevant Area Committee.

### **Support for Elected Member Appointees To External Organisations**

**Lead officer:** A lead officer will be identified by the relevant Director for all relevant appointments in the Strategic and Key Partnerships category .

This officer will work closely with the appointed Member(s) to provide briefings and support. Further advice will also be offered by the Chief Finance Officer and/or the City Solicitor as appropriate.

**Briefings:** For organisations in the Community and Local engagement category, a lead officer will not be allocated unless the Director and/or relevant Executive Member for the service area deem that this will be beneficial. However, the representative may still seek support and briefings from Council officers.

**Induction:** Partner/external organisations are expected to provide an induction into their affairs for newly appointed Council representatives. In the case of Strategic and Key Partnership Category appointments it is the lead officer's responsibility to ensure that an induction is arranged.

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Report author: Peter Storrie

Tel: 2243956

## Report of Director of Children’s Services

**Date: September 2012**

**Subject: Children’s Services Update Report to Area Committees – Outer North East**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

### Summary of Main Issues

This is the second children’s services area committee report for 2012. These six-monthly reports are intended to keep members informed of the current issues facing the Directorate and children’s partnership as well as the progress that is being made against local and national agendas. This includes a performance update against the obsessions and priorities within the Leeds Children and Young People’s Plan (CYPP). The report provides a summary of performance at area committee level with a broader summary at city level performance. Local children’s cluster information is included in appendices.

The report builds on previous reports presented to Area Committees in 2010 and 2011. Reports are provided in February/March and September. The majority of education results are presented in the February/March cycle.

### Recommendations

- 1 Area Committees are requested to note the content of this report.
- 2 Area Committees are asked for feedback on the report.

## **1.0 Purpose of this Report**

1.1 This report is the second of two reports for 2012 that provide elected members with an update on Children's Services developments. This report further develops this approach offering Area Committees updates:

- On key developments concerning children's services in Leeds. This includes the development of the targeted services and related developments in locality provision.
- On performance against the Children and Young People's Plan. Information is provided at an area committee level where it is possible to do so. Commentary on the data by area committee is included for the first time. Education results are given prominence in the spring February / March cycles as information at this point in the year remains highly provisional or not yet available.
- Appended to the report is the Children and Young People's Plan monthly performance dashboard for June and the latest cluster overviews for the clusters in or predominately in this area committee. These provide in-year performance information at cluster level and detailed information on children's outcomes by cluster. Cluster is the operational model for local children's services delivery.

1.2 Our ambition is for Leeds to be a Child Friendly City with high aspirations and strong outcomes for children and young people and families. To achieve this we are:

- Delivering the Children and Young People's Plan with a focus on three obsessions: keeping families safe from harm through reducing the need for children to enter care; ensuring children and young people are attending school and learning; and promoting young people's engagement in education, employment and training.
- Focusing efforts on a shared commitment to developing a Child Friendly City supported by all communities and sectors. This is not only about good outcomes for children and young people it is about ensuring their voice is heard and that their influence is real. There is also a commitment to achieving reductions in child poverty.
- Developing the Leeds Education Challenge to ensure that Leeds children and young people are engaged in learning and that they are achieving good results. This includes addressing the gaps in achievement that exist in Leeds and ensuring that Leeds results compare well with national results.
- Supporting the above with effective partnership working delivered through the Children's Trust and through local cluster partnerships. This is being supported by a restructured Leeds City Council Children's Services directorate. The principles of Restorative Practice and Outcomes Based Accountability underpin the working of both the directorate and the partnership arrangements.

1.3 Member involvement is crucial to the above agendas. This report further updates members of the key areas of work and issues facing Children's Services. Through the presentation of performance data the report supports an informed discussion on local challenges, needs and progress against the Leeds Children's and young People's Plan. This is intended to help Area Committees to take these priorities forward at a



local level and to gain an understanding of how these issues relate to the needs of the communities in their areas, including the local children's clusters.

## **2.0 Key Developments in Children's Services**

- 2.1 The previous Children's Services update paper was submitted to Area Committees at the March 2012 cycle of meeting. Since then there has been good ongoing progress on a number of important initiatives. The following serves as a brief and broad overview of this work and is intended to provide the wider context for members to consider the more detailed performance information within this report.

### **Child Friendly Leeds**

- 2.2 In the previous update report members were informed about the overarching ambition for Leeds to become a Child Friendly City. This ambition is captured within the Leeds Children Young People's Plan 2011-15 and will be delivered through a city-wide approach to addressing the five outcomes, eleven priorities and three 'obsession' issues identified for the city. The Plan has been refreshed this year to ensure it continues to reflect the most important areas of work with children and young people.
- 2.3 Through the ambition for Child Friendly Leeds we are creating the framework for a city-wide effort to improve the lives of children and young people, with partners from every sector invited to play a part. We want to create the conditions where everyone who is doing something for children and young people in the city feels like they are part of something bigger - a collective effort to make Leeds the best city to grow up in, learn and have fun. This then provides the means and message to encourage businesses, the media, sports clubs and other private, public and voluntary sector partners to 'sign up' and pledge specific actions in support of Child Friendly Leeds, as their contribution to the city-wide ambition. These contributions can be wide ranging and might include things like offering apprenticeships, providing mentoring to young people, volunteering on young people's projects, encouraging schools governors, promoting fostering within their organisation, or having family friendly policies.
- 2.4 In recent months this work has gathered significant momentum. The development of the Child Friendly Leeds 'thumbs up' brand has created a strong and distinctive identity. Discussions with a growing number of business and organisations from all sectors are ongoing with a number of high profile pledges and initiatives underway or in development. On 19<sup>th</sup> July, to coincide with the visit of her Majesty the Queen, a significant Child Friendly Leeds launch event was staged. Partners from all sectors and elected members were invited to City Varieties to see over 100 children and young people perform dance, drama and poetry celebrating children in the city. Hundreds more children and young people lined Briggate for the royal walkabout.
- 2.5 The current focus is on maintaining the momentum and a Child Friendly Leeds action plan is being developed with cross-council input and involvement. Elected members have an important part to play in supporting this work by raising the profile of the Child Friendly Leeds ambitions. There are more details on the Child Friendly Leeds pages of the Council website: <http://www.leeds.gov.uk/residents/Pages/Child-friendly-Leeds.aspx>

## **Developing an Integrated Service**

- 2.6 To deliver the ambitions and priorities set out in the Children and Young people's Plan Children's Services is continuing to focus on creating more integrated services at the locality level, better placed to target the specific needs of vulnerable children and families.
- 2.7 The restructure of children's services discussed in previous reports has progressed significantly over the past six months. The vast majority of staff have now been realigned or appointed to posts within the new structure and this is increasingly being reflected in how local services work together. Of particular relevance to ward members are the changes that have taken place in how social care teams are now organised locally, which is helping to strengthen their links with schools and other services at cluster level. Equally, the implementation of the new targeted services leader roles across the city is helping to bring more co-ordination, consistency and focus to how local services work together and their ability to deliver improved outcomes.
- 2.8 The services are rolling out the implementation of tools that are helping to improve how we work with children, young people and families. So far in 2012 Leeds has re-launched the Common Assessment Framework, following a major review of the process with support from national best practice leaders. The new system is simpler, faster and more flexible to use and is facilitating an increased usage of the process, though there is still much more work to do on the level and consistency of its usage.
- 2.9 This year Leeds has also launched the new Early Start teams, which integrate the work of health visiting and children's centre teams to create more holistic early years support. Significant work is also underway to roll out the much wider usage of Family Group Conferencing across the city, again building on national best practice. Family Group Conferencing is a restorative approach that facilitates families coming together to identify their own solutions to issues causing concern.
- 2.10 Leeds is also one of the leading authorities nationally in implementing the Families First initiative (Families First is the Leeds response to the Government's Troubled Families initiative) which aims to support families to tackle issues such as worklessness, crime and anti-social behaviour, and poor school attendance.
- 2.11 Taken together, these initiatives reflect the emphasis being placed on better early intervention and targeted support across our services, each area of work is helping to shape the delivery of services locally, putting more emphasis on preventing issues from escalating to the point at which they require social care intervention.

## **Development of Locality Arrangements**

- 2.12 Children Trust Clusters have developed to be the basis for children's services locality working. They offer a basis for providing additional support to children, young people and families, facilitating timely intervention and appropriate escalation and de-escalation of support. Clusters have developed out of the extended schools model. Schools as a core universal service remain central to clusters along with children's centres with clusters acting as routes to more targeted and specialist

support where needed. As a consequence services are being structured to support the principles of clusters arrangements, this relates to both Leeds City Council Children's Services and partner arrangements, such as the roll out of 'early start' teams with the NHS. Our approach is based on restorative principles with the notion of the team around the family.

- 2.13 The EPOSS – Boston Spa and Villages South and EPOSS – Wetherby and Villages West clusters are within the Outer North East area committee. About three quarters of the population of the Alwoodley cluster are also in this area's committee area. Information is increasingly available by cluster. The most comprehensive cluster information is provided in Cluster overviews; these are attached to this report and are available on the Leeds data observatory. These provide a broad understanding of outcomes and context by cluster and are published once a year. Additionally the monthly CYPP dashboard is one of a suite of documents providing more regular, if at times provisional, performance information by cluster, the June version is attached.  
<http://www.westyorkshireobservatory.org/profiles/staticprofiles?themeid=39677>
- 2.14 Supporting the delivery of the priorities of the Leeds Children's and Young Peoples Plan within clusters will be **Targeted Services Leaders** (TSLs). These post holders will work to a variety of cross cutting themes for the city including contributing to a restorative and child friendly city and minimising the effects of poverty on children and families in Leeds. Their particular focus will be on the children's services three "obsessions." In addition TSLs will support other locally identified cluster priorities which in a number of areas include obesity and teenage conceptions.
- 2.15 The vision to support each cluster through the provision of a LCC deployed TSL is supported and approved by The Children's Trust Board and Schools Forum. An agreement will be made with some clusters to provide an equivalent resource to enable a cluster to employ its own TSL, managed though a service level agreement. TSLs will support clusters by coordinating the identification and support for children and young people with greatest need. This is often referred to as the "top 100" methodology with TSLs being tasked to ensure that each family on the top 100 list benefits from
- A shared assessment (CAF or equivalent assessment)
  - Requisite team around the family
  - Lead family practitioner
  - Shared intervention plan
  - Team around the family communication strategy
- Where one or more elements are missing, TSLs should work to plug these gaps or to coordinate service responses.
- 2.16 TSLs are tasked to ensure that robust "support and guidance" processes are in place that can provide appropriate local early intervention prior to onward requests to the Children's Social Work Teams. Where more specialist interventions are required TSLs will broker these arrangements, ensuring that these resources are appropriately targeted. In addition to directing to more specialist support TSLs will work closely with early start team leaders and cluster based social work teams to facilitate the de-escalation of social work cases and safely land those requests for

services that have been received at the contact centre (Duty and Advice Team) which are not progressing to an initial social care assessment.

- 2.17 TSLs will be supervised directly by **area targeted services lead** (when LCC employees). Where not directly employed by LCC, area managers will monitor the delivery of the service level agreement and provide support and challenge against the specification and agreed numerical targets. The Area Targeted Service Lead for East North East is Gillian Mayfield.
- 2.18 Leeds Children's Services are additionally investing senior officer time in each cluster through the provision of a **local authority partner**. These are existing senior staff who will dedicate a proportion of time to supporting locality working, especially the effective links between the centre and the locality. In this role they will provide support and challenge to the clusters while supporting resolution of any central barriers that are impacting on local progress. The Local Authority Partner for the EPOSS clusters is Paul Bollom, the Head of Service for Commissioning and Market Management and for Alwoodley is Jody Sheppard, Lead Officer for Family Support and Parenting. There are member nominees either in place for all clusters, in the limited cases where names haven't been agreed the basis of where the nominee will come from has been agreed.
- 2.19 To further support the improved outcomes by cluster, the **Children's Social Work teams** were re-organised on the 5<sup>th</sup> of March. The teams moved to a locality structure which links teams with clusters to develop improved relationships and opportunities for conversations between the teams and local professionals. The new arrangements are now in place and initial feedback from partners is that it has improved relationships and is working well. In addition to establishing Locality Teams the re-structuring of the social work has established specialist Looked After Children's Teams. These teams will work in a dedicated and focussed manner to drive care plans for looked after children. This was a complete reorganisation of the service and involved the preparation and transfer of around three thousand cases and significant change, of team, location or manager, for almost half of all social workers employed in the children's social work teams.
- 2.20 The developing **Families First Leeds** process will be linked into the above locality working arrangements. In April 2012 the Department for Communities and Local Government announced that Leeds had been successful in securing funding to deliver the Troubled Families programme. Local data sets indicate that approximately 4,500 households fit at least 2 of the criteria set by the troubled families unit, and 43 households fit all four criteria (adult worklessness, persistent absence, youth offending, youth or adult anti-social behaviour). As part of the model established in Leeds, TSLs will also become responsible for identification of relevant families in their cluster who will become part of the Troubled Families cohort. A programme board has been established.

### **Improvement and Inspection**

- 2.21 Members will be aware of the continuing improvement journey that children's services has been on. The previous performance report to members highlighted the lifting of the government's improvement notice and the cessation of the

Improvement Board as important steps forward in demonstrating increased confidence in Leeds' services. However, we recognise the importance of sustaining and improving on this progress in order to provide the consistently high standard of services we aspire to for all our children and young people. External focus will continue to be placed on Children's Services over the coming months and particularly on our safeguarding work.

2.22 In May 2012 Ofsted launched a new inspection framework for children's services. The new inspection framework focuses on child protection services and inspections, which usually last for two weeks and are unannounced. In these inspections, Ofsted will be seeking to follow the 'journey' of a child from needing help to the point at which help is received. There is also likely to be observations of practice, including of multi-agency meetings. Children's Services are the only service within the Council subject to this type of external inspection.

2.23 The new inspections are designed to make inspections more relevant to improving services for the protection of children and to inspect services from the perspective of the child. Amongst other things, inspections will evaluate:

- § the quality and timeliness of assessment and risk assessment;
- § the impact of the help given;
- § the focus on the interests of the child;
- § how well different agencies work together in the interests of the child, including the effectiveness of early intervention and preventative services;
- § how meaningful, consistent and direct contact has been with the child and their family and;
- § how quality assurance and management oversight of practice assures decision making

Children's Services in Leeds are undertaking the necessary self-evaluation and preparation work to be ready for this inspection and are doing this through the ongoing processes of review and challenge work that the service regularly undertakes to monitor and improve practice. Members will be kept informed of any significant developments relating to this inspection.

### **3.0 Performance Update**

3.1 This performance overview in this report presents:

- Data and commentary on current performance for the area committee. This is presented in appendix 1 and summarised below. This is a new approach to summarising performance. This report establishes baselines from which progress and direction of travel will be assessed in future reports. It is intended to include numbers of active foster carers by area committee and NEET unknowns as standard in future data tables.
- An overview of city level performance against Children's and Young People Plan Priorities. This is based on quarterly obsession updates and the half yearly progress against the remaining CYPP priorities. Inspection judgements of schools and children's centres are also included.

- For information attached to this report is the June Children and Young Peoples Plan dashboard. This is intended to provide in year regular updates on performance at city and children's cluster levels, noting information is provisional. Also attached are Cluster overviews; these are detailed statements of outcomes for each children's cluster area.

### **Outer North East Commentary**

3.2 This commentary is based on the data provided in appendix 1. The Outer North East has 7% of the Leeds 0-19 population which represents just over twelve and a half thousand children and young people. They are served by 23 primary schools, 3 secondary and 3 children's centres located within the area committee boundary.

#### **3.3 Children and Young People are Safe from Harm – Obsession Number of Children in Care**

The Outer North East had 1% of the Leeds Looked After Children population at the end of June compared to 7% of the total children and young people's population. The numbers of Looked After Children in the area had declined by one at the end of June 2012 compared to the end of December 2011. 12 common assessments were made in the first quarter of the 2012/13 financial year with 259 requests made to the social care duty and advice team of which 62 met the thresholds for being treated as a referral to social cares services. 12 children and young people were subject to a child protection plan at the end of June, 1% of the city total.

#### **3.4 Children and Young People Do Well at All Levels of Learning and Have the Skills for Life – Obsession Young People in Education Employment or Training**

The number of NEET young people in the Outer North East at the end of June 2012 was 32, having fallen from 39 at the end of December 2011. The Outer North East level of NEET at 5 percentage points below the city average. The area at the end of June had 2.5% of the city total of the young people who are NEET resident in it.

##### **- Obsession Attendance**

The attendance information presented is based on officially published information for half terms 1-2 of the academic year. Primary attendance for Outer North East was 95.1% in autumn term 2010/11 and rose to 97.0% for the academic year just finished; this is above the Leeds average. With secondary attendance for Outer North East the improvement was from 92.8% in 2010/11 autumn term to 94.2% for 2011/12. Expectations are that attendance improvements have been maintained over the academic year but may be not quite at the levels of the autumn term. 71 primary pupils missed 15% of school in the autumn term, this is 3.7% of the city cohort of pupils who were persistently absent from primary school in autumn 2011. At secondary 245 pupils missed 15% this is also 8% of the city total. These figures are based on school attended not home address.

#### **3.5 Children and Young People Choose Healthy Lifestyles & Voice and Influence**

There were 43 teenage conceptions between June 2009 and June 2010. Primary school free school meal take up is 72.3%, below the Leeds average. Secondary school free school meal take up is strong at 69.4%, marginally above the Leeds average for the 2011/12 financial year. School meal uptake is based on schools not

home address. 28 10-17 years olds committed an offence in the Outer North East between April 2011 and March 2012 this was 3% of the Leeds total.

### 3.6 Local Ofsted Inspections

Of the 23 primary schools in the Outer North East 20 are rated as good or better with 8 outstanding and none are inadequate. This gives a rate of 87% good or better, well above the city as a whole. The percentage of primary schools good or better was 83% at the end of December 2011. The improved percentage at June 2012 is due to Allerton C of E Primary School improving its judgement from satisfactory to good. With secondary inspections the three schools are all currently good. Boson Spa recently improved their overall effectiveness rating from satisfactory to good. The one children's centre inspected to date in the area committee, Alwoodley Children's Centre, is good. There are two council children's homes in this area committee area; one judged to be good and one satisfactory.

### 3.7 City Commentary

This section provides an overview against the outcomes of the Children and Young People's plan, providing a city perspective and context for area committee information in the previous section.

#### Children and Young People are Safe from Harm

- 3.8 Reducing the need for children to come into care is one the three 'Obsessions' of the CYP. The indicator measuring progress against this obsession is the number of looked after children. **The number of children in care** in June 2012 is at its second lowest point in the last 12 months, and is 2.9% lower than the 2011-12 year-end figure of 1,475. The number of children in care remained stable for three-quarters of the 2011-12, but then rose between November 2011 and March 2012. During that period the social work teams were undergoing a major restructure. The new locality structure is now settling down and the number of looked after children has fallen each month since the end of April..
- 3.9 An analysis of the children becoming looked after between the 1<sup>st</sup> of January and the 31<sup>st</sup> of March 2012 highlighted ongoing changes in the age profile; of the 103 children that became looked after in that period 46 were under one year of age and 70 were under 5 years of age. A preliminary review of the data on the cases involving children under one year of age indicates that parental drug or alcohol misuse; mental health problems or learning disabilities and domestic violence were each issues in over half of cases.
- 3.10 Providing good outcomes for looked after children is underpinned by matching the child or young person with a placement that is appropriate to their needs. At the end of March 2012 almost a quarter of looked after children (22.5%) were being supported to live within their birth family or extended family (Placed with Parents or Kinship Care). This is consistent with the Council's aim to keep children within their families where safe and appropriate. Just over half of looked after children (57.6%) are placed with foster carers with a further 3.9% being placed with prospective adoptive parents.

- 3.11 Improving the recruitment of **foster carers** is a significant target for Children's Services. Recruitment and retention will be the key focus as part of the Child Friendly City initiative. A comprehensive communications strategy has been implemented to attract families in Leeds to foster for the council including a new web site (<http://www.foster4leeds.co.uk/fostering/foster-for-leeds/>). Elected members play an important role in supporting the work of the fostering service through membership of foster panels and by promoting foster care. A fund to support member initiatives to promote foster care is being developed. Promotional activity to date has resulted in a significant increase in the registrations of interest to become a foster carer. In 2010/11, on average the service received 16 expressions of interest per month from this has increased to an average of 48 per month in 2011/12 with a peak in March 2012 of 109.
- 3.12 The number of children placed for **adoption** in Leeds has increased. In March 2012, the Department for Education announced the introduction of 'Adoption Scorecards'. The scorecards use three key indicators of timeliness to assess the performance of local authorities. Leeds is close to the England average for all three indicators and compares well against statistical neighbours and core cities.
- 3.13 Ensuring that vulnerable and potentially vulnerable children receive support at the earliest opportunity will prevent the need for more intensive services. Professor David Thorpe was commissioned to undertake a review of **referral arrangements** in Leeds. In response to Professor Thorpe's recommendations arrangements for receiving referrals have changed to ensure that professionals contacting the centre are able to talk directly to a social worker. The number of social workers has been increased and a direct line established for professionals. Although the new arrangements were only fully implemented in May the new practices may have impacted on the number of contacts that progressed to become referrals in April as these were the lowest in over twelve months. It is not anticipated that the numbers of contacts (requests for service) will reduce rather that by improving the quality of information and advice, essentially the conversations with professionals, more children will be supported without the need for a social care referral.
- 3.14 The **Common Assessment** was developed for use by all agencies working with children and families where they are concerned that a child may be vulnerable or potentially vulnerable. The number of common assessments undertaken in Leeds decreased by 24% in 2011/12. This reflected national policy changes in relation to the common assessment and reports from some partners that the Leeds format and process were too complex. In response a fundamental review of the common assessment was undertaken informed by support and advice by national leaders on CAF implementation. A simplified common assessment process and record was introduced at the beginning of April. Since that date up to the 26<sup>th</sup> of June 227 Common Assessments had been completed. This compares with 182 in the same period in 2011.
- 3.15 Data is also provided on the number of children and young people on a **Child Protection Plans** (CPP). Up to August 2011 (1174) improvements to safeguarding practice had led to a sustained increase in the number of children subject to a child protection plan, this has since fallen back to 860 at the end of May. This decrease is based on continuing efforts to ensure robust practice and effective intervention;



impacting both on our ability to de-register children given the reduction in risk and to reduce the numbers reaching the level of risk where a CPP is appropriate.

### **Children and Young People Do Well at All Levels of Learning and Have the Skills for Life**

- 3.16 With **school attendance** the latest data which includes comparisons with other authorities was released in mid June. It covers half terms 1-2 2011/12. Attendance in Leeds primary schools improved by 1.1%pts compared to the 2010/11 academic year and was in-line with both the national and statistical neighbour averages. The Leeds local authority rank has improved into the top half of authorities nationally. Attendance in secondary schools is now at its highest level since records began, increasing by 1.7% compared to 2010/11. Attendance remains lower than nationally and in comparable authorities but the gap has narrowed as the rate of improvement in Leeds is greater than elsewhere. The majority of the improvement in attendance has been achieved through a reduction in authorised absence. Rates of unauthorised absence are improving but are a key challenge, as is persistent absence, (pupils missing more than 15% of school). There were 1,941 (4.4%) persistent absentees in primary and 2,996 (7.7%) in secondary during the autumn term. Cluster efforts continue to through OBA turning the curve events and plan and through local targeting of support to children and families where low attendance is causing concerns. Schools and service are prioritising attendance in their practice. Provisional local information for the school year (half terms 1-5) is indicating good improvements in attendance with record attendance levels at both primary and secondary.
- 3.17 At the end of June there were 1603 **NEET** young people in Leeds (7.0%). This is the “adjusted NEET” figure including some young people whose actual status is not known, but who are assumed to be NEET. The comparative national data from May 2012 shows that although NEET levels remain higher than national, between January and May 2012 in the Leeds NEET rate fell faster than national by one percentage point compared to a fall of 0.2 percentage points nationally. Levels of young people whose status is not known (10.0%) remain higher than national levels (8.9%). The 11-19 (25) Learning and Support Partnership (LSP) have identified reducing the number of young people whose status is not known as a key priority. The Raising of the Participation Age (RPA) means that young people will remain in education or training for an additional academic year after Year 11 from September 2013 and until age 18 from September 2015. The May rate of young people in learning (79.4%) is slightly below the national level of 80.3%.
- 3.18 Increasingly schools are assuming a key role in ensuring young people make a successful transition from Key Stage 4 into post 16 learning or training. As part of this schools are taking on new duties to deliver impartial information, advice and careers guidance to young people from September 2012. A number of schools have purchased services using the approved list of careers guidance providers. A careers/ IAG network lead professional role has been advertised through the Leeds Learning Partnership to develop more peer-to-peer support for schools.

- 3.19 Work has started to identify priority NEET groups and their support needs, along with existing planned provision and gaps, with a view to commissioning activity to start in September 2012 as part of the Youth Contract funding awarded as part of Leeds' City Deal.
- 3.20 Information on achievement at 19 is published in April for the previous year. In 2011 4,728 young people in Leeds achieved a **level 3 qualification by age 19**. This is an improvement of 4.6 percentage points compared to the 2010 result with now over half of young people reaching this level at 51.3%. Leeds is improving faster than national and statistical neighbours but remains below the national level. While a higher proportion of young people who were eligible for school meals (FSM) achieved a Level 3 qualification in 2011 the gap to their peers who were not FSM-eligible widened by 2% to 29%. There are a number of factors likely to impact on post-16 provision that could impact on future performance at level 3. For example, changes to the 16-19 funding system, coupled with reductions in 16-19 learner numbers due to demographic changes, will mean major reductions in funding for most Leeds schools and colleges from next year.
- 3.21 For the period August 2011 to April 2012 1716 16-18 year olds started **apprenticeships in Leeds**. This compares to 1,594 for the same period 12 months previous a 7.7% increase. Work with the National Apprenticeship Service is ongoing including promoting of the apprenticeship option. There are good examples of the local promotion of apprenticeships including schools, colleges and employers. Plans have been drawn up for the council to partner Leeds City College to establish an Apprenticeship Training Agency, to create new opportunities for local young people to secure employment and skills training.

### **Children and Young People Choose Healthy Lifestyles**

- 3.22 Rates of teenage conception rates citywide continue to reduce with a conception rate of 42.2 per 1000 15-17 year old females in March 2011. This is a 3 year rolling average that has declined from 46.6 in March 2010. Data is made available on a 14 month delay. This equates to 536 Under 18 conceptions from April 2010 to March 2011 this compares to 608 for the period April 2009 to March 2010. Higher teenage conception rates are a characteristic of large urban areas and Leeds has the third lowest rate of the UK's core cities although Leeds rates are 8% higher than the overall England rate. What works is an approach that combines city and local effort and the contribution of partners with no single intervention seeming to be effective in isolation.
- 3.23 Primary **school meal take up** in Leeds for the financial year 2011-12 is 46.5% this is a slight increase on the previous year and in line with national levels. At secondary school take up is 35.2% below national levels of 39.8%. As this information is no longer compulsory for local authorities or schools to provide, caution is advised, while Leeds responses remain high nationally a significant proportion of secondary schools are not included. With Free School Meals there was a 76.9% take up in primary schools similar to the previous year. At secondary FSM take up has improved slightly to 68.9%. These numbers highlight that nearly a quarter of free school meals at primary are not taken and a third at secondary. Reasons for low FSM take-up are complex and there are also concerns about low

take-up by families who pay for school meals, especially in inner city primary and secondary schools. Priorities are to raise awareness about the importance of school meals to pupils, families, headteachers, and frontline practitioners, in order to establish a sustainable school meal service that meets health and cultural needs.

### **Children and Young People are active citizens who feel they have a voice and influence**

- 3.24 The number of **10-17 year olds committing one or more offence** is continuing to fall; over the last five years it has fallen from 2,484 offenders in 2007/08 to 1353 in 2010/11 and then 958 offenders in 2011/12. Similarly offences have fallen from 2476 in 2010/11 to 1825 in 2011/12.

### **Ofsted inspections**

- 3.25 Ofsted inspection regimes are continuing to develop and provide additional challenge, raising the bar, across children's services provision. Appendix 1 provides a list of inspections by area committee. Ofsted uses 4 ratings Outstanding, Good, Satisfactory and Inadequate. For schools last category inadequate will include schools with a notice to improve and those placed in the more serious category of special measures.
- 3.26 For inspections on the Ofsted website as at the end of July 58% of Leeds secondary schools were rated as good or better with 3 inadequate, one in special measures and two with a notice to improve. John Smeaton has entered special measures and South Leeds and City of Leeds have notices to improve.
- 3.27 For primary schools at December 2011 68% were rated as good or better with 1 of 218 schools having a notice to improve, this school has since been removed from this category. As of the end of June 69% of primaries are good or better with two schools now having received a notice to improve.
- 3.28 At December 2011 20 children's centres had been inspected with 16 rated as good or better. By the end of June 26 had now been inspected with rate of good or better maintained at 81%. None are inadequate.
- 3.29 There are eleven directly managed Local Authority children's homes providing residential places for Looked After Children. These receive annual full inspections and 6 month interim inspections. At the end of June 36% or 4 homes were rated as good or better but none were inadequate. The percentage where the judgement of quality of care is good or better is higher. In December 2011 45% were good or better. Revised approaches to inspection from the end of March are being responded to as part of a wider review work on ensuring we have the appropriate provision in the city for this vulnerable group of children and young people.

#### **4.0 Corporate Considerations**

4.1 There are no corporate considerations in this report which provides information and updates to area committees. This information will be available elsewhere in corporate reports

#### **5.0 Consultation and Engagement**

5.1 This report is going to Area Committees meeting which involve a wide range of partners and stakeholders. Consultation and engagement is integral to the work of Children's Service and the Children's Trust as evidenced in Child Friendly City work.

#### **6.0 Equality and Diversity / Cohesion and Integration**

6.1 Equality issues are implicit in the information provided in this report. The differences shown illustrate that there are different levels of need and of outcomes across the city. Additional equality analysis of the information provided is undertaken.

#### **7.0 Council Policies and City Priorities**

7.1 A significant proportion of the information included in this report relates to the City Priorities for children and young people and the outcomes contained in the Children and Young People Plan 2011-15.

#### **8.0 Resources and Value for Money**

8.1 There are no resource implications in this report.

#### **9.0 Legal Implications, Access to Information and Call In**

9.1 This report is not eligible for call in, due to being a Council function.

#### **10.0 Risk Management**

11.1 There are no risk management implications in this report. The priorities reflected in this report are monitored through Leeds City Council performance and where appropriate risk management processes.

#### **11.0 Conclusions**

12.1 Not applicable as this report is information based.

#### **12.0 Recommendations**

13.1 The Outer North East Area Committee is requested to note the content of this report.

13.2 Outer North East Area Committee is asked for feedback on the report.

#### **14.0 Appendices**

- Outer North East Area Committee Data and Commentary
- Map of Cluster to Area committees
- Cluster Overviews for Outer North East Area Committee
- Children's CYPP monthly dashboard for June

## Appendix 1 Area Committee: Outer North East

### Autumn 2012 Children's Performance Update

Measure	Leeds	Outer NE	Data period	Highest	Average	Lowest
1. Number of children and young people 0-19	171,127	12,664	Jan-12	23,910	17,113	11,581
2. Percentage of children and young people		7%	Jan-12	14%	10%	7%
3. Number of primary schools	218	23	Current	28	22	15
4. Number of secondary schools	38	3	Current	6	4	2
5. Number of children's centres	58	3	Current	11	6	3
<p><b>Commentary</b></p> <p>The Outer North East has 7% of the Leeds 0-19 population which represents just over twelve and a half thousand children and young people. They are served by 23 primary schools, 3 secondary and 3 children's centres located within the area committee boundary.</p>						
<p><b>Keeping children safe from harm</b></p>						
6. Numbers of looked after children	1432	18	As at 30/06/12	385	137	18
7. Numbers of children entering care	75	1	Apr-Jun 2012	21	7	1
8. Numbers of children subject to a child protection plan	894	12	As at 30/06/12	165	87	12
9. Numbers of CAF initiated	243	12	Apr-Jun 2012	47	24	12
10. Number of requests for service	9026	259	Apr-Jun 2012	1872	842	259
11. Number of requests for service leading to a referral	3053	62	Apr-Jun 2012	721	290	62
<p><b>Commentary</b></p> <p>The Outer North East had 1% of the Leeds Looked After Children population at the end of June compared to 7% of the total children and young people's population. The numbers of Looked After Children in the area had declined by one at the end of June 2012 compared to the end of December 2011. 12 common assessments were made in the first quarter of the 2012/13 financial year with 259 requests made to the social care duty and advice team of which 62 met the thresholds for being treated as a referral to social cares services. 12 children and young people were subject to a child protection plan at the end of June, 1% of the city total.</p>						

## Area Committee: Outer North East

Do well in learning and have the skills for life	Leeds	Outer NE	Data period	Highest	Average	Lowest
12. Primary school attendance levels	95.9%	97.0%	Autumn 2011	97.2%	95.9%	94.5%
13. Secondary school attendance levels	94.1%	94.2%	Autumn 2011	95.0%	94.1%	91.3%
14. Number of pupils persistently absent at primary	1941	71	Autumn 2011	408	194	71
15. Numbers of pupils persistently absent at secondary	2996	245	Autumn 2011	497	300	146
16. Numbers of NEET	1603	32	As at 30/06/12	310	130	32
17. Percentage of NEET	7.0%	2.0%	As at 30/06/12	9.7%	7.0%	2.0%
<p><b>Commentary</b></p> <p>Attendance information is based on official data for half terms 1-2 of the academic year. Primary attendance for Outer North East was 95.1% in autumn term 2010/11 and rose to 97.0% for the academic year just finished; this is above the Leeds average. With secondary attendance the improvement was from 92.8% in autumn 2010/11 to 94.2% for 2011/12. Expectations are that attendance improvements have been maintained over the academic year but may be not quite at the levels of the autumn term. 71 primary pupils missed 15% of school in the autumn term, this is 3.7% of the city cohort of pupils who were persistently absent from primary school in autumn 2011. At secondary 245 pupils missed 15% of sessions, this is 8% of the city total. These figures are based on school attended not home address. The number of NEET young people in the Outer North East at the end of June 2012 was 32, having fallen from 39 at the end of December 2011. The Outer North East level of NEET is 5 percentage points below the city average. The area at the end of June had 2.5% of the city total of the young people who are NEET resident in it.</p>						
<p><b>Choose healthy lifestyles</b></p>						
18. Teenage pregnancy	1145	43	June 09-June 10	233	115	43
19. Free school meal uptake primary	76.9%	72.3%	2011/12 FY	84.2%	76.9%	71.3%
20. Free school meal uptake secondary	68.9%	69.4%	2011/12 FY	89.8%	68.9%	52.8%
<p><b>Commentary</b></p> <p>There were 43 teenage conceptions between June 2009 and June 2010. Primary school free school meal take up is 72.3%, below the Leeds average. Secondary school free school meal take up is strong at 69.4%, marginally above the Leeds average for the 2011/12 financial year. School meal uptake is based on schools not home address. 28 10-17 years olds committed an offence in the Outer North East between April 2011 and March 2012 this was 3% of the Leeds total.</p>						

### Area Committee: Outer North East

Voice and influence	Leeds	Outer NE	Data period	Highest	Average	Lowest
21. 10 - 17 year olds committing an offence	958	28	2011/12 FY	238	96	49
<b>Ofsted inspections (as at 30 July 2012)</b>						
22. Percentage of primary schools good or better	69%	87%	As at 30/07/12	87%	69%	47%
23. Percentage of secondary schools good or better	58%	100%	As at 30/07/12	100%	58%	25%
24. Percentage of children's centres good or better	81%	100%	As at 30/07/12	100%	81%	60%
25. Percentage of children's homes good or better	36%	50%	As at 30/07/12	N/A	N/A	N/A
<b>Ofsted judgement – Outer North East</b>	<b>Outstanding</b>	<b>Good</b>	<b>Satisfactory</b>	<b>Inadequate</b>		
26. Primary schools	8	12	3			
27. Secondary schools		3				
28. SILCs (citywide)	1	4		1		
29. Pupil referral units (citywide)		2	1			
30. Children's centres		1				
31. Children's homes		1	1			
<p><b>Commentary</b></p> <p>Of the 23 primary schools in the Outer North East 20 are rated as good or better with 8 outstanding and none are inadequate. This gives a rate of 87% good or better, well above the city as a whole. The percentage of primary schools good or better was 83% at the end of December 2011. The improved percentage at June 2012 is due to Allerton C of E Primary School improving its judgement from satisfactory to good. With secondary inspections the three schools are all currently good. The one children's centre inspected to date in the area committee is good. There are two council children's homes in this area committee area; one judged to be good and one satisfactory.</p>						
<b>Secondary schools</b>	<b>Ofsted</b>	<b>Attendance</b>		<b>Ofsted</b>	<b>Attendance</b>	
Allerton High School	2	95.1%	Wetherby High School	2	94.8%	
Boston Spa School	2	93.1%				
<p><b>Key:</b> AY - academic year FY - financial year HT - half term      <b>Ofsted grades:</b> 1 = Outstanding, 2 = Good, 3 = Satisfactory, 4 = Inadequate</p>						



## DATA DEFINITIONS

Indicator	Allocation of data item to area committee	Data source	Notes	
1	Number of children and young people 0-19	By home postcode of child or young person	NHS: GP registrations, Jan 2012	The count is the number of young people aged 0-19 (not including 19). This source data is compiled at lower super output area (LSOA). LSOAs cannot be exactly matched to area committees as the boundaries do not match, so this is the closest approximation.
2	Percentage of children and young people	By home postcode of child or young person	NHS: GP registrations, Jan 2012	
3	Number of primary schools	By location of school		
4	Number of secondary schools	By location of school		
5	Number of children's centres	By location of children's centre		
6	Numbers of looked after children	By home postcode of child or young person at the point when they came into care, not the placement address	ESCR	The result is not a cumulative count of the number of children that have been in care during the reporting period, but rather a snapshot of the numbers recorded in ESCR as being in care on that particular date. The number does not include children who receive respite with foster carers through the Family Support Service (under S17 of the Children Act) or children who are solely looked after under respite S20 Short Term Breaks and Shared Care. There can be delays in inputting a record of a child who has just gone into care, or similarly for a child who has just left care, so reported numbers for the same snapshot day but run at a later date could differ. Some records cannot be allocated to area committee because the record may show no postcode; a postcode for an address outside Leeds; an unrecognised or incorrectly input postcode that cannot be matched; or a confidential postcode. The result includes unaccompanied asylum seekers.
7	Numbers of children entering care	By home postcode of child or young person at the point when they came into care, not the placement address	ESCR	This is a cumulative count of the number of children entering care in the reporting period. Otherwise, all notes for indicator 6 apply.
8	Numbers of children subject to a child protection plan	By home postcode of child or young person	ESCR	Notes as per the relevant sections in indicator 6
9	Numbers of CAF initiated	By home postcode of child or young person, not the location of the agency undertaking the common assessment	CAF database	The number of CAFs is the cumulative total number of CAFs initiated, not concluded, during the reporting period. The result is from the CAF database. Agencies who initiate CAFs need to report this to the integrated processes team in order to have this recorded on the database, so there may be a delay in the recording of a CAF initiated, depending on when the agency passes on this information. Some records cannot be allocated to area committee because the record may show a postcode for an address outside Leeds; or an unrecognised or incorrectly input postcode that cannot be matched.
10	Number of requests for service	By home postcode of child or young person, not the location of the agency/worker making the request for service	ESCR	The result is the cumulative total number of requests for service during the reporting period. Requests for service are handled by a Duty and Advice team working at the corporate contact centre, who consider the details of all contacts that are received about a concern for a child's welfare. Social workers in this team decide whether or not each case needs social work input. If a case does need social work input, this is termed a referral. Cases where children can best be supported by other children's services agencies or services, i.e., no social work input is required, are termed a request for service.
11	Number of requests for service leading to a referral	By home postcode of child or young person, not the location of the agency/worker making the request for service	ESCR	As above

Indicator		Allocation of data item to area committee	Data source	Notes
12	Primary school attendance levels	By school attended, regardless of where the child or young person lives	School census returns for the autumn term 2011	Schools provide, via the termly school census, individual level attendance data for the autumn term 2011 for pupils in years 1 to 11. The school census collects the number of possible half-day sessions of attendance and the number of half-day sessions missed. Information on pupil absence counts the number of pupil enrolments, not the number of pupils. Pupil absence is recorded for the period when a pupil is enrolled at a school. If a pupil moves school, then they will be counted more than once as they have recorded attendance at more than one school.
13	Secondary school attendance levels	By school attended, regardless of where the child or young person lives	School census returns for the autumn term 2011	As above
14	Number of pupils persistently absent at primary	By school attended, regardless of where the child or young person lives	School census returns for the autumn term 2011	A persistent absentee is defined as having 46 or more half day sessions of absence during the school year, around 15% of possible half-day session. Pupils missing 22 or more half-day sessions in the autumn term are potentially on track to become persistent absentees. This indicator is the count of children and young people enrolled at schools in the area committee boundary whose absence levels in the autumn term hit this threshold.
15	Numbers of pupils persistently absent at secondary	By school attended, regardless of where the child or young person lives	School census returns for the autumn term 2011	As above
16	Numbers of NEET	By home address of young person	Insight database	The result is the adjusted number of young people who are NEET on the last day of each month, not the total number of young people who may have been NEET during the month. The "adjusted NEET" figure (which is for city-wide data, not area committee data) takes account of the number of young people whose status is not known. A formula is applied so that some young people whose status is not known are assumed to be NEET. This is added to the NEET figure to give the adjusted NEET figure. Because this adjustment is not made at area committee level, area committee results will not add up to the city-wide total.
17	Percentage of NEET	By home address of young person	Insight database	As above
18	Teenage pregnancy	By home postcode of the young woman. The postcode of the woman's address at time of birth or abortion is used to determine residence at time of conception.	NHS	The city-wide result is the latest rolling quarterly average. There is a 14 month time lag in obtaining this data at city-wide level. There is a an even greater time lag in receiving data that includes postcodes and can therefore be broken down by area committee, Conception statistics include pregnancies that result in one or more live births, or a legal abortion under the Abortion Act 1967. Miscarriages and illegal abortions are not included. The indicator is a count of conceptions, so instances of multiple births only count once.
19	Free school meal uptake primary	By location of school	Data returns by schools	This indicator is based on average take-up over a school financial year, not academic year. Pupils are counted as being free school meal (FSM) eligible, and therefore included in the denominator, if they are recorded as having FSM entitlement in the January school census that occurs during that financial year.
20	Free school meal uptake secondary	By location of school	Data returns by schools	As above
21	10 - 17 year olds committing an offence	By home postcode of the young person		The date from which the offender is included in the count is the date when the offence is proven, not the date of the offence.
22 - 31	Ofsted inspections	By location of the school, children's centre, or children's home	Ofsted website	Inspection results are only included once they are published on the Ofsted website and therefore treated as confirmed. Unconfirmed and embargoed results given by an inspection team to a school immediately following an inspection are not counted. The children's centre inspection framework began in September 2010, so not all centres have yet had an inspection. Children's home inspection grades are the result for full, not interim, inspections.



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## Children and Young People's Plan cluster performance - June 2012

Print dashboard

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- City level data for all indicators  
Cluster level data where this is available  
Clusters by area and acronym explanations  
Data source and calculation method

This document is intended to support practitioners who are working in clusters on the Children and Young People's Plan (CYPP) priorities, to monitor impact. It reports month by month performance at cluster level for the indicators in the CYPP.

Not all indicators can be reported at cluster level. This currently applies to the following indicators:

- 16-18 year olds starting apprenticeships: data-set owned by the National Apprenticeship Service and unavailable below city level
- Children and young people's influence in school and the community: this may be available in due course, depending on the response rate within clusters being high enough to be statistically valid

Data is subject to change, and figures may differ to those formally reported, based on year end reporting mechanisms. [Refer to the indicator definitions worksheet](#) for an explanation of the data source and how performance is calculated at a cluster level.

New versions of this spreadsheet are issued monthly. Data in this edition of the dashboard relates to the end of June 2012.

Version number:	V2
Date produced:	06 August 2012
Created by:	Becky Hill
Contact details:	<a href="mailto:chs.performance.and.intelligence@leeds.gov.uk">chs.performance.and.intelligence@leeds.gov.uk</a>
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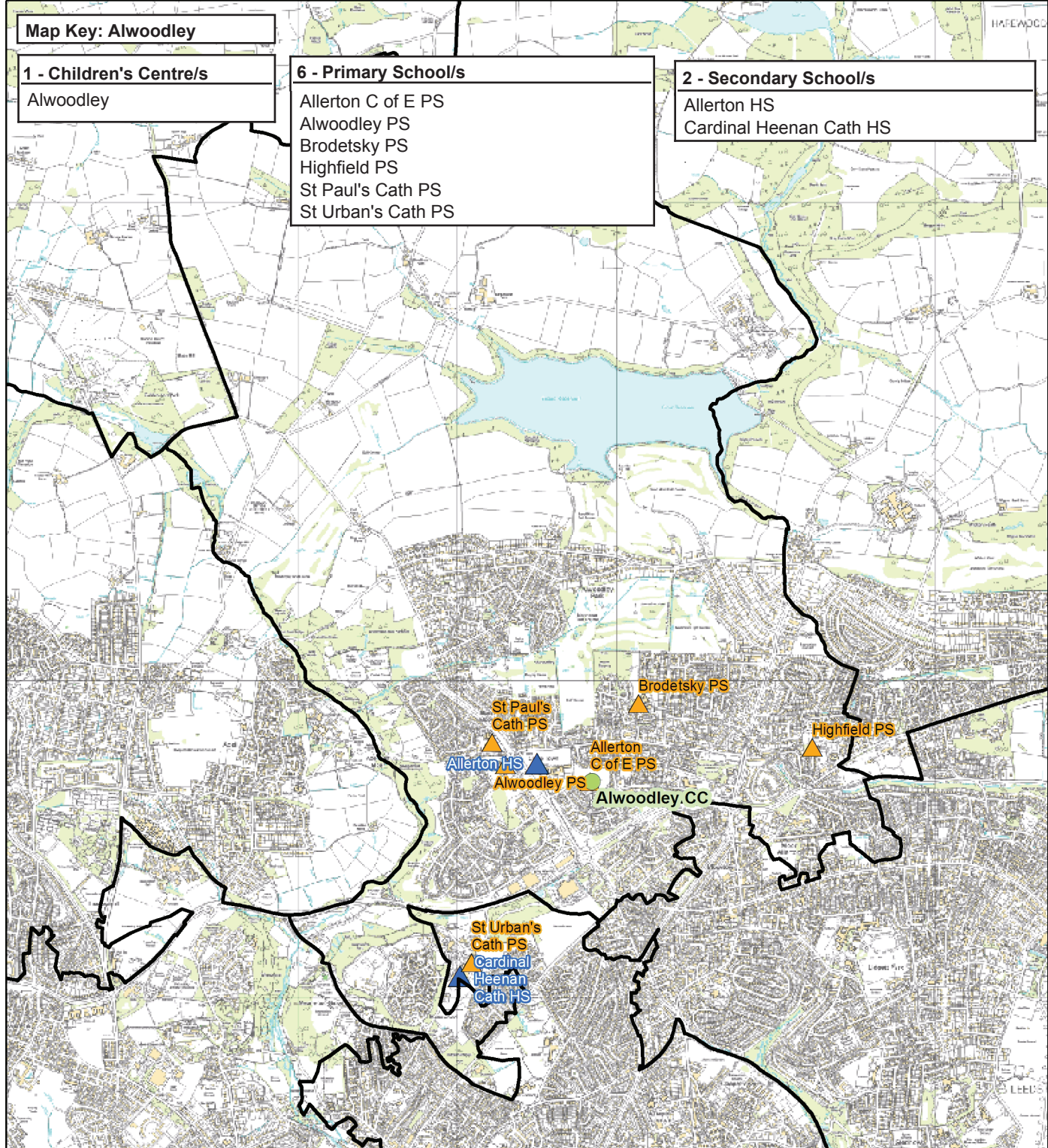
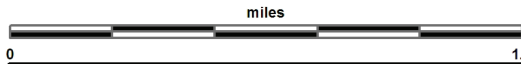
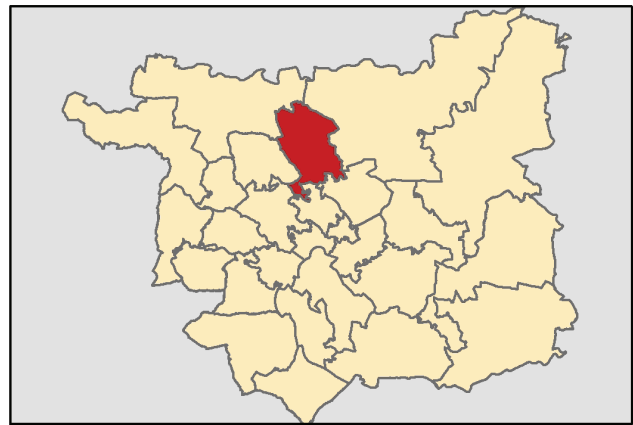
# Alwoodley

This report was produced by the Children's Performance Service on 01/06/2012. The information in these overviews are based on the cluster data profile version 5.12.

For more information telephone 0113 39 50701 or email [educ.pmi@leeds.gov.uk](mailto:educ.pmi@leeds.gov.uk) or visit:

[www.leedsinitiative.org/ClusterDataProfile.aspx](http://www.leedsinitiative.org/ClusterDataProfile.aspx)

The map to the right gives the position of the cluster in Leeds. The map below shows the location of the Children's Centres, Primary and Secondary Schools in the cluster.



**Cluster Overviews key****Data Period:**

The codes in the key to the right are for the time periods that the data in these reports cover. They will appear next to all data sets.

Academic Year  
Calendar Year  
Financial Year  
Snapshot  
Other

**DP:A**  
**DP:C**  
**DP:F**  
**DP:S**  
**DP:O**

**Cluster Overview**

Data Source: January School Census					DP: S	Data Source: January School Census					DP: S
		Total Number on roll					Total Number on roll				
Primary Schools	DFE	2010	2011	2012			Secondary Schools	DFE	2010	2011	2012
Allerton C of E Primary School	3931	208	247	322			Allerton High School	4032	1135	1117	1148
Alwoodley Primary School	2436	496	500	499			Cardinal Heenan	4751	903	917	917
Brodetsky Primary School	3915	259	247	262			Catholic High School				
Highfield Primary School	2438	324	334	349			<b>Total</b>		<b>2038</b>	<b>2034</b>	<b>2065</b>
St Paul's Catholic PS	3378	203	202	209							
St Urban's Catholic PS	3373	209	208	210							
<b>Total</b>		<b>1699</b>	<b>1738</b>	<b>1851</b>							

Data Source: Children's Services - Feb 2012		DP: S
Children's Centre reach area registration for families of children aged 0-5		% Registered
Cluster		42.56
Wedge		59.28
Leeds all		60.23

Data Source: Children's Services	
Children's Centre	Ofsted ID
Alwoodley	

Data Source: The office of National Statistics population mid-year estimates										DP: S
Population Estimates		0-15			Working Age			60/65+		
Number of people by age group/year		2008	2009	2010	2008	2009	2010	2008	2009	2010
Cluster		3929	3872	3943	13644	13699	13852	4887	4902	4933
Wedge		40736	40931	41233	132341	133770	135300	37146	37313	37640
Leeds all		132741	133396	134493	516578	522769	531036	129937	131536	133240

Data Source: NHS Leeds													DP: S
Under Fives		September 2010					September 2011						
Number of infants by age group:		0-1	1-2	2-3	3-4	4-5	Total	0-1	1-2	2-3	3-4	4-5	Total
Cluster		312	274	275	252	289	1402	293	315	266	273	265	1412
Wedge		3177	3061	3042	2929	2892	15101	3041	3163	3021	2987	2942	15154
Leeds all		10202	9848	9478	9195	9113	47836	9996	10173	9787	9438	9319	48713

Data Source: January School Census												DP: S	
Percentage of pupils who are:		Black and Minority Ethnic			English as an Additional Language			Free School Meal Eligible			Special Education Needs		
		2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012
<b>Primary</b>													
Cluster school		32.6	33.5	31.8	15.8	16.5	15.1	12.1	12.6	12.9	10.1	9.9	10.2
Cluster residence		33.8	35.0	34.1	16.7	18.2	17.1	10.4	11.6	12.6	10.4	10.6	10.4
Wedge school		41.6	42.9	44.0	27.2	28.2	28.9	25.0	25.2	24.7	19.5	19.9	18.5
Total primary		23.6	24.8	26.4	15.8	16.5	17.1	21.5	22.2	22.0	17.8	17.8	17.4
<b>Secondary</b>													
Cluster school		32.2	32.4	34.8	18.6	18.5	18.4	13.7	15.2	14.7	18.3	17.6	15.1
Cluster residence		29.1	29.4	30.1	14.7	14.6	14.4	12.9	14.5	13.9	20.2	17.8	15.3
Wedge school		37.5	39.2	41.1	19.5	17.3	19.8	23.2	23.9	24.2	23.9	25.6	22.1
Total secondary		18.6	19.4	20.4	10.4	10.0	11.1	19.0	19.4	19.5	21.4	20.4	19.0
<b>Leeds all</b>		<b>21.4</b>	<b>22.5</b>	<b>23.9</b>	<b>13.4</b>	<b>13.7</b>	<b>14.6</b>	<b>20.6</b>	<b>21.1</b>	<b>21.1</b>	<b>20.0</b>	<b>19.6</b>	<b>18.7</b>



Data Source: HM Revenue and Customs - taken on 31st August 2007-2009											DP: S
Child Poverty	Number of children (under 16) in families in receipt of CTC or IS/JSA			Number of children (all ages) in families in receipt of CTC or IS/JSA			Number of children in poverty, by age of youngest child, 2009				
	2007	2008	2009	2007	2008	2009	0-4	5-10	11-15	16-19	
Cluster	495	470	460	580	545	550	260	150	105	35	
Wedge	11340	10850	10970	12700	12220	12500	6540	3560	1850	550	
Leeds all	30235	29700	31030	33690	33300	34965	18720	9640	5115	1490	

Data Source: Children's Services - Summer Term 2011					DP: S	
Nursery Education Grant Claims	Number of eligible children	Number of: Claims by childcare setting			Resident Claims	Non Resident Claims
Cluster	417		263		183	81
Leeds all	14500		13851		9704	4148

Data Source: January School Census and 2010 Index of Multiple Deprivation										DP: S
IMD % of pupils resident in most deprived areas	3% most deprived			10% most deprived			20% most deprived			
	10	11	12	10	11	12	10	11	12	
<b>Primary</b>										
Cluster school	0.5	0.3	0.3	20.4	20.3	19.9	28.3	28.5	29.2	
Cluster residence	0.0	0.0	0.0	22.3	23.3	24.0	31.0	32.5	34.2	
Wedge school	16.7	15.3	15.5	44.8	43.2	43.4	53.3	53.2	53.8	
Total primary	8.2	8.4	8.3	28.1	27.1	27.3	36.6	37.6	38.0	
<b>Secondary</b>										
Cluster school	4.6	3.8	4.5	24.6	23.7	24.2	34.1	34.8	34.2	
Cluster residence	0.0	0.0	0.0	28.7	28.9	27.5	38.6	38.2	36.6	
Wedge school	14.2	13.8	14.4	39.1	38.8	39.4	49.4	49.9	50.4	
Total secondary	7.0	7.5	7.6	24.0	23.5	23.8	32.3	33.5	33.6	
<b>Leeds all</b>	<b>7.7</b>	<b>8.0</b>	<b>8.0</b>	<b>26.4</b>	<b>25.7</b>	<b>25.9</b>	<b>34.8</b>	<b>35.9</b>	<b>36.2</b>	

Data Source: January School Census and CACI ACORN											DP: S
KEY: Wealthier Achievers(WA), Urban Prosperity (UP), Comfortably Off (CO), Moderate Means (MM), Hard Pressed (HP)											
Percentage of pupils in each ACORN category	2011					2012					
	WA	UP	CO	MM	HP	WA	UP	CO	MM	HP	
<b>Primary</b>											
Cluster school	39.1	5.9	26.2	1.0	27.0	38.4	5.9	26.5	0.6	28.1	
Cluster residence	41.0	3.0	26.7	0.0	29.2	39.6	2.4	26.9	0.0	31.1	
Wedge school	19.9	9.4	19.5	16.8	33.6	19.4	9.2	19.7	16.7	34.1	
Total primary	15.4	5.9	27.8	15.8	34.3	15.0	6.0	27.7	15.9	34.6	
<b>Secondary</b>											
Cluster school	31.6	8.3	26.9	3.6	29.1	31.0	7.8	27.7	4.1	29.1	
Cluster residence	40.0	3.0	21.1	0.0	35.7	38.9	3.6	23.1	0.0	34.4	
Wedge school	19.0	8.5	21.3	16.2	34.2	18.7	8.8	21.2	16.0	34.7	
Total secondary	17.1	5.2	29.7	14.7	32.5	16.9	5.3	29.8	14.7	32.6	
<b>Leeds all</b>	<b>16.1</b>	<b>5.6</b>	<b>28.5</b>	<b>15.4</b>	<b>33.6</b>	<b>15.8</b>	<b>5.7</b>	<b>28.5</b>	<b>15.4</b>	<b>33.8</b>	

Data Source: DWP information Directorate												DP: F
KEY: Job Seekers Allowance (JSA), Incapacity Benefit (IB), Lone Parent Benefit (LPB), Total Out of Work (TOW)												
Unemployment Percentage of working age people in receipt of:	2009				2010				2011			
	JSA	IB	LPB	TOW	JSA	IB	LPB	TOW	JSA	IB	LPB	TOW
Cluster	3.3	5.9	1.1	10.7	3.3	5.8	1.1	10.6	3.3	5.8	0.9	10.4
Wedge	5.2	6.8	2.5	15.0	5.2	6.8	2.2	14.8	5.2	6.8	2.0	14.6
Leeds all	4.4	5.9	1.8	12.6	4.3	5.8	1.7	12.3	4.2	5.8	1.5	12.1

Data Source: AXCIOM Lifestyle Survey 2009-2011																		DP: S												
	Property type by %									Length of residence by %																				
	Owned			Rented - Council			Rented - Private			Less than 1 year			2-5 years			More than 5 years														
	09	10	11	09	10	11	09	10	11	09	10	11	09	10	11	09	10	11												
Cluster	66.2	66.0	33.5	21.4	21.7	58.6	12.4	12.3	0.1	4.6	7.6	2.8	16.0	16.4	17.2	79.4	76.0	80.1												
Wedge	58.9	59.1	44.4	25.7	25.8	58.7	15.4	15.2	0.0	5.8	7.1	4.4	19.0	18.0	17.6	75.2	74.9	78.1												
Leeds all	61.5	61.6	39.0	24.0	23.9	61.2	14.5	14.6	0.0	7.9	8.1	5.1	20.3	20.0	18.5	71.9	71.9	76.4												
Income by %	<10k			10-20k			20-30k			30-40k			40-50k			50k+														
	09	10	11	09	10	11	09	10	11	09	10	11	09	10	11	09	10	11												
Cluster	13	14	13	15	13	18	17	12	16	19	27	19	16	18	16	20	16	18												
Wedge	19	20	17	21	20	25	15	13	15	15	17	17	16	15	13	15	15	13												
Leeds all	20	18	18	21	20	23	16	15	16	15	18	17	14	13	13	14	16	14												
Struggling with payments by %	Food									Bills			Mortgage																	
				09			10			11			09			10			11											
Cluster				11.7			9.0			6.0			12.1			10.0			5.2			1.2			1.7			1.9		
Wedge				15.1			11.7			6.6			17.8			15.0			9.2			2.3			2.0			1.6		
Leeds all				15.9			10.8			6.4			16.3			13.0			8.3			2.2			2.2			1.7		

## Being Healthy

Data Source: NHS Leeds												DP: Various - Listed with each report				
Birth Data DP: C	3 year rolling average of births below 2.5kg % low birth weight babies						Number and rate of conceptions per 1000 15-17 year olds									
	2006-08		2007-09		2008-10		June to May		2008-09		2009-10		2008-09		2009-10	
	Cluster	Wedge	Leeds all	Cluster	Wedge	Leeds all	Cluster	Wedge	Leeds all	Cluster	Wedge	Leeds all	Cluster	Wedge	Leeds all	
			6.4	6.9	7.2				25	24		29	29			
			8.8	8.6	8.5				368	331		44	40			
			7.8	7.8	7.6				1220	1145		45	43			
DP: C	% of women receiving a health and social care needs assessment at 12 weeks as a percentage of live births in the same year						DP: F	% Initiating breastfeeding April to March			% breastfeeding at 6 weeks April to March					
	2009		2010		2011			2009-10		2010-11		2009-10		2010-11		
Cluster	86.1		84.9		87.0		81.7		80.6		55.5		49.0			
Wedge	78.6		80.0		81.3		71.6		68.0		44.7		43.9			
Leeds all	81.6		82.9		84.0		67.6		65.1		40.4		39.3			
DP: C	Number of emergency admissions by age group 2007-11						Number of emergency admissions to hospital for injury, poisoning and certain other consequences of external causes by age group									
	0-4		5-10		11-18		0-4		5-10		11-18					
Cluster	712		199		452		81		60		164					
Wedge	9631		2721		5612		1033		791		2006					
Leeds all	29793		8247		18194		3419		2522		6711					
Immunisation Data DP: F	% of 2 year olds receiving vaccinations in quarter 3 for:						% of 5 year olds receiving vaccinations in quarter 3 for:									
	Diphtheria			MMR			Diphtheria			MMR						
	09-10	10-11	11-12	09-10	10-11	11-12	09-10	10-11	11-12	09-10	10-11	11-12				
Cluster	92	98	96	88	97	93	94	95	96	91	92	93				
Wedge	95	96	96	87	87	93	93	92	95	89	91	94				
Leeds all	96	96	97	86	88	94	95	94	96	91	91	95				

Data Source: National Child Measurement Programme												DP: A
Obesity	Obesity in Reception						Obesity in Year 6					
	% Obese			% Obese or overweight			% Obese			% Obese or overweight		
	08-09	09-10	10-11	08-09	09-10	10-11	08-09	09-10	10-11	08-09	09-10	10-11
Cluster	6.3	7.6	7.1	17.3	19.9	22.7	15.6	17.5	21.0	28.6	31.8	36.7
Wedge	9.7	10.4	10.1	21.4	23.3	23.2	20.3	22.1	20.5	33.9	36.6	35.2
Leeds all	9.4	10.2	9.7	21.7	23.7	23.4	20.3	20.7	20.0	34.3	35.1	34.3
Obesity	Obesity in Reception 3 year average 2008-2011						Obesity in Year 6 3 year average 2008-2011					
	% Obese			% Obese or overweight			% Obese			% Obese or overweight		
Cluster	6.97			20.02			17.64			31.78		
Wedge	10.07			22.68			20.89			35.18		
Leeds all	9.77			22.96			20.32			34.56		

## Stay Safe

Data Source: Children's Services					DP: Various - Listed with each report						
Number of LAC and Child protection plans	The number of children and young people looked after by the Local Authority - March based on home address before coming into care					based on placement address			The number of children with child protection plans - March		
	<i>DP: S</i>								<i>DP: S</i>		
	2011		2012		2012		2011		2012		
Cluster	9		12		15		9		SUPP		
Wedge	0		474		315		0		246		
Leeds all	1439		1454		1454		947		1019		
Number of Common Assessments (CAFs)					Social Care			Social Care Referrals		Requests for Service	
<i>DP: C</i>					<i>DP:A</i>					<i>DP:S</i>	
		2008	2009	2010	2011	2009	2010	2011	Feb 11 - Jan 12		
Cluster	14		26		32		19		498		
Wedge	143		307		344		268		8634		
Leeds all	457		849		1115		892		30539		
Number of Child and Adolescent Mental Health Services referrals											
<i>DP: S</i>											
		aged 11 and under			aged 12-18			total referrals			
September-October		2009-10		2010-11		2009-10		2010-11		2009-10 2010-11	
Cluster	5400		19		92		62		146 81		
Wedge	471		250		686		429		1157 679		
Leeds all	1767		1124		2976		1730		4743 2854		

## Make a positive Contribution

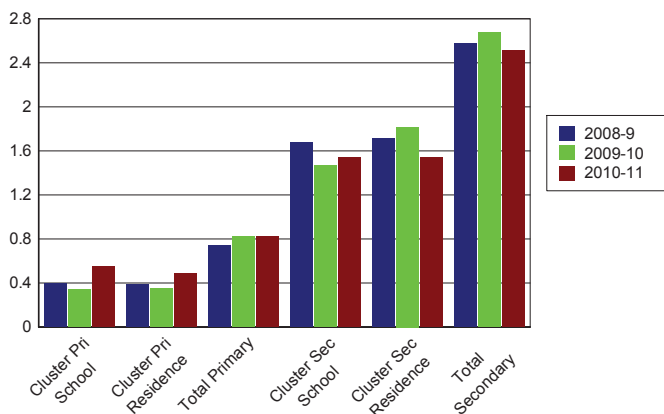
Data Source: West Yorkshire Police										<i>DP: C</i>	
Property Crime		Burglary dwelling		Burglary elsewhere		Criminal damage		Robbery		Vehicle crime	
Number of recorded crimes for:		10 11		10 11		10 11		10 11		10 11	
Cluster	229 163		31 76		177 139		22 10		115 110		
Wedge	2789 2404		1062 1234		3572 2902		370 323		2368 1919		
Leeds all	9508 8487		5681 5408		13599 10426		1297 1226		9168 7971		
Personal Crime						Drug Offences		Theft from person		Violent crime	
Number of recorded crimes for:						10 11		10 11		10 11	
Cluster					9 30		12 8		107 124		
Wedge					378 915		405 298		2375 2556		
Leeds all					1248 3192		2235 3034		11233 10896		
Domestic Violence Incidents		Number of incidents recorded with a domestic qualifier or disposition code on the Storm WYP incident recording system - 2011									
Cluster	235										
Wedge	4116										
Leeds all	14525										

Data Source: Youth Offending Service									<i>DP: A</i>	
Youth Offending		Number of Offenders				Number of Offences				
		07-08	08-09	09-10	10-11	07-08	08-09	09-10	10-11	
Cluster	39		25		24		21		111 67 55 48	
Wedge	780		515		405		439		1899 1454 901 883	
Leeds all	2741		2166		1522		1511		6331 4883 3134 3150	
April 2010 - March 2011 Number of offences by young offenders										
		Burglary	Breaches	Criminal Damage	Drugs Offences	Motoring and Vehicle	Other	Public Order	Theft and handling	Violence against the person
Cluster	SUPP		SUPP		7		SUPP		5 5 SUPP 7 15	
Wedge	69		85		99		66		77 108 95 125 159	
Leeds all	291		270		328		204		218 358 282 612 587	

Data Source: School Census													DP: A
Attendance and persistent absence by percentage	Attendance			Authorised Absence			Unauthorised Absence			Persistent Absence 15%			
	08-09	09-10	10-11	08-09	09-10	10-11	08-09	09-10	10-11	08-09	09-10	10-11	
<b>Primary</b>													
Cluster school	95	95	95	5	5	4	0.4	0.3	0.6	5.0	5.3	3.2	
Cluster residence	95	95	95	5	5	4	0.4	0.4	0.5	4.4	4.6	3.4	
Total primary	94	94	95	5	5	4	0.7	0.8	0.8	5.9	5.5	4.3	
<b>Secondary</b>													
Cluster school	93	94	94	5	5	4	1.7	1.5	1.5	8.8	7.9	7.2	
Cluster residence	93	93	94	5	5	5	1.7	1.8	1.5	9.4	9.0	7.7	
Total secondary	92	92	92	6	6	5	2.6	2.7	2.5	13.0	13.1	11.2	

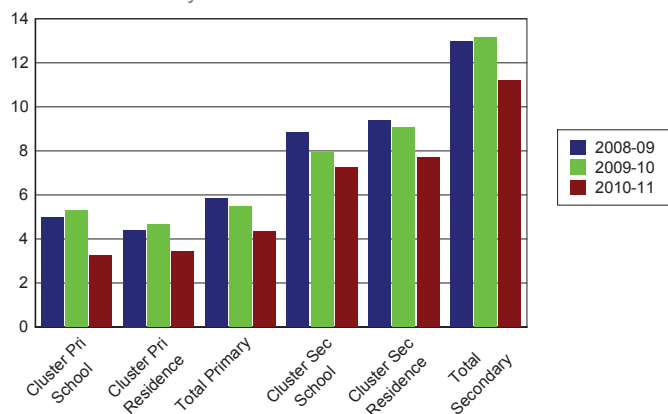
**% Unauthorised Absence**

2008-2011



**% Persistent Absence**

by 15% measure 2008-2011



Data Source: Children's Services													DP: A
Exclusions	Fixed Term Exclusions						Permanent Exclusions						
	Number			Rate per thousand			Number			Rate per thousand			
Primary	08-09	09-10	10-11	08-09	09-10	10-11	08-09	09-10	10-11	08-09	09-10	10-11	
Cluster school	3	5	1	1.8	2.9	0.6	0	0	0	0.0	0.0	0.0	
Cluster residence	4	7	1	2.1	3.7	0.6	0	0	0	0.0	0.0	0.0	
Total primary	467	371	455	7.7	6.0	7.3	2	2	2	0.0	0.0	0.0	
<b>Secondary</b>													
Cluster school	113	136	213	56.0	66.7	104.7	0	0	0	0.0	0.0	0.0	
Cluster residence	55	67	93	63.8	80.9	102.4	0	0	0	0.0	0.0	0.0	
Total secondary	4350	4286	3806	93.6	93.1	83.2	52	57	44	1.1	1.2	1.0	

## Enjoy and Achieve

**Data Source: Keypas and DFE performance tables**
**DP: A**
**Foundation Stage Profile Data** The percentage of pupils achieving a good level of development (78+ points overall and 6+ points in all PSE and CCL strands)

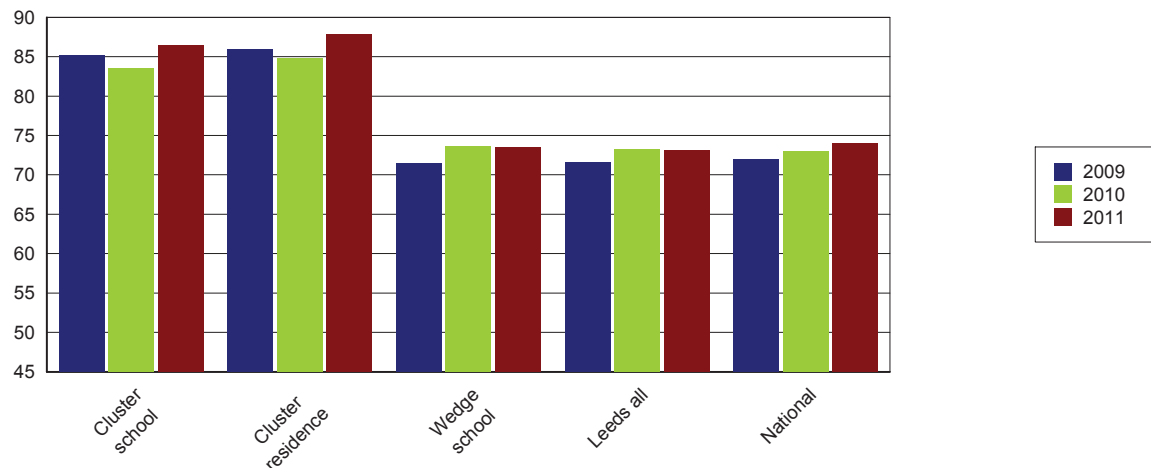
	2008	2009	2010	2011
Cluster school	59	55	63	72
Cluster residence	64	55	63	71
Leeds all	47	51	53	58

KS2 Data DP: A	English 4+			English 5+			Maths 4+			Maths 5+			English & Maths 4+		
	09	10	11	09	10	11	09	10	11	09	10	11	09	10	11
Cluster school	91	87	90	46	36	36	88	86	89	48	39	43	85	83	86
Cluster residence	91	89	91	43	41	40	88	87	89	49	40	52	86	85	88
Wedge school	78	78	80	31	31	30	78	79	78	35	32	33	71	74	74
Leeds all	79	79	81	28	31	32	77	79	78	33	31	32	72	73	73
National	80	80	82	29	33	29	79	79	80	35	34	35	72	73	74

KS2 Data - Expected progress	Made 2 levels of progress in English		Made 2 levels of progress in Maths	
	Number of pupils	Percentage	Number of pupils	Percentage
Cluster school	180	91.8	189	94.5
Wedge school	1865	90.5	1804	87.2
Leeds all	6334	88.6	6087	85.0
National		84.0		83.0

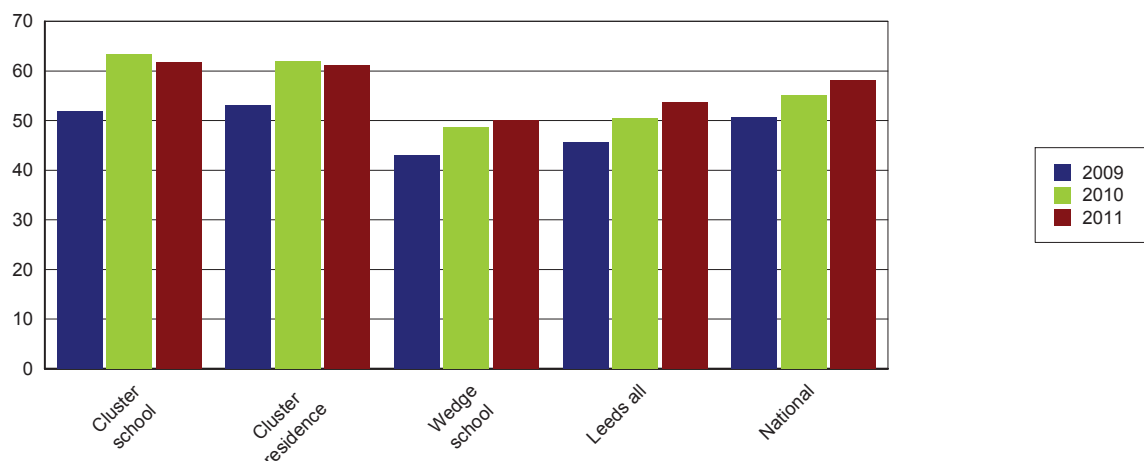
### Percentage of English and Maths

Level 4+



Data Source: EPAS and DFE performance tables												DP: A		
The results are for GCSE & equivalent qualifications. The calculation of achieving no qualifications includes all qualifications														
KS4 Data	% of 5+ A*-C			% of 5+ A*-C inc Eng & Maths			% English Baccalaureate	% of 5+ A*-G			% achieving no qualifications			
	09	10	11	09	10	11		09	10	11	09	10	11	
Cluster school	78	90	91	52	63	62	26	97	99	98	0			
Cluster residence	77	88	90	53	62	61	20	96	96	96	3	0	1	
Wedge school	67	78	84	43	49	50	12	92	96	96	2	1	0	
Leeds all	67	76	82	46	51	54	13	91	94	94	2	2	1	
National	70	76	81	51	55	58	15	94	95	95	1 1			

### Percentage 5 A\*-C Including English and Maths



## Achieve Economic Well Being

Key: Not in Employment, Education or Training (NEET), In Employment, Education or Training (EET), in Full time Education (FE)																
Data Source: November destination survey														DP: S		
NEET/FE		Number of NEET			% NEET			Number of FE			% FE					
		2009	2010	2011	2009	2010	2011	2009	2010	2011	2009	2010	2011			
Cluster school	Year 11	23	SUPP	13	6	SUPP	4	315	337	325	84	95	91			
	Year 12	SUPP	SUPP	SUPP	SUPP	SUPP	SUPP	104	113	115	92	90	95			
	Year 13	SUPP	SUPP	SUPP	SUPP	SUPP	SUPP	69	74	79	80	85	85			
Cluster residence	Year 11	11	5	5	6	2	3	171	206	170	88	96	94			
	Year 12	SUPP	SUPP	SUPP	SUPP	SUPP	SUPP	111	85	99	96	91	95			
	Year 13	SUPP	SUPP	SUPP	SUPP	SUPP	SUPP	60	84	60	85	84	88			
Leeds all	Year 11	646	393	357	8	5	5	6703	7194	6564	80	87	87			
	Year 12	132	67	115	3	2	3	3436	3476	3550	90	93	93			
	Year 13	121	135	120	5	4	4	2067	2350	2593	78	76	84			

Data Source: Integrated Youth Support Service										DP: O	
16-18 NEET and EET Nov 2011 to Jan 2012	NEET		EET		Not Known		Other Activity				
	Number	%	Number	%	Number	%	Number	%			
Cluster	28	4.5	589	95.1	SUPP	SUPP	SUPP	SUPP			
Wedge	493	7.5	6006	91.5	66	1.0	16	0.2			
Leeds all	1538	7.0	20170	91.7	343	1.6	58	0.3			

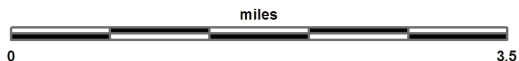
**Please Note:** Leeds totals for 16-18 NEET will not match publicised totals as published totals include a proportion of those whose status has expired

This report was produced by the Children's Performance Service on 01/06/2012. The information in these overviews are based on the cluster data profile version 5.12.

For more information telephone 0113 39 50701 or email [educ.pmi@leeds.gov.uk](mailto:educ.pmi@leeds.gov.uk) or visit:

[www.leedsinitiative.org/ClusterDataProfile.aspx](http://www.leedsinitiative.org/ClusterDataProfile.aspx)

The map to the right gives the position of the cluster in Leeds. The map below shows the location of the Children's Centres, Primary and Secondary Schools in the cluster.



## Map Key: EPOS - Boston Spa and Villages South

### 1 - Children's Centre/s

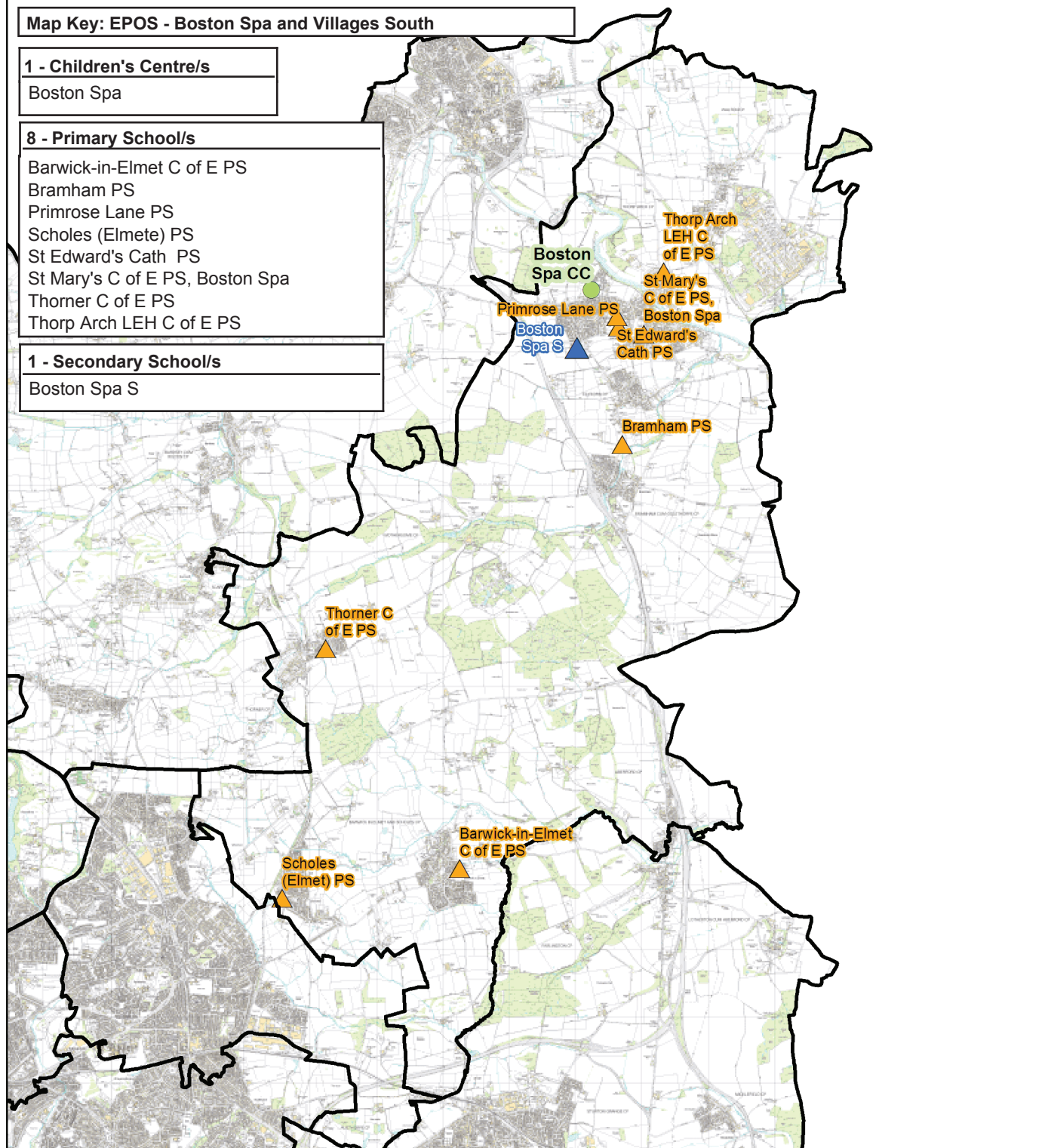
Boston Spa

### 8 - Primary School/s

- Barwick-in-Elmet C of E PS
- Bramham PS
- Primrose Lane PS
- Scholes (Elmete) PS
- St Edward's Cath PS
- St Mary's C of E PS, Boston Spa
- Thorner C of E PS
- Thorp Arch LEH C of E PS

### 1 - Secondary School/s

Boston Spa S



**Cluster Overviews key****Data Period:**

The codes in the key to the right are for the time periods that the data in these reports cover. They will appear next to all data sets.

Academic Year

**DP:A**

Calendar Year

**DP:C**

Financial Year

**DP:F**

Snapshot

**DP:S**

Other

**DP:O****Cluster Overview**

Data Source: January School Census					DP: S
Primary Schools	DFE	Total Number on roll			
		2010	2011	2012	
Barwick-in-Elmet C of E Primary School	3033	147	145	149	
Boston Spa C of E Primary School	3047	121	129	139	
Bramham Primary School	2329	34	37	50	
Primrose Lane Primary School	2389	243	230	244	
Scholes (Elmete) Primary School	2275	266	281	294	
St Edward's Catholic PS	3358	141	143	151	
Thorner C of E Primary School	3044	154	165	179	
Thorp Arch Lady Elizabeth Hastings C of E Primary	3356	135	136	137	
<b>Total</b>		<b>1241</b>	<b>1266</b>	<b>1343</b>	

Data Source: January School Census					DP: S
Secondary Schools	DFE	Total Number on roll			
		2010	2011	2012	
Boston Spa School	4114	1696	1634	1493	
<b>Total</b>		<b>1696</b>	<b>1634</b>	<b>1493</b>	

Data Source: Children's Services - Feb 2012		DP: S
Children's Centre reach area registration for families of children aged 0-5	% Registered	
Cluster	36.48	
Wedge	59.28	
Leeds all	60.23	

Data Source: Children's Services	
Children's Centre	Ofsted ID
Boston Spa	

Data Source: The office of National Statistics population mid-year estimates									DP: S
Population Estimates	0-15			Working Age			60/65+		
	2008	2009	2010	2008	2009	2010	2008	2009	2010
Cluster	2724	2727	2722	9842	9765	9763	4202	4302	4368
Wedge	40736	40931	41233	132341	133770	135300	37146	37313	37640
Leeds all	132741	133396	134493	516578	522769	531036	129937	131536	133240

Data Source: NHS Leeds												DP: S
Under Fives	September 2010						September 2011					
	0-1	1-2	2-3	3-4	4-5	Total	0-1	1-2	2-3	3-4	4-5	Total
Cluster	155	149	174	181	178	837	146	156	155	180	188	825
Wedge	3177	3061	3042	2929	2892	15101	3041	3163	3021	2987	2942	15154
Leeds all	10202	9848	9478	9195	9113	47836	9996	10173	9787	9438	9319	48713

Data Source: January School Census												DP: S
Percentage of pupils who are:	Black and Minority Ethnic			English as an Additional Language			Free School Meal Eligible			Special Education Needs		
	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012
<b>Primary</b>												
Cluster school	3.5	4.5	5.9	0.2	0.6	0.4	6.6	7.2	6.5	13.4	14.0	13.8
Cluster residence	3.2	3.4	4.9	0.5	0.8	0.7	6.8	6.9	7.0	13.8	13.9	14.0
Wedge school	41.6	42.9	44.0	27.2	28.2	28.9	25.0	25.2	24.7	19.5	19.9	18.5
Total primary	23.6	24.8	26.4	15.8	16.5	17.1	21.5	22.2	22.0	17.8	17.8	17.4
<b>Secondary</b>												
Cluster school	9.2	9.3	10.4	2.2	2.4	3.3	13.2	11.5	12.1	17.0	16.9	14.9
Cluster residence	2.6	2.8	4.2	0.7	0.4	1.1	8.6	6.6	8.3	14.5	15.5	13.7
Wedge school	37.5	39.2	41.1	19.5	17.3	19.8	23.2	23.9	24.2	23.9	25.6	22.1
Total secondary	18.6	19.4	20.4	10.4	10.0	11.1	19.0	19.4	19.5	21.4	20.4	19.0
<b>Leeds all</b>	<b>21.4</b>	<b>22.5</b>	<b>23.9</b>	<b>13.4</b>	<b>13.7</b>	<b>14.6</b>	<b>20.6</b>	<b>21.1</b>	<b>21.1</b>	<b>20.0</b>	<b>19.6</b>	<b>18.7</b>



Data Source: HM Revenue and Customs - taken on 31st August 2007-2009										DP: S
Child Poverty	Number of children (under 16) in families in receipt of CTC or IS/JSA			Number of children (all ages) in families in receipt of CTC or IS/JSA			Number of children in poverty, by age of youngest child, 2009			
	2007	2008	2009	2007	2008	2009	0-4	5-10	11-15	16-19
Cluster	150	165	200	180	190	225	120	60	35	10
Wedge	11340	10850	10970	12700	12220	12500	6540	3560	1850	550
Leeds all	30235	29700	31030	33690	33300	34965	18720	9640	5115	1490

Data Source: Children's Services - Summer Term 2011					DP: S
Nursery Education Grant Claims	Number of eligible children	Number of: Claims by childcare setting		Resident Claims	Non Resident Claims
Cluster	288	327		226	102
Leeds all	14500	13851		9704	4148

Data Source: January School Census and 2010 Index of Multiple Deprivation										DP: S
IMD	% of pupils resident in most deprived areas	3% most deprived			10% most deprived			20% most deprived		
		10	11	12	10	11	12	10	11	12
<b>Primary</b>										
Cluster school		1.1	1.4	1.3	2.7	2.9	3.2	4.9	4.9	5.8
Cluster residence		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Wedge school		16.7	15.3	15.5	44.8	43.2	43.4	53.3	53.2	53.8
Total primary		8.2	8.4	8.3	28.1	27.1	27.3	36.6	37.6	38.0
<b>Secondary</b>										
Cluster school		2.2	3.6	3.9	12.1	14.7	16.1	25.1	25.6	25.9
Cluster residence		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Wedge school		14.2	13.8	14.4	39.1	38.8	39.4	49.4	49.9	50.4
Total secondary		7.0	7.5	7.6	24.0	23.5	23.8	32.3	33.5	33.6
<b>Leeds all</b>		<b>7.7</b>	<b>8.0</b>	<b>8.0</b>	<b>26.4</b>	<b>25.7</b>	<b>25.9</b>	<b>34.8</b>	<b>35.9</b>	<b>36.2</b>

Data Source: January School Census and CACI ACORN											DP: S
KEY: Wealthier Achievers(WA), Urban Prosperity (UP), Comfortably Off (CO), Moderate Means (MM), Hard Pressed (HP)											
Percentage of pupils in each ACORN category	2011					2012					
	WA	UP	CO	MM	HP	WA	UP	CO	MM	HP	
<b>Primary</b>											
Cluster school	46.0	2.8	38.0	4.0	8.3	44.9	2.9	37.7	4.4	8.9	
Cluster residence	47.1	2.8	41.4	2.5	6.0	46.7	2.8	41.0	2.6	6.2	
Wedge school	19.9	9.4	19.5	16.8	33.6	19.4	9.2	19.7	16.7	34.1	
Total primary	15.4	5.9	27.8	15.8	34.3	15.0	6.0	27.7	15.9	34.6	
<b>Secondary</b>											
Cluster school	28.9	1.5	31.0	12.7	25.0	28.8	2.0	31.3	12.1	25.0	
Cluster residence	43.0	1.2	44.7	3.2	7.6	41.6	1.2	46.2	3.1	7.4	
Wedge school	19.0	8.5	21.3	16.2	34.2	18.7	8.8	21.2	16.0	34.7	
Total secondary	17.1	5.2	29.7	14.7	32.5	16.9	5.3	29.8	14.7	32.6	
<b>Leeds all</b>	<b>16.1</b>	<b>5.6</b>	<b>28.5</b>	<b>15.4</b>	<b>33.6</b>	<b>15.8</b>	<b>5.7</b>	<b>28.5</b>	<b>15.4</b>	<b>33.8</b>	

Data Source: DWP information Directorate													DP: F
KEY: Job Seekers Allowance (JSA), Incapacity Benefit (IB), Lone Parent Benefit (LPB), Total Out of Work (TOW)													
Unemployment Percentage of working age people in receipt of:	2009				2010				2011				
	JSA	IB	LPB	TOW	JSA	IB	LPB	TOW	JSA	IB	LPB	TOW	
Cluster	2.1	3.6	0.5	6.4	1.7	3.4	0.5	5.9	1.7	3.3	0.5	5.7	
Wedge	5.2	6.8	2.5	15.0	5.2	6.8	2.2	14.8	5.2	6.8	2.0	14.6	
Leeds all	4.4	5.9	1.8	12.6	4.3	5.8	1.7	12.3	4.2	5.8	1.5	12.1	

Data Source: AXCIOM Lifestyle Survey 2009-2011													DP: S																	
	Property type by %									Length of residence by %																				
	Owned			Rented - Council			Rented - Private			Less than 1 year			2-5 years			More than 5 years														
	09	10	11	09	10	11	09	10	11	09	10	11	09	10	11	09	10	11												
Cluster	79.9	79.6	16.0	12.3	12.8	61.6	7.7	7.6	0.1	2.8	7.0	1.5	20.8	19.3	14.1	76.4	73.8	84.4												
Wedge	58.9	59.1	44.4	25.7	25.8	58.7	15.4	15.2	0.0	5.8	7.1	4.4	19.0	18.0	17.6	75.2	74.9	78.1												
Leeds all	61.5	61.6	39.0	24.0	23.9	61.2	14.5	14.6	0.0	7.9	8.1	5.1	20.3	20.0	18.5	71.9	71.9	76.4												
Income by %	<10k			10-20k			20-30k			30-40k			40-50k			50k+														
	09	10	11	09	10	11	09	10	11	09	10	11	09	10	11	09	10	11												
Cluster	12	11	12	16	14	19	13	20	21	21	11	12	19	26	19	19	18	16												
Wedge	19	20	17	21	20	25	15	13	15	15	17	17	16	15	13	15	15	13												
Leeds all	20	18	18	21	20	23	16	15	16	15	18	17	14	13	13	14	16	14												
Struggling with payments by %	Food									Bills			Mortgage																	
				09			10			11			09			10			11											
Cluster				7.7			7.5			3.9			7.8			8.5			5.5			2.0			1.7			0.6		
Wedge				15.1			11.7			6.6			17.8			15.0			9.2			2.3			2.0			1.6		
Leeds all				15.9			10.8			6.4			16.3			13.0			8.3			2.2			2.2			1.7		

## Being Healthy

Data Source: NHS Leeds										DP: Various - Listed with each report										
Birth Data DP: C	3 year rolling average of births below 2.5kg % low birth weight babies					Number and rate of conceptions per 1000 15-17 year olds														
	2006-08		2007-09		2008-10	June to May		2008-09		2009-10		2008-09		2009-10						
Cluster	4.7		6.0		6.7	Cluster		7		9		14		19						
Wedge	8.8		8.6		8.5	Wedge		368		331		44		40						
Leeds all	7.8		7.8		7.6	Leeds all		1220		1145		45		43						
DP: C	% of women receiving a health and social care needs assessment at 12 weeks as a percentage of live births in the same year			DP: F			% Initiating breastfeeding April to March		% breastfeeding at 6 weeks April to March											
	2009		2010	2011	2009-10		2010-11		2009-10		2010-11									
Cluster	87.7		85.1	89.7	82.2		68.4		63.6		49.3									
Wedge	78.6		80.0	81.3	71.6		68.0		44.7		43.9									
Leeds all	81.6		82.9	84.0	67.6		65.1		40.4		39.3									
DP: C	Number of emergency admissions by age group 2007-11			Number of emergency admissions to hospital for injury, poisoning and certain other consequences of external causes by age group																
	0-4	5-10		11-18		0-4	5-10		11-18											
Cluster	663	183		311		49	47		99											
Wedge	9631	2721		5612		1033	791		2006											
Leeds all	29793	8247		18194		3419	2522		6711											
Immunisation Data DP: F	% of 2 year olds receiving vaccinations in quarter 3 for:						% of 5 year olds receiving vaccinations in quarter 3 for:													
	Diphtheria			MMR			Diphtheria			MMR										
Cluster	95	96		97		84	91		94		94	90		94		89	83		94	
Wedge	95	96		96		87	87		93		93	92		95		89	91		94	
Leeds all	96	96		97		86	88		94		95	94		96		91	91		95	

Data Source: National Child Measurement Programme												DP: A			
Obesity	Obesity in Reception						Obesity in Year 6								
	% Obese			% Obese or overweight			% Obese			% Obese or overweight					
	08-09	09-10	10-11	08-09	09-10	10-11	08-09	09-10	10-11	08-09	09-10	10-11	08-09	09-10	10-11
Cluster	9.7	7.4	7.3	19.0	19.6	18.8	16.4	20.7	18.5	32.3	37.9	34.2			
Wedge	9.7	10.4	10.1	21.4	23.3	23.2	20.3	22.1	20.5	33.9	36.6	35.2			
Leeds all	9.4	10.2	9.7	21.7	23.7	23.4	20.3	20.7	20.0	34.3	35.1	34.3			
Obesity	Obesity in Reception 3 year average 2008-2011						Obesity in Year 6 3 year average 2008-2011								
	% Obese			% Obese or overweight			% Obese			% Obese or overweight					
Cluster	8.12			19.12			18.40			34.64					
Wedge	10.07			22.68			20.89			35.18					
Leeds all	9.77			22.96			20.32			34.56					

## Stay Safe

Data Source: Children's Services				DP: Various - Listed with each report			
Number of LAC and Child protection plans	The number of children and young people looked after by the Local Authority - March					The number of children with child protection plans - March	
	based on home address before coming into care			based on placement address		DP: S	
	2011	2012		2012	2011	2012	
Cluster	SUPP	SUPP		19	5	6	
Wedge	0	474		315	0	246	
Leeds all	1439	1454		1454	947	1019	

Number of Common Assessments (CAFs)	2008				2009				2010				2011			
	2008	2009	2010	2011	2008	2009	2010	2011	2008	2009	2010	2011	2008	2009	2010	2011
Cluster	6	8	19	9	6	8	19	9	83	112	98	222				
Wedge	143	307	344	268	143	307	344	268	3823	4170	4103	8634				
Leeds all	457	849	1115	892	457	849	1115	892	14248	13784	14000	30539				

Number of Child and Adolescent Mental Health Services referrals	aged 11 and under				aged 12-18				total referrals			
	2009-10		2010-11		2009-10		2010-11		2009-10		2010-11	
	2009-10	2010-11	2009-10	2010-11	2009-10	2010-11	2009-10	2010-11	2009-10	2010-11		
Cluster		21	16		15	23		36		39		
Wedge		471	250		686	429		1157		679		
Leeds all		1767	1124		2976	1730		4743		2854		

## Make a positive Contribution

Data Source: West Yorkshire Police										DP: C
Property Crime	Burglary dwelling		Burglary elsewhere		Criminal damage		Robbery		Vehicle crime	
	10	11	10	11	10	11	10	11	10	11
	Cluster	76	72	105	119	94	93			54
Wedge	2789	2404	1062	1234	3572	2902	370	323	2368	1919
Leeds all	9508	8487	5681	5408	13599	10426	1297	1226	9168	7971

Personal Crime	Drug Offences		Theft from person		Violent crime	
	10	11	10	11	10	11
	Cluster	25	38	128	38	55
Wedge	378	915	405	298	2375	2556
Leeds all	1248	3192	2235	3034	11233	10896

Domestic Violence Incidents	Number of incidents recorded with a domestic qualifier or disposition code on the Storm WYP incident recording system - 2011	
Cluster	112	
Wedge	4116	
Leeds all	14525	

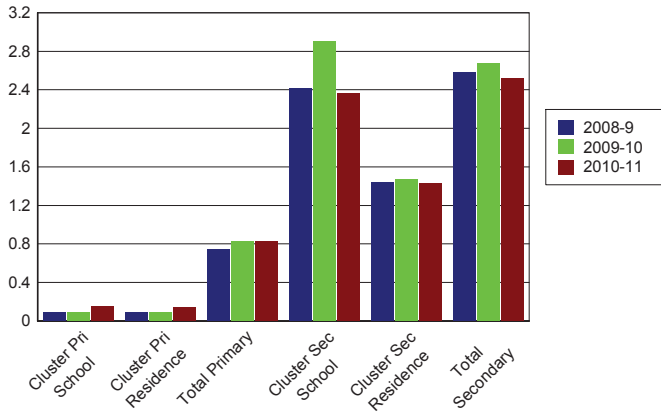
Data Source: Youth Offending Service								DP: A
Youth Offending	Number of Offenders				Number of Offences			
	07-08	08-09	09-10	10-11	07-08	08-09	09-10	10-11
	Cluster	16	9	13	14	30	12	22
Wedge	780	515	405	439	1899	1454	901	883
Leeds all	2741	2166	1522	1511	6331	4883	3134	3150

April 2010 - March 2011 Number of offences by young offenders									
	Burglary	Breaches	Criminal Damage	Drugs Offences	Motoring and Vehicle	Other	Public Order	Theft and handling	Violence against the person
Cluster	SUPP	SUPP	SUPP	SUPP	SUPP	SUPP	SUPP	SUPP	6
Wedge	69	85	99	66	77	108	95	125	159
Leeds all	291	270	328	204	218	358	282	612	587

Data Source: School Census													DP: A
Attendance and persistent absence by percentage	Attendance			Authorised Absence			Unauthorised Absence			Persistent Absence 15%			
	08-09	09-10	10-11	08-09	09-10	10-11	08-09	09-10	10-11	08-09	09-10	10-11	
<b>Primary</b>													
Cluster school	95	96	96	5	3	4	0.1	0.1	0.1	2.8	1.6	1.4	
Cluster residence	95	96	96	5	3	4	0.1	0.1	0.1	2.2	1.0	1.5	
Total primary	94	94	95	5	5	4	0.7	0.8	0.8	5.9	5.5	4.3	
<b>Secondary</b>													
Cluster school	91	91	93	7	6	5	2.4	2.9	2.4	13.7	14.3	10.5	
Cluster residence	93	93	94	6	5	5	1.4	1.5	1.4	9.1	9.0	7.9	
Total secondary	92	92	92	6	6	5	2.6	2.7	2.5	13.0	13.1	11.2	

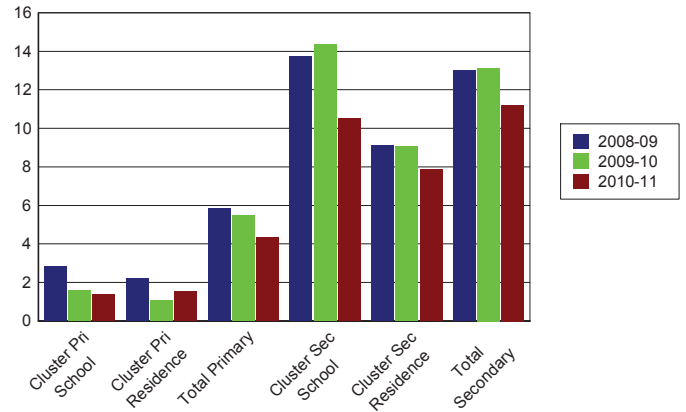
**% Unauthorised Absence**

2008-2011



**% Persistent Absence**

by 15% measure 2008-2011



Data Source: Children's Services													DP: A
Exclusions	Fixed Term Exclusions						Permanent Exclusions						
	Number			Rate per thousand			Number			Rate per thousand			
Primary	08-09	09-10	10-11	08-09	09-10	10-11	08-09	09-10	10-11	08-09	09-10	10-11	
Cluster school	8	7	1	6.6	5.6	0.8	0	0	0	0.0	0.0	0.0	
Cluster residence	10	7	7	7.6	5.2	5.2	0	0	0	0.0	0.0	0.0	
Total primary	467	371	455	7.7	6.0	7.3	2	2	2	0.0	0.0	0.0	
<b>Secondary</b>													
Cluster school	321	136	179	179.4	80.2	109.5	0	1	0	0.0	0.6	0.0	
Cluster residence	54	29	45	89.7	51.9	84.3	0	0	0	0.0	0.0	0.0	
Total secondary	4350	4286	3806	93.6	93.1	83.2	52	57	44	1.1	1.2	1.0	

## Enjoy and Achieve

Data Source: Keypas and DFE performance tables

DP: A

**Foundation Stage Profile Data** The percentage of pupils achieving a good level of development (78+ points overall and 6+ points in all PSE and CCL strands)

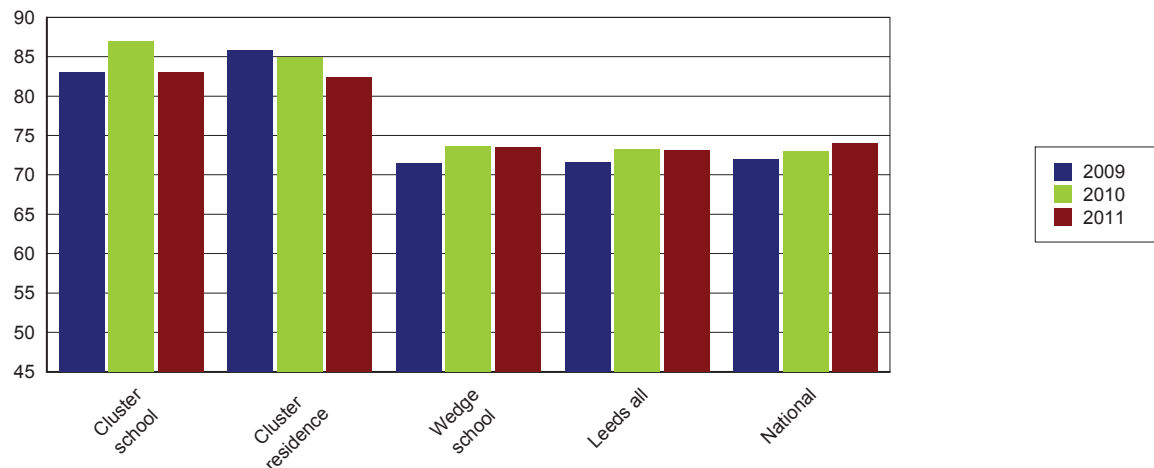
	2008	2009	2010	2011
Cluster school	59	65	70	71
Cluster residence	58	64	70	75
Leeds all	47	51	53	58

KS2 Data DP: A	English 4+			English 5+			Maths 4+			Maths 5+			English & Maths 4+		
	09	10	11	09	10	11	09	10	11	09	10	11	09	10	11
Cluster school	90	92	88	41	48	46	86	89	84	45	50	43	83	87	83
Cluster residence	91	90	89	37	49	43	90	88	85	46	54	46	86	85	82
Wedge school	78	78	80	31	31	30	78	79	78	35	32	33	71	74	74
Leeds all	79	79	81	28	31	32	77	79	78	33	31	32	72	73	73
National	80	80	82	29	33	29	79	79	80	35	34	35	72	73	74

KS2 Data - Expected progress	Made 2 levels of progress in English		Made 2 levels of progress in Maths	
	Number of pupils	Percentage	Number of pupils	Percentage
Cluster school	132	89.8	121	82.9
Wedge school	1865	90.5	1804	87.2
Leeds all	6334	88.6	6087	85.0
National		84.0		83.0

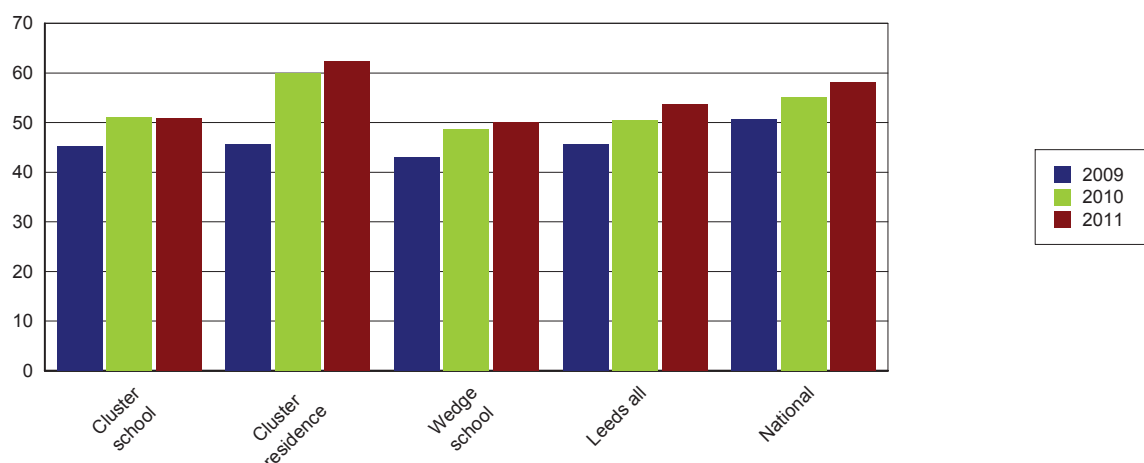
### Percentage of English and Maths

Level 4+



Data Source: EPAS and DFE performance tables												DP: A	
The results are for GCSE & equivalent qualifications. The calculation of achieving no qualifications includes all qualifications													
KS4 Data	% of 5+ A*-C			% of 5+ A*-C inc Eng & Maths			% English Baccalaureate	% of 5+ A*-G			% achieving no qualifications		
	09	10	11	09	10	11	11	09	10	11	09	10	11
Cluster school	79	92	96	45	51	51	13	95	97	98	1	1	
Cluster residence	76	95	96	46	60	62	18	96	100	98	2	0	1
Wedge school	67	78	84	43	49	50	12	92	96	96	2	1	0
Leeds all	67	76	82	46	51	54	13	91	94	94	2	2	1
National	70	76	81	51	55	58	15	94	95	95		1	1

### Percentage 5 A\*-C Including English and Maths



## Achieve Economic Well Being

Key: Not in Employment, Education or Training (NEET), In Employment, Education or Training (EET), in Full time Education (FE)														
Data Source: November destination survey														DP: S
NEET/FE		Number of NEET			% NEET			Number of FE			% FE			
		2009	2010	2011	2009	2010	2011	2009	2010	2011	2009	2010	2011	
Cluster school	Year 11	19	14	SUPP	6	5	SUPP	247	274	278	83	91	95	
	Year 12	SUPP	SUPP	9	SUPP	SUPP	5	187	167	169	95	97	89	
	Year 13	6	8	9	4	4	6	125	142	105	81	78	68	
Cluster residence	Year 11	SUPP	SUPP	SUPP	SUPP	SUPP	SUPP	94	103	122	87	93	95	
	Year 12	SUPP	SUPP	SUPP	SUPP	SUPP	SUPP	95	67	68	95	100	89	
	Year 13	SUPP	SUPP	SUPP	SUPP	SUPP	SUPP	59	75	43	87	80	72	
Leeds all	Year 11	646	393	357	8	5	5	6703	7194	6564	80	87	87	
	Year 12	132	67	115	3	2	3	3436	3476	3550	90	93	93	
	Year 13	121	135	120	5	4	4	2067	2350	2593	78	76	84	

Data Source: Integrated Youth Support Service										DP: O
16-18 NEET and EET Nov 2011 to Jan 2012	NEET			EET		Not Known		Other Activity		
	Number	%		Number	%	Number	%	Number	%	
Cluster	12	3.3		353	96.5	SUPP	SUPP	SUPP	SUPP	
Wedge	493	7.5		6006	91.5	66	1.0	16	0.2	
Leeds all	1538	7.0		20170	91.7	343	1.6	58	0.3	

**Please Note:** Leeds totals for 16-18 NEET will not match publicised totals as published totals include a proportion of those whose status has expired

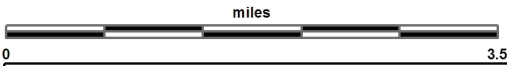
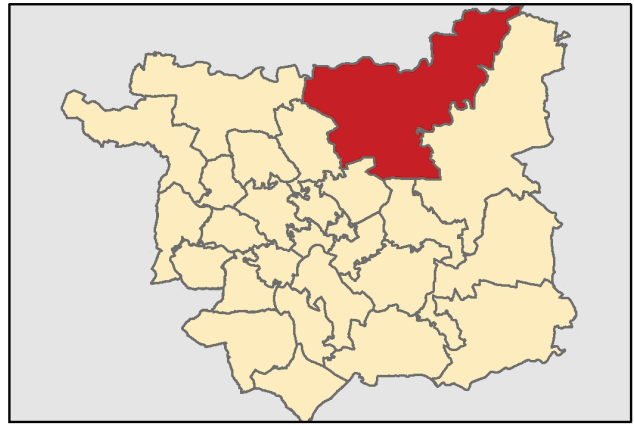
# EPOS - Villages West and Wetherby

This report was produced by the Children's Performance Service on 01/06/2012. The information in these overviews are based on the cluster data profile version 5.12.

For more information telephone 0113 39 50701 or email [educ.pmi@leeds.gov.uk](mailto:educ.pmi@leeds.gov.uk) or visit:

[www.leedsinitiative.org/ClusterDataProfile.aspx](http://www.leedsinitiative.org/ClusterDataProfile.aspx)

The map to the right gives the position of the cluster in Leeds. The map below shows the location of the Children's Centres, Primary and Secondary Schools in the cluster.



## Map Key: EPOS - Villages West and Wetherby

### 1 - Children's Centre/s

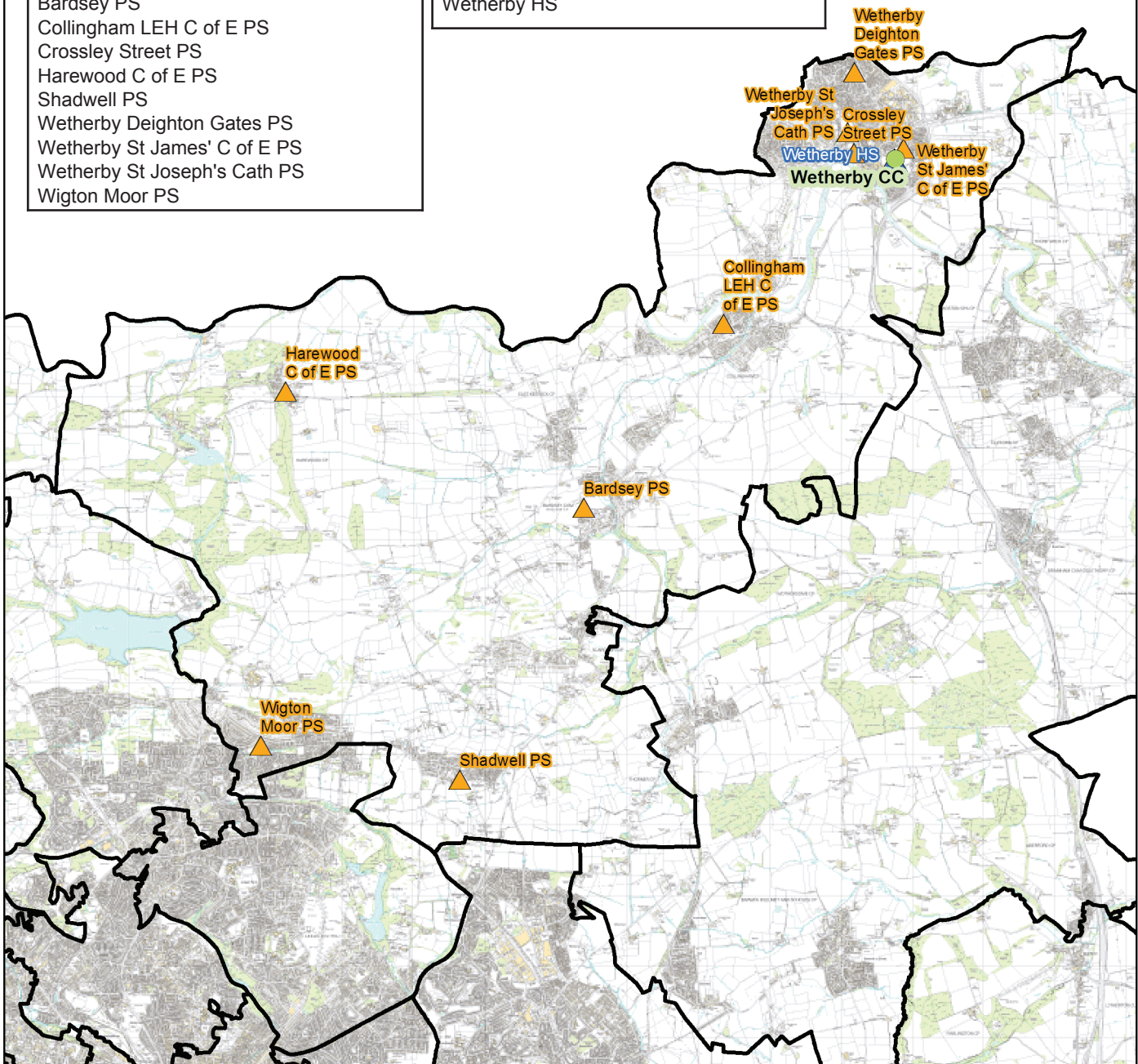
Wetherby

### 9 - Primary School/s

Bardsey PS  
 Collingham LEH C of E PS  
 Crossley Street PS  
 Harewood C of E PS  
 Shadwell PS  
 Wetherby Deighton Gates PS  
 Wetherby St James' C of E PS  
 Wetherby St Joseph's Cath PS  
 Wigton Moor PS

### 1 - Secondary School/s

Wetherby HS



**Cluster Overviews key****Data Period:**

The codes in the key to the right are for the time periods that the data in these reports cover. They will appear next to all data sets.

Academic Year

**DP:A**

Calendar Year

**DP:C**

Financial Year

**DP:F**

Snapshot

**DP:S**

Other

**DP:O****Cluster Overview**

Data Source: January School Census					DP: S
Primary Schools	DFE	Total Number on roll			
		2010	2011	2012	
Bardsey Primary School	2385	183	174	166	
Collingham Lady Elizabeth	3357	204	209	210	
Hastings C of E Primary					
Crossley Street Primary School	2347	232	238	223	
Harewood C of E Primary School	3037	103	105	100	
Shadwell Primary School	2441	195	200	200	
St Joseph's Catholic PS Wetherby	3366	226	229	234	
Wetherby Deighton Gates Primary School	2400	286	254	230	
Wetherby St.James' C of E Primary School	3045	83	77	81	
Wigton Moor Primary School	2390	406	415	406	
<b>Total</b>		<b>1918</b>	<b>1901</b>	<b>1850</b>	

Data Source: January School Census					DP: S
Secondary Schools	DFE	Total Number on roll			
		2010	2011	2012	
Wetherby High School	4111	966	960	886	
<b>Total</b>		<b>966</b>	<b>960</b>	<b>886</b>	

Data Source: Children's Services	
Children's Centre	Ofsted ID
Wetherby	

Data Source: Children's Services - Feb 2012		DP: S
Children's Centre reach area registration for families of children aged 0-5	% Registered	
Cluster	35.73	
Wedge	59.28	
Leeds all	60.23	

Data Source: The office of National Statistics population mid-year estimates										DP: S
Population Estimates Number of people by age group/year	0-15			Working Age			60/65+			
	2008	2009	2010	2008	2009	2010	2008	2009	2010	
Cluster	4394	4344	4295	15686	15640	15672	6777	6942	7122	
Wedge	40736	40931	41233	132341	133770	135300	37146	37313	37640	
Leeds all	132741	133396	134493	516578	522769	531036	129937	131536	133240	

Data Source: NHS Leeds													DP: S
Under Fives Number of infants by age group:	September 2010						September 2011						
	0-1	1-2	2-3	3-4	4-5	Total	0-1	1-2	2-3	3-4	4-5	Total	
Cluster	229	249	227	237	273	1215	228	241	260	230	250	1209	
Wedge	3177	3061	3042	2929	2892	15101	3041	3163	3021	2987	2942	15154	
Leeds all	10202	9848	9478	9195	9113	47836	9996	10173	9787	9438	9319	48713	

Data Source: January School Census												DP: S
Percentage of pupils who are:	Black and Minority Ethnic			English as an Additional Language			Free School Meal Eligible			Special Education Needs		
	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012
<b>Primary</b>												
Cluster school	14.5	16.5	18.2	7.5	8.4	9.0	4.8	5.4	4.6	12.8	15.9	13.5
Cluster residence	9.9	11.6	12.6	5.5	6.7	7.1	4.5	5.3	4.3	13.7	15.6	13.5
Wedge school	41.6	42.9	44.0	27.2	28.2	28.9	25.0	25.2	24.7	19.5	19.9	18.5
Total primary	23.6	24.8	26.4	15.8	16.5	17.1	21.5	22.2	22.0	17.8	17.8	17.4
<b>Secondary</b>												
Cluster school	16.1	17.8	18.6	6.3	6.8	7.1	9.2	9.1	8.6	12.5	15.6	17.2
Cluster residence	8.7	9.5	10.0	3.4	3.1	3.3	5.0	4.7	3.4	14.8	16.4	18.1
Wedge school	37.5	39.2	41.1	19.5	17.3	19.8	23.2	23.9	24.2	23.9	25.6	22.1
Total secondary	18.6	19.4	20.4	10.4	10.0	11.1	19.0	19.4	19.5	21.4	20.4	19.0
<b>Leeds all</b>	<b>21.4</b>	<b>22.5</b>	<b>23.9</b>	<b>13.4</b>	<b>13.7</b>	<b>14.6</b>	<b>20.6</b>	<b>21.1</b>	<b>21.1</b>	<b>20.0</b>	<b>19.6</b>	<b>18.7</b>



Data Source: HM Revenue and Customs - taken on 31st August 2007-2009										DP: S
Child Poverty	Number of children (under 16) in families in receipt of CTC or IS/JSA			Number of children (all ages) in families in receipt of CTC or IS/JSA			Number of children in poverty, by age of youngest child, 2009			
	2007	2008	2009	2007	2008	2009	0-4	5-10	11-15	16-19
Cluster	205	205	240	230	230	270	115	105	40	10
Wedge	11340	10850	10970	12700	12220	12500	6540	3560	1850	550
Leeds all	30235	29700	31030	33690	33300	34965	18720	9640	5115	1490

Data Source: Children's Services - Summer Term 2011					DP: S	
Nursery Education Grant Claims	Number of eligible children	Number of: Claims by childcare setting			Resident Claims	Non Resident Claims
Cluster	373		485		274	211
Leeds all	14500		13851		9704	4148

Data Source: January School Census and 2010 Index of Multiple Deprivation										DP: S
IMD % of pupils resident in most deprived areas	3% most deprived			10% most deprived			20% most deprived			
	10	11	12	10	11	12	10	11	12	
<b>Primary</b>										
Cluster school	0.3	0.3	0.4	1.4	1.6	2.0	2.4	2.7	3.2	
Cluster residence	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
Wedge school	16.7	15.3	15.5	44.8	43.2	43.4	53.3	53.2	53.8	
Total primary	8.2	8.4	8.3	28.1	27.1	27.3	36.6	37.6	38.0	
<b>Secondary</b>										
Cluster school	3.4	3.6	3.5	10.2	11.6	10.9	13.9	15.1	14.2	
Cluster residence	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
Wedge school	14.2	13.8	14.4	39.1	38.8	39.4	49.4	49.9	50.4	
Total secondary	7.0	7.5	7.6	24.0	23.5	23.8	32.3	33.5	33.6	
<b>Leeds all</b>	<b>7.7</b>	<b>8.0</b>	<b>8.0</b>	<b>26.4</b>	<b>25.7</b>	<b>25.9</b>	<b>34.8</b>	<b>35.9</b>	<b>36.2</b>	

Data Source: January School Census and CACI ACORN											DP: S
KEY: Wealthier Achievers(WA), Urban Prosperity (UP), Comfortably Off (CO), Moderate Means (MM), Hard Pressed (HP)											
Percentage of pupils in each ACORN category	2011					2012					
	WA	UP	CO	MM	HP	WA	UP	CO	MM	HP	
<b>Primary</b>											
Cluster school	63.0	2.8	21.7	4.9	6.9	63.5	2.3	22.1	4.9	6.5	
Cluster residence	68.0	1.5	19.8	5.1	5.6	69.1	1.3	19.6	4.9	4.8	
Wedge school	19.9	9.4	19.5	16.8	33.6	19.4	9.2	19.7	16.7	34.1	
Total primary	15.4	5.9	27.8	15.8	34.3	15.0	6.0	27.7	15.9	34.6	
<b>Secondary</b>											
Cluster school	45.6	2.2	23.3	11.6	17.1	45.4	2.4	23.5	10.8	17.6	
Cluster residence	62.1	1.9	21.6	5.8	8.4	62.0	1.9	22.0	5.5	8.5	
Wedge school	19.0	8.5	21.3	16.2	34.2	18.7	8.8	21.2	16.0	34.7	
Total secondary	17.1	5.2	29.7	14.7	32.5	16.9	5.3	29.8	14.7	32.6	
<b>Leeds all</b>	<b>16.1</b>	<b>5.6</b>	<b>28.5</b>	<b>15.4</b>	<b>33.6</b>	<b>15.8</b>	<b>5.7</b>	<b>28.5</b>	<b>15.4</b>	<b>33.8</b>	

Data Source: DWP information Directorate													DP: F
KEY: Job Seekers Allowance (JSA), Incapacity Benefit (IB), Lone Parent Benefit (LPB), Total Out of Work (TOW)													
Unemployment Percentage of working age people in receipt of:	2009				2010				2011				
	JSA	IB	LPB	TOW	JSA	IB	LPB	TOW	JSA	IB	LPB	TOW	
Cluster	1.6	2.8	0.5	5.0	1.5	2.7	0.4	4.8	1.4	2.6	0.2	4.5	
Wedge	5.2	6.8	2.5	15.0	5.2	6.8	2.2	14.8	5.2	6.8	2.0	14.6	
Leeds all	4.4	5.9	1.8	12.6	4.3	5.8	1.7	12.3	4.2	5.8	1.5	12.1	

Data Source: AXCIOM Lifestyle Survey 2009-2011																		DP: S									
	Property type by %									Length of residence by %																	
	Owned			Rented - Council			Rented - Private			Less than 1 year			2-5 years			More than 5 years											
	09	10	11	09	10	11	09	10	11	09	10	11	09	10	11	09	10	11									
Cluster	83.6	83.8	9.7	8.0	8.0	106.5	8.4	8.2	0.1	4.3	5.9	2.4	16.2	16.2	16.8	79.6	77.8	80.7									
Wedge	58.9	59.1	44.4	25.7	25.8	58.7	15.4	15.2	0.0	5.8	7.1	4.4	19.0	18.0	17.6	75.2	74.9	78.1									
Leeds all	61.5	61.6	39.0	24.0	23.9	61.2	14.5	14.6	0.0	7.9	8.1	5.1	20.3	20.0	18.5	71.9	71.9	76.4									
Income by %	<10k			10-20k			20-30k			30-40k			40-50k			50k+											
	09	10	11	09	10	11	09	10	11	09	10	11	09	10	11	09	10	11									
Cluster	9	10	7	13	14	18	15	13	11	24	15	19	16	22	20	24	27	25									
Wedge	19	20	17	21	20	25	15	13	15	15	17	17	16	15	13	15	15	13									
Leeds all	20	18	18	21	20	23	16	15	16	15	18	17	14	13	13	14	16	14									
Struggling with payments by %	Food						Bills			Mortgage																	
	09			10			11			09			10			11											
Cluster	8.3			6.6			3.5			9.1			9.2			6.0			2.8			0.9			1.7		
Wedge	15.1			11.7			6.6			17.8			15.0			9.2			2.3			2.0			1.6		
Leeds all	15.9			10.8			6.4			16.3			13.0			8.3			2.2			2.2			1.7		

## Being Healthy

Data Source: NHS Leeds												DP: Various - Listed with each report			
Birth Data	3 year rolling average of births below 2.5kg						Number and rate of conceptions per 1000 15-17 year olds								
	% low birth weight babies						DP: O			Number			Rate		
	2006-08		2007-09		2008-10		June to May			2008-09		2009-10	2008-09		2009-10
Cluster	6.9		5.1		4.4		Cluster			19		13	18		12
Wedge	8.8		8.6		8.5		Wedge			368		331	44		40
Leeds all	7.8		7.8		7.6		Leeds all			1220		1145	45		43
DP: C	% of women receiving a health and social care needs assessment at 12 weeks as a percentage of live births in the same year						DP: F	% Initiating breastfeeding April to March			% breastfeeding at 6 weeks April to March				
	2009		2010		2011			2009-10		2010-11	2009-10		2010-11		
Cluster	83.3		84.7		88.3		81.2		83.1	53.3		52.1			
Wedge	78.6		80.0		81.3		71.6		68.0	44.7		43.9			
Leeds all	81.6		82.9		84.0		67.6		65.1	40.4		39.3			
DP: C	Number of emergency admissions by age group 2007-11						Number of emergency admissions to hospital for injury, poisoning and certain other consequences of external causes by age group								
	0-4		5-10		11-18		0-4		5-10		11-18				
Cluster	789		286		543		78		67		185				
Wedge	9631		2721		5612		1033		791		2006				
Leeds all	29793		8247		18194		3419		2522		6711				
Immunisation Data	% of 2 year olds receiving vaccinations in quarter 3 for:						% of 5 year olds receiving vaccinations in quarter 3 for:								
	Diphtheria			MMR			Diphtheria			MMR					
DP: F	09-10	10-11	11-12	09-10	10-11	11-12	09-10	10-11	11-12	09-10	10-11	11-12			
Cluster	95	99	96	85	93	95	91	93	95	79	89	97			
Wedge	95	96	96	87	87	93	93	92	95	89	91	94			
Leeds all	96	96	97	86	88	94	95	94	96	91	91	95			

Data Source: National Child Measurement Programme												DP: A
Obesity	Obesity in Reception						Obesity in Year 6					
	% Obese			% Obese or overweight			% Obese			% Obese or overweight		
	08-09	09-10	10-11	08-09	09-10	10-11	08-09	09-10	10-11	08-09	09-10	10-11
Cluster	7.6	7.1	7.0	21.4	21.7	20.3	14.8	13.9	12.6	27.9	30.3	27.1
Wedge	9.7	10.4	10.1	21.4	23.3	23.2	20.3	22.1	20.5	33.9	36.6	35.2
Leeds all	9.4	10.2	9.7	21.7	23.7	23.4	20.3	20.7	20.0	34.3	35.1	34.3
Obesity	Obesity in Reception						Obesity in Year 6					
	3 year average 2008-2011						3 year average 2008-2011					
	% Obese			% Obese or overweight			% Obese			% Obese or overweight		
Cluster	7.23			21.12			13.84			28.34		
Wedge	10.07			22.68			20.89			35.18		
Leeds all	9.77			22.96			20.32			34.56		

## Stay Safe

Data Source: Children's Services					DP: Various - Listed with each report						
Number of LAC and Child protection plans	The number of children and young people looked after by the Local Authority - March based on home address before coming into care				The number of children and young people looked after by the Local Authority - March based on placement address				The number of children with child protection plans - March		
	DP: S		2011	2012	2012		2011		DP: S 2012		
	Cluster	SUPP	SUPP	11	Cluster	SUPP	6	Cluster	SUPP	6	
Wedge	0	474	315	Wedge	0	246	Wedge	0	246		
Leeds all	1439	1454	1454	Leeds all	947	1019	Leeds all	947	1019		
Number of Common Assessments (CAFs)					Social Care			Social Care Referrals		Requests for Service	
DP: C	2008	2009	2010	2011	DP:A	2009	2010	2011	DP:S	Feb 11 - Jan 12	
Cluster	SUPP	10	9	14	Cluster	90	90	109	Cluster	263	
Wedge	143	307	344	268	Wedge	3823	4170	4103	Wedge	8634	
Leeds all	457	849	1115	892	Leeds all	14248	13784	14000	Leeds all	30539	
Number of Child and Adolescent Mental Health Services referrals											
DP: S	aged 11 and under				aged 12-18				total referrals		
September-October	2009-10		2010-11		2009-10		2010-11		2009-10 2010-11		
Cluster	41		7		42		35		83 42		
Wedge	471		250		686		429		1157 679		
Leeds all	1767		1124		2976		1730		4743 2854		

## Make a positive Contribution

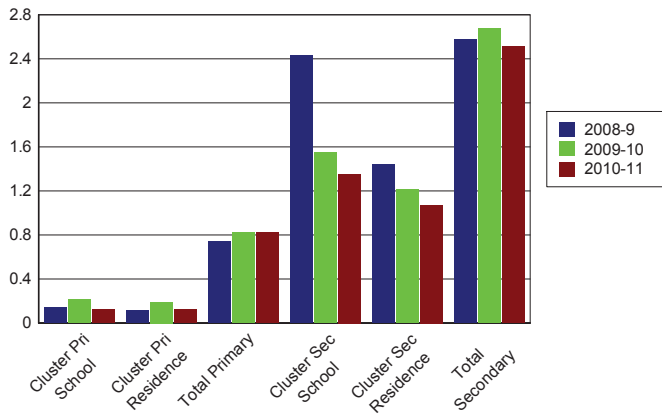
Data Source: West Yorkshire Police										DP: C
Property Crime Number of recorded crimes for:	Burglary dwelling		Burglary elsewhere		Criminal damage		Robbery		Vehicle crime	
	10	11	10	11	10	11	10	11	10	11
Cluster	144	112	65	81	145	136	9	7	87	109
Wedge	2789	2404	1062	1234	3572	2902	370	323	2368	1919
Leeds all	9508	8487	5681	5408	13599	10426	1297	1226	9168	7971
Personal Crime Number of recorded crimes for:					Drug Offences		Theft from person		Violent crime	
					10	11	10	11	10	11
Cluster					15	22	23	18	100	108
Wedge					378	915	405	298	2375	2556
Leeds all					1248	3192	2235	3034	11233	10896
Domestic Violence Incidents	Number of incidents recorded with a domestic qualifier or disposition code on the Storm WYP incident recording system - 2011									
Cluster	147									
Wedge	4116									
Leeds all	14525									

Data Source: Youth Offending Service									DP: A	
Youth Offending	Number of Offenders					Number of Offences				
	07-08	08-09	09-10	10-11	07-08	08-09	09-10	10-11		
Cluster	58	29	21	27	172	127	73	71		
Wedge	780	515	405	439	1899	1454	901	883		
Leeds all	2741	2166	1522	1511	6331	4883	3134	3150		
April 2010 - March 2011 Number of offences by young offenders										
	Burglary	Breaches	Criminal Damage	Drugs Offences	Motoring and Vehicle	Other	Public Order	Theft and handling	Violence against the person	
Cluster	6	9	9	SUPP	5	9	10	12	7	
Wedge	69	85	99	66	77	108	95	125	159	
Leeds all	291	270	328	204	218	358	282	612	587	

Data Source: School Census													DP: A
Attendance and persistent absence by percentage	Attendance			Authorised Absence			Unauthorised Absence			Persistent Absence 15%			
	08-09	09-10	10-11	08-09	09-10	10-11	08-09	09-10	10-11	08-09	09-10	10-11	
<b>Primary</b>													
Cluster school	96	96	96	4	4	4	0.1	0.2	0.1	1.5	2.9	1.8	
Cluster residence	96	96	96	4	4	4	0.1	0.2	0.1	1.3	1.8	1.1	
Total primary	94	94	95	5	5	4	0.7	0.8	0.8	5.9	5.5	4.3	
<b>Secondary</b>													
Cluster school	91	92	93	6	6	6	2.4	1.5	1.4	12.6	10.7	9.5	
Cluster residence	93	93	94	5	5	5	1.4	1.2	1.1	8.4	7.5	6.5	
Total secondary	92	92	92	6	6	5	2.6	2.7	2.5	13.0	13.1	11.2	

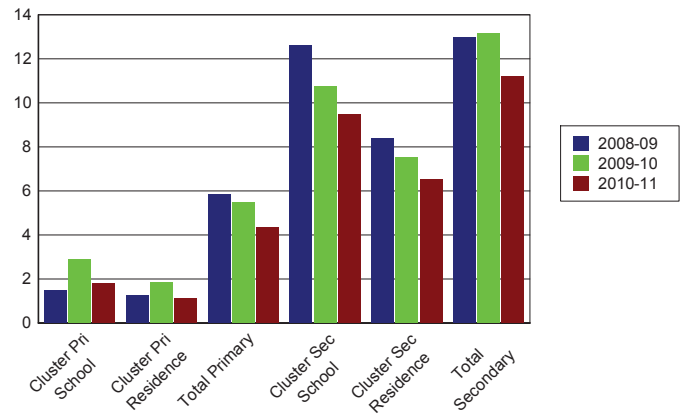
**% Unauthorised Absence**

2008-2011



**% Persistent Absence**

by 15% measure 2008-2011



Data Source: Children's Services													DP: A
Exclusions	Fixed Term Exclusions						Permanent Exclusions						
	Number			Rate per thousand			Number			Rate per thousand			
Primary	08-09	09-10	10-11	08-09	09-10	10-11	08-09	09-10	10-11	08-09	09-10	10-11	
Cluster school	7	14	15	3.7	7.3	7.9	0	0	0	0.0	0.0	0.0	
Cluster residence	3	13	4	1.7	7.1	2.2	0	0	0	0.0	0.0	0.0	
Total primary	467	371	455	7.7	6.0	7.3	2	2	2	0.0	0.0	0.0	
<b>Secondary</b>													
Cluster school	83	77	106	84.1	79.7	110.4	0	0	0	0.0	0.0	0.0	
Cluster residence	52	62	72	71.1	89.1	101.3	0	0	0	0.0	0.0	0.0	
Total secondary	4350	4286	3806	93.6	93.1	83.2	52	57	44	1.1	1.2	1.0	

## Enjoy and Achieve

Data Source: Keypas and DFE performance tables

DP: A

**Foundation Stage Profile Data** The percentage of pupils achieving a good level of development (78+ points overall and 6+ points in all PSE and CCL strands)

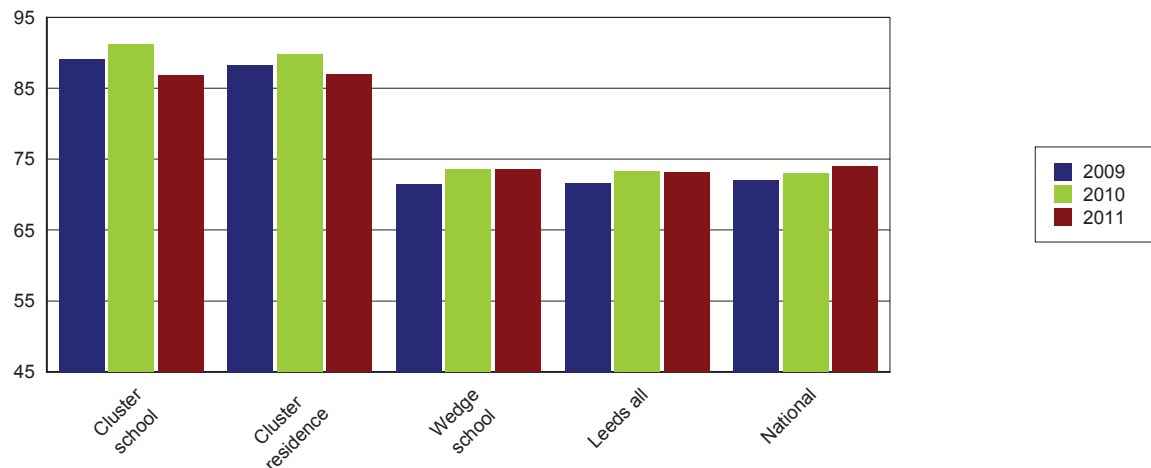
	2008	2009	2010	2011
Cluster school	70	59	75	75
Cluster residence	70	61	70	75
Leeds all	47	51	53	58

KS2 Data DP: A	English 4+			English 5+			Maths 4+			Maths 5+			English & Maths 4+		
	09	10	11	09	10	11	09	10	11	09	10	11	09	10	11
Cluster school	91	93	93	51	52	44	92	93	89	53	55	55	89	91	87
Cluster residence	90	91	92	51	48	45	92	93	90	52	52	54	88	90	87
Wedge school	78	78	80	31	31	30	78	79	78	35	32	33	71	74	74
Leeds all	79	79	81	28	31	32	77	79	78	33	31	32	72	73	73
National	80	80	82	29	33	29	79	79	80	35	34	35	72	73	74

KS2 Data - Expected progress	Made 2 levels of progress in English		Made 2 levels of progress in Maths	
	Number of pupils	Percentage	Number of pupils	Percentage
Cluster school	238	92.2	239	92.3
Wedge school	1865	90.5	1804	87.2
Leeds all	6334	88.6	6087	85.0
National		84.0		83.0

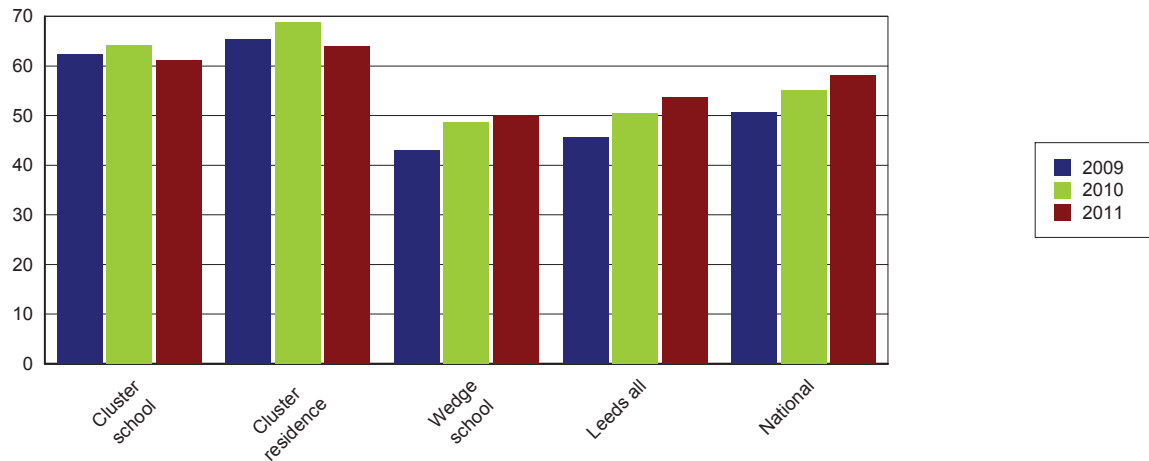
### Percentage of English and Maths

Level 4+



Data Source: EPAS and DFE performance tables												DP: A	
The results are for GCSE & equivalent qualifications. The calculation of achieving no qualifications includes all qualifications													
KS4 Data	% of 5+ A*-C			% of 5+ A*-C inc Eng & Maths			% English Baccalaureate	% of 5+ A*-G			% achieving no qualifications		
	09	10	11	09	10	11	11	09	10	11	09	10	11
Cluster school	70	78	75	62	64	61	12	97	99	99	1	1	
Cluster residence	77	87	85	65	69	64	15	96	98	98	2	1	1
Wedge school	67	78	84	43	49	50	12	92	96	96	2	1	0
Leeds all	67	76	82	46	51	54	13	91	94	94	2	2	1
National	70	76	81	51	55	58	15	94	95	95		1	1

### Percentage 5 A\*-C Including English and Maths

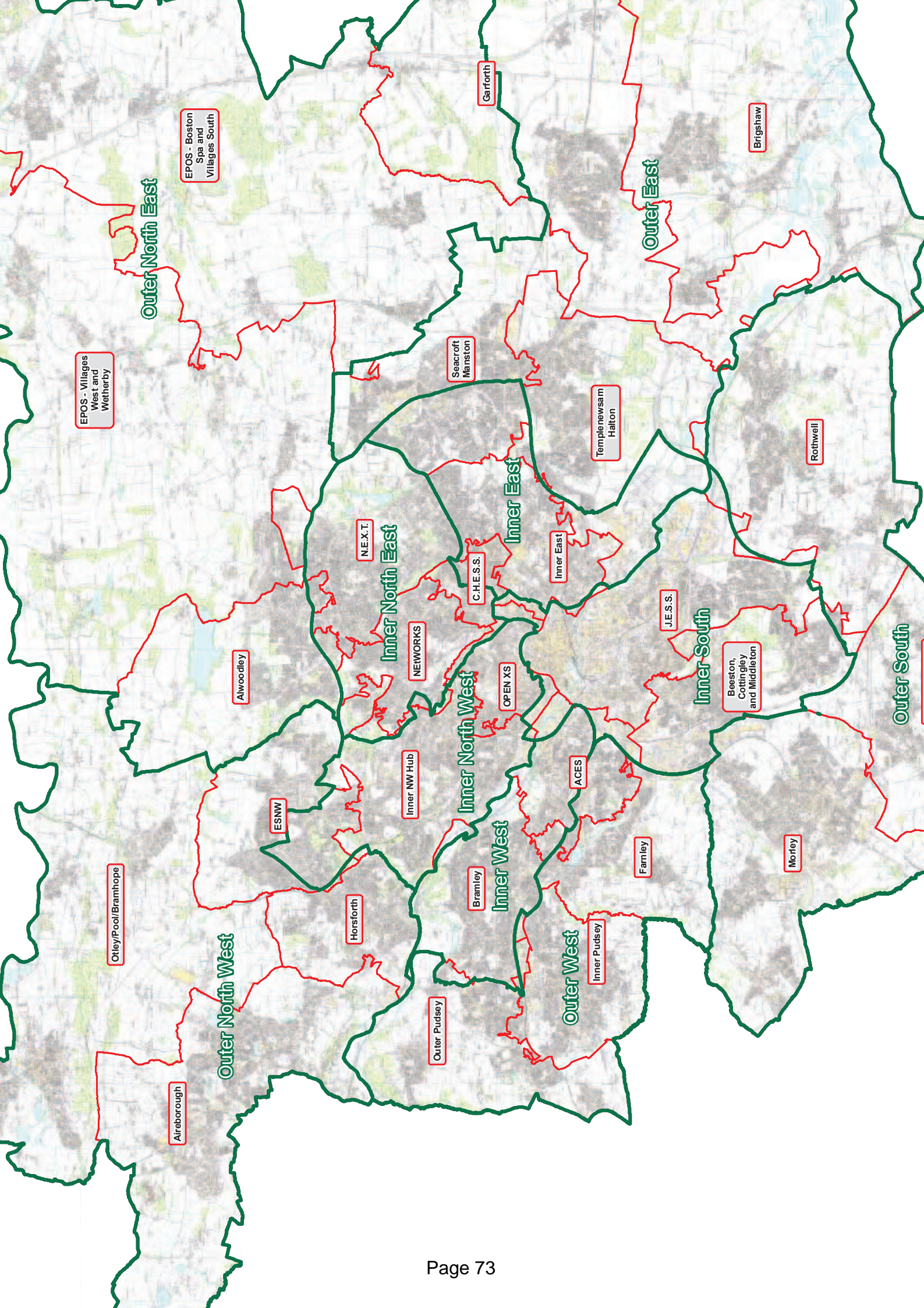


## Achieve Economic Well Being

Key: Not in Employment, Education or Training (NEET), In Employment, Education or Training (EET), in Full time Education (FE)													
Data Source: November destination survey													DP: S
NEET/FE		Number of NEET			% NEET			Number of FE			% FE		
		2009	2010	2011	2009	2010	2011	2009	2010	2011	2009	2010	2011
Cluster school	Year 11	6	SUPP	SUPP	3	SUPP	SUPP	165	161	133	88	93	90
	Year 12	SUPP	SUPP	SUPP	SUPP	SUPP	SUPP	101	92	90	97	98	99
	Year 13	SUPP	SUPP	SUPP	SUPP	SUPP	SUPP	43	68	66	81	75	84
Cluster residence	Year 11	SUPP	SUPP	SUPP	SUPP	SUPP	SUPP	151	143	131	94	94	92
	Year 12	SUPP	SUPP	SUPP	SUPP	SUPP	SUPP	112	102	77	97	100	97
	Year 13	SUPP	SUPP	SUPP	SUPP	SUPP	SUPP	63	79	70	84	76	80
Leeds all	Year 11	646	393	357	8	5	5	6703	7194	6564	80	87	87
	Year 12	132	67	115	3	2	3	3436	3476	3550	90	93	93
	Year 13	121	135	120	5	4	4	2067	2350	2593	78	76	84

Data Source: Integrated Youth Support Service										DP: O
16-18 NEET and EET Nov 2011 to Jan 2012	NEET		EET		Not Known		Other Activity			
	Number	%	Number	%	Number	%	Number	%		
Cluster	SUPP	SUPP	600	98.3	7	1.1	SUPP	SUPP		
Wedge	493	7.5	6006	91.5	66	1.0	16	0.2		
Leeds all	1538	7.0	20170	91.7	343	1.6	58	0.3		

**Please Note:** Leeds totals for 16-18 NEET will not match publicised totals as published totals include a proportion of those whose status has expired



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**Report of the Acting Chief Asset Management Officer**

**Report to Outer North East Area Committee**

**Date: 10<sup>th</sup> September 2012**

**Subject: Community Right to Bid**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Summary of main issues**

1. Community Right to Bid is part of the Localism Act (2011) and comes into force on 12<sup>th</sup> October. The Council will have to keep and publish the List of Assets of Community Value. The right provides community organisations with an opportunity to list assets as assets of community value and delays the sale of such assets for six months to allow them to put a bid in.
2. Only local community and voluntary groups can take advantage of the right.
3. The criteria are laid down in the Localism Act and draft regulations, although there is some scope for interpretation in terms of definition of social wellbeing and recent past.
4. Area Committees and area support teams have an important role to play in terms of encouraging and helping local communities to nominate assets and commenting on nominations submitted.

**Recommendations**

5. The Outer North East Area Committee is requested to note the contents of this report and consider ways that the committee and area support team can encourage and help local community organisations to nominate assets.

## **1 Purpose of this report**

- 1.1 This report updates the Outer North East Area Committee on developments with Community Right to Bid and advises of the implementation date.
- 1.2 The right gives communities the opportunity to bid to buy assets for the benefit of their local community. The report asks the Outer North East Area Committee and the area support team to consider ways they can encourage and help local community organisations to nominate assets.

## **2 Background information**

- 2.1 The Localism Act (2011) came into effect in November 2011 and contained a number of community rights. Part 5 Chapter 3 of the Act details Assets of Community Value and sets out the Community Right to Bid. Local Authorities will have to keep and publish a List of Assets of Community Value. The right gives communities the opportunity to nominate assets as assets of community value. If, in the opinion of the Local Authority, the nomination meets the eligibility criteria then the asset is placed on the List of Assets of Community Value. Listing prevents the owner from disposing of the asset without first giving the community a six month period to put a bid together to buy it. However, there is nothing to say the landowner must accept the offer and once the offer has been submitted the landowner is free to dispose of the asset to whoever they wish. The right applies to property in both public and private ownership.
- 2.2 For an asset to be eligible its current main use must further the social interests or social wellbeing of the local community and it must be realistic to think that such a use can continue, or a use in the recent past must have furthered the social interests or social wellbeing of the local community and it must be realistic to think it could be brought back into such use within the next five years. Examples of assets that would be eligible include:
  - Community centres;
  - libraries;
  - leisure centres;
  - the last pub or shop in an area;
  - post offices;
  - theatres;
  - museums.
- 2.3 Draft regulations for Community Right to Bid have been published and are currently being discussed in Parliament, so some of the detail is still to be agreed. However, the right will come into effect from 12<sup>th</sup> October 2012.

## **3 Main issues**

- 3.1 Community Right to Bid is managed by Asset Management Service and the Acting Chief Asset Management Officer has authority to approve listing. Nominations can be made in writing or preferably online via [righttobid@leeds.gov.uk](mailto:righttobid@leeds.gov.uk). A simple nomination form has been produced to aid

nominating organisations. A draft of this form and the accompanying guidance note is attached at Appendix 1.

3.2 Organisations that are eligible to nominate are:

- a) A body designated as a community forum;
- b) A parish council;
- c) An unincorporated body whose members include at least 21 individuals registered to vote in the local authority's area;
- d) A charity;
- e) A company limited by guarantee or industrial provident society that does not distribute any profit to its members;
- f) A community interest company.

The Council is not able to self-nominate assets.

3.3 Only organisations listed under d-f above may trigger the six month moratorium period, although a parish council may also trigger the moratorium if the asset is in the parish council's area.

3.4 If the owner of a listed asset decides to sell, they must notify the Council. We will then notify whoever nominated the asset and publicise the fact on our website. At this stage interested community groups have a six week period to inform us that they intend to submit a bid. If notice is not received within this period then the landowner is free to dispose on the open market. If notice is received then the full moratorium period begins. This period is six months from the date the landowner informed the Council of their intention to sell. Within this period the landowner can only dispose of the asset to an eligible community or voluntary organisation (as per paragraph 3.3).

3.5 The majority of the criteria are set out in the act or regulations. However, there is room for interpretation around what "recent past" is. Furthermore, there is no set definition for social wellbeing. It is up to the nominator to make a case for meeting the eligibility criteria.

3.6 In some circumstances it may be difficult to establish the current or recent use of a property. To that end the local intelligence of Ward Members and officers in area support teams will be required to help determine use.

3.7 Ward Members will be informed by email when assets in their ward are nominated and will be able to comment by reply. Ward Members will also be informed of the decision taken.

3.8 It is hoped that Area Committees and area support teams will play an active role in helping local communities pull together nominations.

3.9 The regulations have made clear that landowners will be able to claim compensation from the Council for both costs of complying with the scheme and any loss of value from a delayed sale.

#### **4 Corporate Considerations**

## **4.1 Consultation and Engagement**

4.1.1 DCLG consulted widely on the Localism Act and on each of the community rights individually.

## **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 This report has no implications for Equality and Diversity / Cohesion and Integration.

## **4.3 Council policies and City Priorities**

4.3.1 Although a central Government piece of Legislation, implementation of the right contributes to the Vision for Leeds and the City Priority Plan priorities that Leeds will be fair, open and welcoming and that all Leeds communities will be successful. The strategic outcomes for these priorities include:

- Increase a sense of belonging that builds cohesive and harmonious communities;
- Leeds will be a city where there is a strong community spirit and a shared sense of belonging, where people feel confident about doing things for themselves and others;
- Local people have the power to make decisions that affect them;
- People are active and involved in their local communities.

## **4.4 Resources and value for money**

4.4.1 There are resource implications from the implementation of the right. DCLG estimates that for a local authority the size of Leeds there will be an additional resource implication of 200-220 hours per year.

4.4.2 Landowners will be able to claim compensation for costs and losses incurred as a direct result of complying with the right. DCLG estimate that there will only be one compensation pay out per year in Leeds and that the average payout will be £5,446.

4.4.3 All costs associated with administering the right will be met by central government through the New Burdens Assessment (until 31<sup>st</sup> March 2015).

## **4.5 Legal Implications, Access to Information and Call In**

4.5.1 This report has no implications for legal, access to information or call in.

## **4.6 Risk Management**

4.6.1 There is a risk that the Council is inundated with nominations for Community Right to Bid which causes a strain on resources. This risk is more likely at the launch of the right when there may be confusion about what the right is for and the types of asset that are eligible. There has been some interest in the right already from local community organisations, although nothing to suggest that levels of nominations will be unmanageable. The process for administering nominations and listing has been set up to minimise the amount of time required. Therefore

the likelihood of us being inundated with nominations is considered medium to low with a medium impact.

- 4.6.2 There is a further resources risk in terms of a high number of successful nominations leading to a high number of compensation claims being made against the Council. DCLG's impact assessment forecasts there will only be one successful compensation pay out per year in Leeds and that the average payout will only be £5,446. It is considered likely that landowners will claim compensation for complying with the right, but unlikely that costs will be that high to cause a real concern. The landowner will have to prove that these costs would not have been incurred had the land or property not been listed, so will therefore have to prove that the land would have been disposed of earlier. The likelihood is considered low although the impact is medium to high.
- 4.6.3 Community Right to Bid has been put in place to give communities the right to bid to buy assets that are of value to their local community. It is considered that the potential benefits from Community Right to Bid outweigh the resources risks so the Council should take a proactive approach to encourage and help local communities to submit nominations.

## **5 Conclusions**

- 5.1 Community Right to Bid comes into force on 12<sup>th</sup> October 2012. It gives communities a right to delay the sale of assets that are deemed to be assets of community value to give them an opportunity to put a bid together to purchase the asset.
- 5.2 Area Committees and area support teams have an important role to play in terms of encouraging and helping local communities to nominate assets and commenting on nominations submitted.

## **6 Recommendations**

- 6.1 The Outer North East Area Committee is requested to note the contents of this report and consider ways that the committee and area support team can encourage and help local community organisations to nominate assets.

## **7 Background documents<sup>1</sup>**

- 7.1 Localism Act (2011)
- 7.2 Draft Asset of Community Value (England) Regulations 2012

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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# Community Right to Bid Nomination Guidance

This guidance has been put together to assist you with completing the nomination form for registering an asset of community value. If you require further information / guidance please do not hesitate to telephone 0113 2243406.

## Current occupier

The current occupier may not be the same as the property owner so it is important we advise all affected should the property be listed.

## PLEASE NOTE

We prefer to correspond via email to quickly and effectively deal with nominations and queries however, postal nominations will be accepted. If you cannot provide an email address we must have at least one contact number.

## Contact details


The contact name must be the same as the person signing the declaration overleaf. Ideally, this will be a member of the management team (chairperson, secretary or treasurer).

## Organisation type

It is important you state which organisation type you are as only those shown here are currently eligible to nominate and all but unconsituated community groups are able to bid. Unfortunately any nomination received from any other body will not be accepted.


## Number of members

Only groups with three or more members are able to nominate.



### COMMUNITY RIGHT TO BID NOMINATION FORM

If you need assistance completing this form please refer to the guidance document which can be downloaded from the website [www.leeds.gov.uk/crtoibid](http://www.leeds.gov.uk/crtoibid) or alternatively telephone 0113 2243406.

Please use your tab button  if you are completing this form electronically or click each section with the mouse

**Section 1 About the property to be nominated**

Name of property :	
Address of property :	
Post Code :	
Property owner's name :	
Address :	
Post Code :	
Tel.:	
Current occupier's name :	

**Section 2 About your community organisation**

Name of organisation :	First Name :	
Title :		
Surname :		
Position in organisation :		
Email address :		
Address :		
Post Code :	Tel.:	Mobile :

Organisation type

<input type="checkbox"/> Parish Council	<input type="checkbox"/> Unincorporated Community Group
<input type="checkbox"/> Neighbourhood Forum	<input type="checkbox"/> Community Interest Company
<input type="checkbox"/> Industrial & Provident Society	<input type="checkbox"/> Company Limited by Guarantee
<input type="checkbox"/> Charity	

How many members do you have (this is particularly important for groups)?

Please send your completed form to either  
[crtoibid@leeds.gov.uk](mailto:crtoibid@leeds.gov.uk) or  
 Community Right to Bid Asset Management, Leeds City Council,  
 The Leonardo Building, 2 Rossington Street, Leeds, LS2 8LD

## What is a constitution?

A constitution sets out what the main aims of the organisation are and how the group will be governed. It details the structure of the group and how members will work together to achieve its aims (including how the management team are elected and how new members can join the group). It should detail the frequency and level of meetings i.e. every quarter and a yearly AGM and how finances will be dealt with. Examples of a constitution can be searched on the internet.

**What is the definition of an asset of community value?**

A building or land is deemed to be of community value if, in the opinion of the council:

- The current main use of the building or land furthers the social interests or social wellbeing of the local community, **and** it is realistic to think that there can continue to be a main use of the building or land which will further the social interests or social wellbeing of the local community, although not necessarily in the same way, or;
- The main use of the building or land in the recent past furthered the social interests or social wellbeing of the local community **and** it is realistic to think that within five years the building or land can be brought back into use that furthers the social interest or wellbeing of the local community, whether or not in the same way as before.

**But what does social interest and social wellbeing mean?**

Social interests include (a) cultural interests; (b) recreational interests; (c) sporting interests.

Wellbeing is the things that people value in their life that contributes to them reaching their potential (economic, social or environmental).

**Section 3 Supporting information for nomination**

*Any information entered in this section only may be copied and passed onto the owner of the property you are nominating. Definition of an asset of community value can be found in the guidance document.*

Why do you feel the property is an asset of community value? Please give as much information as possible?

**Supporting information for nomination**

In here you need to put why you feel the property currently boosts the social interest and social wellbeing of the local community or if it had in the past why it is realistic to think that it could in the future.

**Section 4 Boundary of property**

What do you consider to be the boundary of the property? Please give as much detail/be descriptive as possible (if possible, please include a plan).

**Boundary of the property**

We need to know the extent of the property you are nominating; this may include the car park area as an example. However, it should be noted that any area which is in the ownership of a statutory undertaker (i.e. electricity substation) cannot be listed.

**Section 5 Attachment checklist**

- Copy of group constitution (if you are a constituted group)
- Name & home addresses of 21 members registered to vote in nomination area (if group is not constituted)
- Site boundary plan (if possible)

**Section 6 Declaration**


I can confirm that to the best of my knowledge the information contained in this nomination form is complete and accurate.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_



## COMMUNITY RIGHT TO BID NOMINATION FORM

If you need assistance completing this form please refer to the guidance document which can be downloaded from the website [www.leeds.gov.uk/righttobid](http://www.leeds.gov.uk/righttobid) or alternatively telephone 0113 2243406.

Please use your tab button  if you are completing this form electronically or click each section with the mouse

### Section 1 About the property to be nominated

Name of property : \_\_\_\_\_  
 Address of property : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Postcode : \_\_\_\_\_  
 \_\_\_\_\_  
 Property owner's name : \_\_\_\_\_  
 Address : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Postcode : \_\_\_\_\_ Tel: \_\_\_\_\_  
 \_\_\_\_\_  
 Current occupiers name : \_\_\_\_\_  
 \_\_\_\_\_

### Section 2 About your community organisation

Name of organisation : \_\_\_\_\_  
 Title : \_\_\_\_\_ First Name: \_\_\_\_\_  
 Surname : \_\_\_\_\_  
 Position in organisation : \_\_\_\_\_  
 Email address : \_\_\_\_\_  
 Address : \_\_\_\_\_  
 \_\_\_\_\_  
 Postcode : \_\_\_\_\_ Tel: \_\_\_\_\_ Mobile: \_\_\_\_\_

Organisation type  Parish Council  Unincorporated Community Group  
 Neighbourhood Forum  Community Interest Company  
 Industrial & Provident Society  Company Limited by Guarantee  
 Charity

How many members do you have (this is particularly important for unincorporated community groups)?

Please send your completed form to either  
[righttobid@leeds.gov.uk](mailto:righttobid@leeds.gov.uk) or  
 Community Right to Bid, Asset Management, Leeds City Council,  
 The Leonardo Building, 2 Rossington Street, Leeds, LS2 8HD

### Section 3 Supporting information for nomination

***Any information entered in this section only may be copied and passed onto the owner of the property you are nominating.*** Definition of an asset of community value can be found in the guidance document.

Why do you feel the property is an asset of community value? Please give as much information as possible?

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### Section 4 Boundary of property

What do you consider to be the boundary of the property? Please give as much detail/be descriptive as possible (if possible, please include a plan).

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### Section 5 Attachment checklist

- Copy of group constitution (if you are a constituted group)
  - Name & home addresses of 21 members registered to vote in nomination area (if group is not constituted)
  - Site boundary plan (if possible)
- 

### Section 6 Declaration

I can confirm that to the best of my knowledge the information contained in this nomination form is complete and accurate.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_



Report author: Rory Barke/Carole Clark  
Tel: 3367629

**Report of the East North East Area Leader**

**Report to Outer North East Area Committee**

**Date: 10 September 2012**

**Subject: Open House (79/81 Lingfield Drive)**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Alwoodley	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Summary of main issues**

This report provides an update on the current position regarding Open House Community Centre, 79/81 Lingfield Drive. Since Moor Allerton Community Centre folded, the centre has been directly managed by the Council so that a long term solution could be found for the premises.

The report offers some history to the running of the centre, together with the efforts that have been made to find a new organisation to take on the running of the centre. It provides details of the interest shown in the building from both Lingfield and Firtrees Tenants and Residents Association (TRA) and the Moor Allerton and Shadwell Team Ministry. Following discussions the only applicant for a peppercorn lease is the Lingfield and Firtrees TRA. They have submitted a business plan setting out how they propose to run Open House together with a wellbeing application for £10,000 to cover the running costs for the first year. However, the plan cannot demonstrate sustainability beyond the first year.

The Area Committee now needs to come to a decision whether to offer a wellbeing grant to the Lingfield and Firtrees TRA which will in turn inform the decision on whether a peppercorn lease should be granted to the association.

## **Recommendations**

The Area Committee is asked to consider the information presented in this report and support option 2 which is to not approve a wellbeing grant, and recommend to the Director of Environment and Neighbourhoods that the peppercorn lease is not offered on the basis that the Lingfield and Firtrees TRA have not put forward a sufficiently robust proposal.

### **1. Purpose of this report**

- 1.1 The purpose of this report is to provide the Area Committee with details of the work undertaken to assess the future of Open House, and to recommend to the Committee the preferred option for the future of 79/81 Lingfield Drive.

### **2 Background information**

- 2.2 Open House is not part of the Area Committee's portfolio of community centres; it is a commercial property with a market rent of £7000 per annum. From July 2004 to August 2011 it was leased on a peppercorn rent to Moor Allerton Community Association on the basis of it being operated as a community centre. The peppercorn lease arrangement was approved by the Director of Environment and Neighbourhoods.
- 2.3 In addition to the peppercorn lease Moor Allerton Community Association has also received grant aid from the Area Committee wellbeing fund - 2005/6 - £19,500; 2007/8 - £22,000; 2008/9 - £15,000; 2009/10 – £15,000.
- 2.4 When the Moor Allerton Community Association folded the council stepped in. With effect from 1 September 2011, the council's Area Support Team took over management of Open House to give some breathing space to find a long term solution. This arrangement was originally put in place until 31 March 2012 and was agreed by the Council's Executive Board. Subsequently this arrangement has been extended to give further time for local discussions with interested parties to reach a conclusion.
- 2.5 Historically there have been some tensions between the Trustees of Open House and members of the Lingfield and Fir Trees TRA. The main complaints raised by the TRA concerned the management and staffing of Open House.
- 2.6 Efforts were made to resolve the differences of opinion between the Trustees and the TRA, but these proved fruitless, and the tensions remain. Any future management arrangements would need to factor in a mechanism for conflict resolution.
- 2.7 Lingfield and Firtrees TRA are of the opinion that they can succeed in running Open House and have submitted a business plan outlining their proposals.
- 2.8 When the Council took over the management of Open House, the regular activities running from the centre were an IT class, an over 50s group, Citizens Advice Bureau, Youth Services, a police weekly contact point and MAECare's creative writing group. Lingfield and Firtrees TRA have also used Open House to hold meetings.

- 2.9 Due to the uncertainties over the future of Open House, the IT class has since relocated to Northcall, the over 50s group to Moortown Baptist Church, and CAB to Alwoodley Children's Centre and Northcall. MAECare creative writing class is taking a break. The Youth Service are still holding sessions in the building on Wednesday and Friday evenings and the police contact point sessions take place on Tuesday mornings. Existing users are aware that they may need to move elsewhere if the premises do close, and can all find alternative premises.
- 2.10 In accordance with the report agreed by the Council's Executive Board in September 2011, all the organisations that have been using Open House whilst it has been under the direct management of the council have had a free let. No other organisations have come forward asking to use Open House.

### **3 Main issues**

- 3.1 For the premises to continue operating as a community facility requires an organisation to come forward with a business plan and proposal which the Council considers robust enough to warrant granting a peppercorn rent.
- 3.2 A stakeholder meeting took place on 16<sup>th</sup> January 2012 to discuss the current and future usage of Open House and assess what interest there is in an organisation coming forward with a business case for operating the premises as a community facility. The meeting was attended by ward members, council officers, MAECare, Northcall, CAB, Over 50s club, Alwoodley Extended Services, Alwoodley Children's Centre, West Yorkshire Police, East North East Homes Leeds, Lingfield Tenants and Residents Associations, plus a couple of individuals who had previously been volunteers at Open House. The meeting concluded that every effort should be made to enable the premises to continue as a community centre and a further meeting was planned with interested parties to develop proposals to make this happen.
- 3.3 At the subsequent meeting Lingfield and Firtrees TRA indicated that they would develop a business plan for continuing Open House. They were advised to contact Voluntary Action Leeds for further guidance.
- 3.4 A public consultation session, organised by the council, took place on 23 January, 3pm – 6pm to seek the views of local people on what the priorities are for their community, including an opportunity for them to give their views about Open House. Flyers were produced and distributed widely around the area to promote the event, including sending them out with Allerton C of E Primary pupils. However there was little interest from local residents. Only one parent came from Allerton C of E Primary School, and the other residents in attendance were four members of the Lingfield Tenants and Residents Association.
- 3.5 The business plan submitted by Lingfield and Firtrees TRA in March 2012 offers proposals for year 1, with no indication of how the centre would be sustained in future years. The business plan includes a list of activities that the TRA are aiming to provide, however there is no evidence to demonstrate how these activities will be delivered, or how the demand for the activities has been identified. A list of projected income and expenditure has been provided with little evidence on how these figures have been arrived at.

- 3.6 The Council has asked for further clarification on the proposals, particularly concerning the income and expenditure projections for a community café and how any shortfall in grant funding would be mitigated against. The Lingfield and Firtrees TRA have provided further information but their case is still considered to be weak. It depends on receiving grant aid of £10,000 from the council for them to run Open House in the first year. Details of the grant application are contained in the Wellbeing report which is also on the agenda for the September area committee. The area committee should be aware in considering the grant application that should they not approve the grant, the council will not be in a position to offer a peppercorn lease on the premises.
- 3.7 Lingfield and Firtrees TRA claim to have the support and confidence of the vast majority of residents in the neighbourhood. Members should be aware that this Association chooses not to have any links with East North East Homes Leeds (ENEHL), and cannot receive funding from ENEHL.
- 3.8 The TRA assert that there is a demand for Open House to continue and refer to various meetings which have taken place, with attendances ranging from 6 to 150 residents. However, when asked for evidence of this, they have been unable to provide minutes and attendance lists for these meetings.
- 3.9 A petition was submitted to the Area Committee in January, which supports the continuation of Open House as a Community Centre and has 168 signatures. Postcodes are provided with the signatures but no individual addresses.
- 3.10 Moor Allerton and Shadwell Team Ministry includes St Barnabus, Alwoodley, St Paul's Shadwell, St John the Evangelist, Moor Allerton, St Stephen's Moortown. This Team Ministry have expressed concerns about the possible closure of Open House as they feel that it is a valuable resource for the local community. They proposed exploring the involvement of the churches with Open House and attended a meeting with ward members, the East North East Area Leader and members of the Tenants and Residents Association. The purpose of the meeting was to explore the feasibility of the team ministry establishing a partnership with Lingfield Tenants and Residents Association to run Open House. This was held on 28<sup>th</sup> May 2012.
- 3.11 The offer of support from the team ministry was conditional upon a partnership arrangement being put in place with open and transparent arrangements and an appropriate means of resolving any differences of opinion. Support would include volunteer helpers, some funding to assist with start up costs, and experience of running organisations and buildings across the city.
- 3.12 Lingfield Tenants and Residents Association have declined this offer of support and have indicated that they wish their business plan to be considered by the council as it stands. Their reluctance seems to be based on the previous history of Open House, and the tensions between the former trustees and the Residents Association.
- 3.13 No other parties have come forward with an interest in running Open House as a community facility. The Area Committee now needs to come to a decision whether to offer a wellbeing grant to the Lingfield and Firtrees TRA which will in turn inform

the decision on whether a peppercorn lease should be granted to the association. If a grant is not offered, the council will not be in a position to offer a peppercorn lease and Open House will close as a community facility.

3.14 Should Open House close, it would mean that there isn't a community centre in the immediate Lingfield area. However there are other facilities delivering services and activities for the local community within close proximity.

- Alwoodley Children's Centre on Lingfield Approach which provides a range of services for children and families including health visitors and early years provision (integrated day care and early learning), parenting support, and jobs and skills advice. They also provide outreach work to families in the community who are most isolated and vulnerable.
- Northcall, based at Cranmer Bank which provides a range of activities and advice sessions for children and families, including cookery classes, IT, fitness classes and a community café.
- MAECare, is a local voluntary organisation working with people over 60 in Moortown, Alwoodley and Shadwell. They are based at Cranmer Bank but use a variety of venues to deliver their services which include sport and leisure activities, advice sessions, and home visits.
- Moor Allerton Library in the Moor Allerton Centre on King Lane. As well as the regular library services, it offers IT facilities and training plus a careers advice service.
- FY2O is a purpose built meeting place next door to Moor Allerton library with internet access. As well as providing activities for young people in the area, other local community groups can use the space as a meeting point; all new groups welcome. It is also available to businesses for meetings or staff training sessions.
- St Johns C of E Church on Fir Tree Lane. The church lets its main hall, it can accommodate approximately 100 people. It is currently used by uniformed brigades such as scouts and brownies as well as for luncheon clubs, coffee mornings and keep fit classes.
- Moortown Baptist Church on King Lane. The church has a number of rooms available. The main church hall seats 300 people and there is also a sports hall and 2 large rooms that accommodate about 50 people. There are also two smaller meeting rooms available for hire. The Church also organises a number community based activities such as a youth club and luncheon clubs for senior citizens.
- Moortown Methodist Church on Alderton Rise. There are three meeting rooms available for hire and each one holds between 15-20 people. The main hall of the church is also available for hire and this can accommodate between 100 – 200 people. Regular activities include a social afternoon, lunches and a boys club, run by the Council's youth service.

- Arnold Ziff Centre on Stonegate Road – has the Oasis Cafe with a licensed bar, The Vine restaurant, large screen TV, meeting and function rooms, mini gymnasium, hall equipped for film showings and theatre, art and pottery facilities, computer suite with on-line access, facilities for younger children including a Toy Library, Makor Jewish Culture & Resource Centre and offices for key Jewish community groups.

The table below shows walking distances and times for each of these venues:

Facility	Distance (miles)	Walking time (minutes)
Alwoodley Children's Centre	0.2	3
Northcall	0.8	15
MAECare	0.8	15
Moor Allerton Library	0.5	9
FY2O	0.5	9
St Johns C of E Church	0.6	13
Moortown Baptist Church	0.6	13
Moortown Methodist Church	0.8	15
Arnold Ziff Centre	0.5	10

(Calculated using Walk.it.com, times based on medium walking pace)

- 3.15 It is also worth noting that a planning application has been submitted to the council for a change of use for the Lingfield Public House (which is opposite Open House on Lingfield Drive) to a community and welfare centre. The proposed use of this centre is for community, religious and educational use and will be available for anyone to let. The target date for a decision on this application is 3 October 2012.

## 4 Options

4.1 The options for the future of 79/81 Lingfield Drive are:

- 4.1.1 Option 1 - Status quo; The Council's Area Support Team continue to manage Open House as a community centre. The Executive Board agreed for the Area Support Team to manage the centre for a temporary period until a long term solution was identified. This could not be achieved without the appropriate financial and staffing support being put in place. Given the current budget pressures on existing Council community centres, this is an unrealistic option.
- 4.1.2 Option 2 - To not approve a wellbeing grant and recommend to the Director of Environment and Neighbourhoods that the peppercorn lease is not offered on the basis that the Lingfield and Firtrees TRA have not put forward a sufficiently robust proposal. This option will result in Open House closing as a community facility. The property would be returned to Commercial Asset Management who would make it available for a commercial let at a market rent of £7000 per annum. There has been previous interest in the property for commercial purposes. Closure would result in the local area not having a community centre. However as paragraph 3.1.4 of this report illustrates, there are a number of community facilities and services within a mile of Open House, and there is a proposal for the Lingfield Public House to be changed to a community and welfare facility.



- 4.1.3 Option 3 - Offer a lease to a partnership of organisations who can take on responsibility for Open House. This has been explored through the meeting held with the Moor Allerton and Shadwell Team Ministry and the Lingfield and Firtrees TRA. However the TRA are not prepared to enter into a partnership, for reasons which seem to be based on the tensions between them and the former trustees, and there is no other interest in forming a partnership. The Moor Allerton and Shadwell Team Ministry do not wish to run Open House without a partnership arrangement.
- 4.1.4 Option 4 - Offer a lease to the Lingfield and Firtrees TRA. This is dependant upon grant aid of up to £10,000 to cover the running costs in the first year. This estimated figure is based on costs supplied by the previous lessee. The grant aid would be allocated from the wellbeing fund as a start up grant for a new organisation. The wellbeing fund should not be used for ongoing running costs, and there is no guarantee that the Area Committee would provide this level of grant funding in subsequent years. Lingfield and Firtrees TRA have no previous experience of managing a building and the business case they have submitted is less than robust, and only offers a one year plan.
- 4.2 The recommendation is for the Area Committee to support Option 2 which is to close Open House as a community facility. The only organisation who have applied for a lease to run Open House do not have any experience of managing buildings. They have provided a business plan, but it lacks the detail and robustness required to demonstrate that they can manage Open House successfully. In particular the business plan relies heavily on grant aid for year 1 and offers no financial modeling to demonstrate how it would operate in subsequent years.

## **5 Corporate Considerations**

### **5.1 Consultation and Engagement**

- 5.1.5 A public consultation session took place on 23 January, as outlined in paragraph 3.4.
- 5.1.6 The Lingfield and Firtrees TRA claim to have widespread support for their proposal to continue Open House, however they have failed to provide evidence of this.

### **5.2 Equality and Diversity / Cohesion and Integration**

- 5.2.1 Open House Community Centre has been operated as a facility for the local community. Any new organisation granted a peppercorn rent will be required to present an equal opportunities statement which demonstrates that they will ensure that Open House is open to all.

### **5.3 Council policies and City Priorities**

- 5.3.1 The Council's policy on rental of commercial property allows for the granting of a peppercorn rent on premises which are to be used as community facilities

providing the relevant organisation can provide a robust business plan to demonstrate how they will manage the premises.

#### **5.4 Resources and value for money**

- 5.4.1 79/81 Lingfield Drive is a commercial property with a market rent of £7000 pa. This sum is lost to the authority if the property is offered on a peppercorn rent to a community association. Running costs for the property are estimated at £10,000 per annum in addition to the rent. Any organisation taking on the property would have to provide a robust business case demonstrating that they can accommodate these costs. The business case for the Lingfield and Firtrees TRA is dependant upon receipt of wellbeing grant aid of £10,000.

#### **5.5 Legal Implications, Access to Information and Call In**

- 5.5.1 The decision regarding the future of this property lies with Environment and Neighbourhoods Strategic landlord.

#### **5.6 Risk Management**

- 5.6.1 A risk assessment of the current position has been undertaken. The main risks to consider are a backlash from the local community should Open House close. To mitigate this, all existing organisations currently using Open House would be relocated to alternative local venues. Given the lack of track record of running buildings there is a significant risk that if the Lingfield and Firtrees TRA take over the property, they may fail to make it viable, resulting in a financial loss to the council of the rental income and any grant provided.

### **6 Conclusions**

- 6.1 Open House has been directly managed by the Council following the folding of Moor Allerton Community Association for a temporary period whilst a decision is made about the future of Open House. During this period, some of the organisations using Open House have relocated elsewhere due to the uncertainties over what is going to happen.
- 6.2 Lingfield and Firtrees TRA have submitted a business plan outlining their proposals for running Open House, however this has some shortcomings, and depends on receiving £10,000 grant aid from the Council's wellbeing fund. Moor Allerton and Shadwell Ministry have made an offer of working in partnership with Lingfield and Firtrees TRA but this has been declined by the Lingfield and Firtrees TRA. The decision for granting a peppercorn lease lies with the Director of Environment and Neighbourhoods.

### **7 Recommendations**

- 7.1 The Area Committee is asked to consider the information presented in this report and support option 2 which is to not approve a wellbeing grant, and recommend to the Director of Environment and Neighbourhoods that the peppercorn lease is not offered on the basis that the Lingfield and Firtrees TRA have not put forward a sufficiently robust proposal.

## **8 Background documents<sup>1</sup>**

- 8.1 Report to the Council's Executive Board, 7 September 2011.
- 8.2 Report to Outer North East Area Committee, 3 July 2012
- 8.3 Planning application 12/03250/FU - Change of use of vacant public house to community and welfare centre with ancillary accommodation and additional car parking. The Lingfield, Lingfield Drive Moortown Leeds LS17 7EL

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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**Report of East North East Area Leader**

**Report to Outer North East Area Committee**

**Date: 10 September 2012**

**Subject: Well-being Fund Budgets**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Alwoodley, Harewood, Wetherby	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

1. This report provides members with an update on the current position of the capital and revenue budget for the Outer North East.
2. Applications made for funding are included in the report for member's consideration.

**Recommendations**

3. Members are asked to:
  - Note the spend to date and current balances for the 201/13 financial year;
  - Consider the following project proposals and approve where appropriate the amount of grant to be awarded:

Organisation	Project	Amount £
Leeds City Council	Open House	4,000
Lingfield and Firtrees Tenants & Residents Association	Open House	10,000
Shadwell Recreation Group	Building refurbishment	2000
St Peter's Parochial Church Council	St Peters Church Yard	2250

	treeworks	
Grange Park Sports Club	New clubhouse	15,000
Wetherby Town Council	Community events	4,000
Leeds City Council	Area Committee funded apprenticeships	5,070

Endorse the following wellbeing decision which was approved as a delegated officer decision due to the urgency of the project.

Leeds City Council	Treetops Community Centre, external works	£1980
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## 1 Purpose of this Report

- 1.1 The report provides members with an update on the current position of the revenue Well-being Funding for the Area Committee and sets out applications made for consideration by the Area Committee.

## 2 Background Information

- 2.1 Each of the ten Area Committees receive an annual allocation of revenue funding to commission projects and offer grants to organisations in the local area. The amount of funding for each Area Committee is determined by a formula based on 50% population and 50% deprivation in each area, as agreed by the Council's Executive Board. The Area Committees also have the balance of any revenue Well-being budget which was allocated to them in previous years.
- 2.2 Alongside the Well-being budget, ward councillors have access to other sources of local funding, such as Section 106, Ward Based Initiatives (WBI), Members Improvement in the Community and Environment (MICE). The use of this funding is discussed at ward member meetings as appropriate.

## 3. REVENUE PROJECTS

### 3.1 Well-being Revenue – available funding for the current financial year (2011/12)

The allocation to individual Area Committees is calculated using a formula based on 50% deprivation and 50% population. The Outer North East allocation for 2012/13 is £112,000.

The Outer North East Area Committee manages its allocation by proportioning the amount between the three wards based on population. For the 2011/12 allocation, the split between wards is:

- Alwoodley: £41,664 (based on pop. = 37.2%)
- Harewood: £33,712 (based on pop. = 30.1%)
- Wetherby: £36,624 (based on pop. = 32.7%).

The current revenue financial position of the Area Committee will be tabled at the meeting. The format, in which this information is presented, has been approved by the Area Committee to list clearly the schemes approved (i.e. committed) in 2011/12 and which are still to be paid for in 2012/13.

The funding is used to support the priorities in the Area Committee Business Plan as agreed by the Area Committee in March 2012. Updates on spending and projects funded will be reported to the Area Committee on a regular basis.

### 3.3 New schemes for consideration

3.3.1 **Project:** Open House Community Centre  
**Organisation:** Leeds City Council  
**Amount:** £4000  
**Ward:** Alwoodley

Open House is being directly managed by the Council's Area Support Team whilst a long term solution for its future is found. This arrangement was put in place following a report to the Council's executive board to run to the end of March 2012. This period was subsequently extended to September 2012 to allow more time for a solution to be found.

An amount of £3000 was set aside in 2011/12 to cover the costs for Open House until March 2012. However as the period of direct management has been extended there are utility bills to be covered for this period.

**Community Charter Priority:** Supporting the Moor Allerton Partnership

3.3.2 **Project:** Open House Community Centre  
**Organisation:** Lingfield Tenants and Residents Association  
**Amount:** £10,000  
**Ward:** Alwoodley

Lingfield Tenants & Residents Association have submitted a proposal to the Council to take over the lease of 79/81 Lingfield Drive, known as Open House. They propose to run the centre for the local community, continue to provide the existing services from there which are the youth service, CAB, and over 50s group. They are also hoping to expand the activities to include a community café.

This application was originally presented to the March Area Committee. Members agreed to earmark £10,000 for support for Open House, however the decision on this application was deferred until the business case from Lingfield TRA and any other prospective tenants had been assessed. For further information on the current position regarding Open House refer to the separate report to this area committee.

**Community Charter Priority:** Supporting the Moor Allerton Partnership

- 3.3.3 **Project:** Building Refurbishment  
**Organisation:** Shadwell Recreation Centre  
**Amount:** £2000  
**Ward:** Harewood

This project is to refurbish the interior of Shadwell Recreation Centre to make it easier to let the building to a wider range of community groups. This will improve income to the centre and offer an improved experience for existing users who provide local activities. This will compliment the works undertaken last year to improve the exterior of the building and install new pvc windows.

The total cost of the interior improvements is £3500. This includes interior decoration, new window treatments, new tables and chairs, storage cabinets and curtains. This application is for a contribution of £2000 towards the project.

**Community Charter Priority:** Supporting local events and activities;

- 3.3.4 **Project:** St Peter's Churchyard Treeworks  
**Organisation:** St Peter's Parochial Church Council  
**Amount:** £2,250  
**Ward:** Harewood

The PCC has commissioned a professional assessment of the condition of the 70 trees withing the Church grounds. The resulting report identified 18 trees requiring work, with 10 trees identified as requiring priority works by the end of September, and a further 8 trees requiring work by March 2013.

The work is to be undertaken by a contractor as a single project in autumn 2012, and the total costs are £4250. Thorner Parish Council has agreed to provide £2000 towards the cost of the work, therefore the PCC are seeking a wellbeing grant of £2,250.

**Community Charter Priority:** Improving the environment;

- 3.3.5 **Project:** New clubhouse  
**Organisation:** Grange Park Sports Club  
**Amount:** £15,000  
**Ward:** Wetherby

This project is to build a new club house to support the transition of Grange Park into a multi sports club with 8 changing rooms to Sport England standard for male and female use, a physio/first aid room, training room, 200% larger club house and new kitchen.

The total cost of the new facility is £560,000. Grant applications have been submitted to Sport England, Rugby Football Union, Football association and the English Cricket Board.

This equates to £440,000 leaving a shortfall of £120,000. £45,000 has already been raised by clubs and a further £50,000 fundraising is projected for the next 12 months. Applications have also been submitted to WREN,



Caird Bairdon and Biffa, leaving a shortfall of £15,000 which the club are seeking from the area committee.

**Community Charter Priority:** Promoting healthy lifestyles; supporting local events and activities;

3.3.6 **Project:** Wetherby Community Events

**Organisation:** Wetherby Town Council

**Amount:** £4000

**Ward:** Wetherby

Wetherby Town Council is looking for funding to support two events for residents and visitors to Wetherby:

Wetherby Community Bonfire - £1000 to cover security costs, hire of radios and first aid provision.

Christmas lights - £3000 to renew some of the older set light pieces and also purchase more energy efficient lights and bulbs, and meet the installation costs.

Both events benefit both local residents and visitors to Wetherby. The bonfire is a safe family event which brings people together. It is at a local venue within walking distance for most residents. The Christmas lights enhance the visual aspect of Wetherby in the festive season, and support local business by making Wetherby an attractive place to shop at Christmas. Both events involve local volunteers.

**Community Charter Priority:** Supporting local events and activities;

3.3.7 **Project:** Area Committee funded apprenticeships

**Organisation:** Leeds City Council

**Amount:** £5,070 (minimum wage rates)

**Ward:** Alwoodley, Harewood, Wetherby

Growing the number of apprenticeship opportunities is a priority issue for the city to contribute to improving skill levels, increase employment, improve business productivity and create employment opportunities for young people. This is a proposal for the Area Committee to consider how they can practically help address the NEETs<sup>1</sup> issue to sponsor an apprenticeship for a young person.

The young person would be provided with a work based training programme, with on the job training provided by the council, police and a local business, and off the job training provided by Leeds City College.

Costs are £5,070 to offer an apprenticeship at minimum wage, or £6,240 to offer £120 per week, which is the rate offered by East North East Homes Leeds. The apprenticeship would be offered to a young person aged 16 – 18 and the council would receive 100% training costs.

**Community Charter Priority:** Training and job opportunities;

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<sup>1</sup> NEET – Not in education, employment or training

### 3.4 Small grants and skips

3.4.1 Each of the wards has a pot set aside for community groups to apply into for small grants and skips. The following small grant has been agreed since the July area committee:

#### 3.4.2 **Bramham Gala, £500**

Organised by Bramham Community Action group, the gala took place on 2 June. It brings together local charity groups and local organisations including Bramham In Bloom, Scouts, Guides, Church Groups, Yorkshire Countrywomen's Association and Friends of Bramham School, so they can raise funds for their own causes. The grant was for the provision of tables, chairs and toilets.

## 4. Well-being Capital Funding 2011/12

4.1 There is no new capital Well-being allocation in 2012/13. The Outer North East capital programme is now at an end.

4.2 There is a balance of £3,284 in the capital allocation, split between Alwoodley, £3000 and Wetherby, £284.

4.3 The following scheme has been approved as a delegated officer decision due to the urgency of the project.

4.3.1 **Project:** Treetops Community Centre, external works

**Organisation:** Leeds City Council

**Amount:** £1980

**Ward:** Alwoodley

This funding is to pay for external works to the entrance of Treetops Community Centre to improve access. These works are being undertaken following two incidents where elderly people have fallen leaving the centre.

The works include extending the blue barrier a few yards across the area in front of the entrance doors and then a slope is to be put in down to the car park. The nearest car parking space will be hatched yellow. The total cost of the works is £1980.

**Community Charter Priority:** Supporting local events and activities;

## 5 Corporate Considerations

### 5.1 Consultation and Engagement

5.1.1 Area Committees now have an enhanced role in Community Engagement and have responsibility for overseeing and monitoring the work of the Area Management Team in relation to local engagement activities. The priorities in

the Area Committee business plan which the wellbeing supports are arrived at through consultation with ward members and the local communities they serve.

## **5.2 Equality and Diversity / Cohesion and Integration**

5.2.1 Well-being Funding is used to ensure that inequalities within the local area are addressed through local projects and schemes. All projects funded by Well-being monies must demonstrate:

- Equality and diversity issues have been considered in the planning of the project,
- How equality and diversity issues have shaped the project delivery;
- The impact of the project will be on different groups;
- How the project will promote good community relations between different groups and how barriers that might prevent their involvement will be overcome.

## **5.3 Council Policies and City Priorities**

5.3.1 Well-being funding is used to support the priorities set out in the Outer North East Area Business Plan which supports the Vision for Leeds.

## **5.4 Resources and Value for Money**

5.4.1 Spending and monitoring of the Well-being budget is administered by the Area Support Team in accordance with the decisions made by this Area Committee.

## **5.5 Legal Implications, Access to Information and Call In**

5.5.1 The Area Committee has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of capital and revenue Well-being budgets within the framework of the Council's Constitution (Part 3, Section 3D) and in accordance with the Local Government Act 2000.

5.5.2 There is no exempt or confidential information in this report.

5.5.3 Decisions on Well-being funding are delegated to the Area Committee from the Council's Executive Board therefore they are subject to call in.

## **5.6 Risk Management**

5.6.1 All Well-being funded projects must demonstrate that they have identified any potential risks for the project and what action would/will take to avoid or minimise them. Details of the risk assessments individual projects are available from the author of this report.

## **6. Conclusions**

6.1 The Well-being fund provides financial support for projects in the Outer North East area which help to deliver the priorities of the Area Committee business plan.

## 7. Recommendations

7.1 Members are asked to:

- Note the spend to date and current balances for the 2012/13 financial year;
- Consider the following project proposals and approve where appropriate the amount of grant to be awarded:

Organisation	Project	Amount £
Leeds City Council	Open House	4,000
Lingfield and Firtrees Tenants & Residents Association	Open House	10,000
Shadwell Recreation Group	Building refurbishment	2000
St Peter's Parochial Church Council	St Peters Church Yard treeworks	2250
Grange Park Sports Club	New clubhouse	15,000
Wetherby Town Council	Community events	4,000
Leeds City Council	Area Committee funded apprenticeships	5,070

- Endorse the following wellbeing decision which was approved as a delegated officer decision due to the urgency of the project.

Leeds City Council	Treetops Community Centre, external works	£1980
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## 8. Background documents<sup>2</sup>

8.1 Area Committee Roles and Functions 2011/12

8.2 Report to Executive Board, 11 February 2011, Revenue Budget 2011/12 and Capital Programme.

<sup>2</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.



Report author: Carole Clark  
Tel: 0113 336 7629

## Report of the East North East Area Manager

### North East (Outer) Area Committee

Date: 10 September 2012

### Subject: Wetherby & Harewood Town and Parish Council Forum

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Harewood Wetherby		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

### Summary of main issues

1. The Outer North East Area Committee supports the Wetherby and Harewood Town and Parish Council Forum which is held quarterly with the venue and chair alternating between Wetherby and Harewood Wards. All Town and Parish Councillors are welcome to attend the forum.
2. This report provides the minutes of the forum for the area committee to note, and highlights any issues raised where the forum needs support in resolving them from the Area Committee.

### Recommendations

3. The Area Committee is requested to note the minutes of the forum and, where appropriate, support the Parish Council Forum in resolving any issues raised.

## **1 Purpose of this report**

- 1.1 The purpose of this report is to provide the Area Committee with the minutes from the meeting of the Wetherby & Harewood Town and Parish Council Forum on 12<sup>th</sup> July.

## **2 Background information**

- 2.1 Wetherby & Harewood Town and Parish Council Forum provides an opportunity for the parish councillors from Wetherby and Harewood wards to:
  - Receive presentations and hold discussions on issues of common interest;
  - Share information and good practice;
  - Raise any issues of concern;
- 2.2 The forum meets quarterly, with the position of chair rotating between the six Harewood and Wetherby ward members. Ward members have agreed that they will ensure that both wards are represented at the forum through the attendance of at least one member from each of the wards.

## **3 Main issues**

- 3.1 Thursday 12<sup>th</sup> July forum – the meeting took place at East Keswick and was chaired by Cllr Robinson.
- 3.3 The minutes of both meetings are attached at Appendix 1.

## **Corporate Considerations**

### **4 Consultation and Engagement**

- 4.1 In their role as democratically accountable bodies, local councils offer a means of shaping the decisions that affect their communities. Parish and town councillors and officers possess local knowledge which can help decision makers in the City Council to make more informed decisions and parishes have made it clear that they would like more influence on services which affect their communities. They offer a means of decentralising the provision of certain services and of revitalising local communities. In turn, the local councils recognise the strategic role of the Leeds City Council and the equitable distribution of services which it has to achieve.

### **5 Equality and Diversity / Cohesion and Integration**

- 5.1 Attendance at the meeting is open to all parish councillors and the meetings are held a variety of venues throughout the two wards.

### **6 Council Policies and City Priorities**

- 6.1 Leeds City Council and the local councils within its area share the common belief that working closely together plays a vital contribution to the well being of the communities they serve.

- 6.2 To this end, Leeds City Council and the local councils in the Leeds City Council area have a Charter which sets out how they aim to work together for the benefits of local people.
- 6.3 Leeds City Council and the local councils are committed to the principles of democratic local government. They are keen to see continued efforts made to improve our system of local democracy and to see greater public participation in and appreciation of this system.

## **7 Resources and Value for Money**

- 7.1 The Town and Parish Council Forum is supported by an officer from the East North East Area Support Team.

## **8 Legal Implications, Access to Information and Call In**

- 8.1 There are no significant legal implications but the report is subject to call in.

## **9 Risk Management**

- 9.1 There are no significant risks identified in this report.

## **10 Conclusions**

- 10.1 The Wetherby & Harewood Town and Parish Council Forum provides a place for the local councils to discuss issues of common interest and concern. It is supported by ward members and the Area Support Team.

## **11 Recommendations**

- 11.1 The Area Committee is requested to note the minutes of the forum and, where appropriate, support the Parish Council Forum in resolving any issues raised.

## **12 Background documents**

- 12.1 None

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East North East Area Support Team  
The Reginald Centre  
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Leeds  
LS7 3EX

Contact: Carole Clark  
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Email: [carole.clark@leeds.gov.uk](mailto:carole.clark@leeds.gov.uk)

**Wetherby & Harewood Town and Parish Council Forum  
Thursday 12 July, 2012, Wetherby Town Hall**

**Attendance**

Cllr Matthew Robinson (chair)	Harewood Ward Member
Judith Pentith	East Keswick PC
David Thomson	Boston Spa PC
Derek Armitage	Collingham with Linton PC
Ian Forster	Aberford PC
Ruth Reed	Aberford PC
Claire Hassell	Barwick & Scholes PC
Ben Hogan	Barwick & Scholes PC
Gwen Brown	Thorner PC
Steven Ward	Thorner PC
Val Whitbread	Bramham
Debbie Potter	Shadwell PC
Peter Hart	Scarcroft PC
Paddy Procter	Scarcroft PC
Margaret Wilkinson	Harewood PC
Peter Moor	Harewood PC
Carole Clark	LCC Area Support
Andrew Birkbeck	LCC Area Support
John Woolmer	LCC Environmental Locality Team
Paul Senior	LCC Community Sports
Karen Peck	LCC Community Sports
Jason Minott	LCC Community Sports

**Apologies:** Paul Thomson, Sheila Humphreys, Linda Flockton, Glyn Robbins, Colin Poole; Inspector Dwyer, Shaun Mulhern

**1.00** Cllr Robinson welcomed everyone to the meeting and introductions were made.

**2.00** **Apologies** given as above.

**3.00** **Minutes of last meeting** agreed as a true record.

**4.00** **Matters arising**

4.01 Metro – CC has received an email from Clive Hopkinson at Metro

**All**

confirming that they are providing additional journeys on Service 923 before 10am between Scarcroft and Wetherby to satisfy requests received at Scarcroft Parish Council. Cllr Robinson and the Chair of Scarcroft Parish Council have been informed.

4.02 However Metro have not been back in touch with Boston Spa. Carole to pursue, and to raise with Wetherby Ward members. CC

## 5.00 Sport and Active Lifestyles Service

- 5.01
- Paul Senior – Club Development Officer  
Tel 0113 2143481; mob: 07891 270626  
[paul.senior@leeds.gov.uk](mailto:paul.senior@leeds.gov.uk)
  - Jason Minott – Active Sport Officer  
Tel 0113 214 3483; Mob: 07891 279 223  
[jason.minott@leeds.gov.uk](mailto:jason.minott@leeds.gov.uk)
  - Karen Peck – Active Lifestyles Officer  
Tel: 0113 214 3475; Mob: 07545 604122  
[karen.peck@leeds.gov.uk](mailto:karen.peck@leeds.gov.uk)

5.02 The Council's Sport and Active Lifestyles officers attended to provide an overview of their service which includes:

- Club Development – supporting sports clubs including support in achieving Club Mark accreditation.
- Signposting volunteers to sports clubs and maintaining a volunteer database for sports clubs.
- Providing advice and support on funding, including one to one sessions and funding workshops such as the one which took place at Bardsey.
- Increasing participation in sport for young people, facilitating inter school sports finals, creating pathways for young people to guide them from school sports to local clubs.
- Summer holiday programmes for young people. Working with 16+ age group to encourage participation in physical activity.
- Provide opportunities for people who are not interested in traditional sports;
- Working with partners to deliver activities – NHS, Higher Education, Adult social care, community groups;
- Mapping what activities are available;
- Deliver Sportivate events – an initiative to encourage 14 – 25 year olds to try a new sport.

5.03 Concerns were expressed about the Club Mark status because clubs are being told this could impact on their eligibility for rate relief if they do not have this status. Applying for Club Mark status can be a lengthy and bureaucratic process for small clubs, and without rate relief they will struggle to keep going. The view was expressed that clubs should be incentivised, not have benefits taken away from them. PS said he is happy to discuss any individual issues with clubs. Cllr Robinson will speak further with PS about this issue. Cllr R/PS  
PS

PS also reported that clubs achieving Community Amateur Sports Club (CASC) status can entitle clubs to an automatic 80% rate relief plus a maximum further 10% discretionary relief.

- 5.04 Parishes asked for a directory of what activities are available in the villages. PS will look at this, should be possible as they have a database of clubs. PS/CC
- 5.05 JM will provide CC with a copy of the summer holiday programme so that it can be circulated to the parishes. It has already been distributed via the schools. It was acknowledged that it should have been sent to the parishes sooner. JM/CC
- 5.06 The sports officers link in with National Governing Bodies(NGB). PS is working with Yorkshire Cricket Board to get a cricket development group set up for ENE. The need for forums for all sports, not just cricket was acknowledged.
- 5.07 An example was cited of a local bowling club whose offer to work with a local school was refused because the club did not have CRB checks. The officers can give support to clubs who want to have better links with schools and can help overcome these barriers.
- 5.08 There is also a sports officer for older persons and for disabled people. These officers cover the whole city.

## **6.00 Environmental Service – John Woolmer**

- 6.01 **Service Level Agreement for 2012/13** was circulated. JW pointed out that some areas of land previously omitted due to questions over ownership have been added in. The team structure chart was also circulated.
- 6.02 **Budget** for ENE Leeds is the same as last year, with no reduction. £2.2 million which equates roughly to £25 per household. The budget for litterbins is £19k, but there is a degree of flexibility in the budget headings.
- 6.03 **Gully Clearing** There is one gully tanker for ENE, to cover 45000 gullies, so during the recent rainy weather the work has been responsive rather than scheduled. The contact with parish councils has helped in being able to be proactive in dealing with gullies. Gully cleaning is under control, the problems arise where there are collapsed gullies, or gullies not having the capacity to cope with the flow of water. Collapsed gullies are reported to Highways. Collingham provided positive feedback on the gully clearing.
- 6.04 **Enforcement** - In response to a question about the enforcement team, JW provided details on the service which includes improper

disposal of waste, litter, dog fouling, flytipping, commercial waste and overgrown vegetation. The team has statutory powers and can act on a witness statement. They can work with parishes on particular issues, and will prosecute where necessary.

The income from fines, over and above legal costs, is ringfenced to the ENE team.

JW to provide information on the number of fines and prosecutions for the team. JW

In response to a query about the effectiveness of enforcement JW confirmed that planning and rights of way enforcement are not within the responsibility of his team.

6.05 **Litter bins** in East Keswick were overflowing, although they were emptied when the JW's team was contacted. Thankyou for the post mounted bins which have now arrived.

6.06 **Grounds Maintenance** - the following issues were raised in relation to the contract:

East Keswick haven't had any cuts and think that some areas have been taken out of the contract;

Barwick & Scholes – also think that there are areas seem to have been taken out of the contract;

Harewood - The grass cutting is carried out very speedily to the point of being dangerous, and the edges are not being cut.

Aberford – the grass verges from Hook Moor to the Village have been scalped down to the soil.

Generally - There seems to be a lack of communication between Parks and Countryside and Highways on roundabout maintenance;

It is not part of the contract to remove grass cuttings, they should be blown back onto the grass.

JW will refer these issues to the contractor for a response. For future issues parishes should contact John Woolmer or Giles Jeffs so that the council can build up a picture of the issues. Should parishes prefer to go straight to the contractor, they should copy in JW and/or GJ. JW

JW to confirm the employee figures as there is a perception that Glendales have less employees, and this could be a contributing factor to the lack of grass cuts. JW

Parishes can contact JW with any significant areas where grass T & PCs

cuttings are not blown back to the grass, and details of any specific pieces of land which they think should be in the contract.

JW

- 6.07 **Wheelie bins** - Brown bins – the collection day for East Keswick is Monday, but they are not being emptied until late on Tuesday. JW will refer to this to the refuse collection service.

It is good practice to put wheelie bins out no earlier than the night before, if they are put out earlier the council can take action against the perpetrators.

The council are currently piloting a fortnightly collection for green and black bins. It may be possible to have an additional green bin, anyone who wants one should contact Cllr Robinson.

- 6.08 **Leaf fall** – to assist the council in preparing for dealing with leaf fall, it would be helpful if parishes could contact JW with any particular areas where they anticipate a problem.

T & PCs

## 7.00 **Localism**

- 7.01 The Localism Officer gave an overview of his Localism Project Plan Update as circulated with the agenda pack. The Localism Officer thanked the parishes for their support and patience throughout his first 12 months in post.
- 7.02 The Localism Officer said that the joint parish meeting on the site allocations process - held at the Wetherby One Stop Centre on 27<sup>th</sup> June - was well attended and was to be reconvened in early to mid August 2012. The Localism Officer added that the next meeting would be more interactive and will encourage greater inter-parish communication.
- 7.03 The Localism Officer informed the meeting that a 2<sup>nd</sup> Neighbourhood Planning Project Board was now up-and-running so all parishes were now involved in a best practice sharing forum.
- 7.04 The Localism Officer gave an overview as to where the neighbourhood planning process was currently at:
- It is a crucial time in the neighbourhood planning process. Parishes need to actively start considering potential sites for development in a constructive and progressive manner – assessing the needs and substantiality requirements of their respective communities for the next 15 years and beyond.
  - It is important to note that the Site Allocations would be occurring in any event but neighbourhood plans have given parish councils an opportunity to empower their local communities to help shape this process.
  - Unfortunately, some developers are trying to circumnavigate both the Site Allocations and neighbourhood planning process, causing understandable concern amongst local

people.

- 7.05 The Localism Officer informed the Forum that he was meeting with Ian MacKay tomorrow to discuss next steps for those parishes whose consultation has ended on their designated neighbourhood areas.

**8.00 Update from Parishes**

**8.01 Boston Spa Parish Council**

Current issues include the application by Tesco to convert the Crown Hotel into a Tesco Express store despite the overwhelming rejection of the idea by nearly 1500 residents. Our Clerk of some ten years excellent service is regrettably leaving us to pursue a more child friendly job opportunity so we are looking for a suitable replacement. Our Neighbourhood Plan is now progressing well but we are struggling to get the Environment Agency to complete the fish pass works and remove very two large trees which are jammed against it. The other significant issue is the perennial grass cutting where the new contract arrangements just do not seem to be working at all well. Finally remedial works to collapsed gullies or their sewer connections, identified up to two years ago and notified to Highways by street cleansing and/or Leeds Flood Risk Management after CCTV surveys , are just not being dealt with.

**Shadwell**

- 8.02 The Diamond Jubilee event was a great success and, being held on Saturday, we managed to avoid the rain! The beacon lighting on Monday was well received.

Yorkshire in Bloom judging took place. The weather has taken it's toll on many aspects of the In Bloom group's work.

A 99 years lease will be granted on the library and the Independent Library group will take over the running of the facility in January 2013.

We intend to renovate the Village's War Memorial.

**9.00 Any Other Business**

- 9.01 None

**10.00 Date and time of next meeting**

**Report of** The Assistant Chief Executive (Planning, Policy and Improvement)

**Report to** Outer North East Area Committee

**Date:** 10th September 2012

**Subject:** Area Chairs Forum Minutes

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

### Summary of main issues

1. This report formally notifies members of the decision made by full council that Area Chairs Forum minutes should be considered by Area Committees as a regular agenda item at future Area Committee meetings.
2. The report also includes background information regarding the Area Chairs Forum meetings.

### Recommendations

3. The Outer North East Area Committee is asked to note the contents of the report and to consider the minutes from the Area Chairs Forum meetings at this and future Area Committee Meetings.

## **1 Purpose of this report**

- 1.1 The purpose of this report is to formally notify Members that the minutes of Area Chairs Forum meetings will be brought to Area Committee meetings as a regular agenda item, and to give a brief overview of the Area Chairs Forum meetings.

## **2 Background information**

- 2.1 Area Chairs Forum meetings take place on a bi-monthly basis and are chaired by the Deputy Leader of Council and Executive Member for Neighbourhoods, Housing and Regeneration.
- 2.2 Meetings are attended by the ten Chairs of the Area Committees, the Assistant Chief Executive (Planning, Policy & Improvement), the three Area Leaders and the Neighbourhood Services Co-ordinator in Leeds Initiative.
- 2.3 Agenda items focus on issues relating to services delegated to Area Committees, future delegations of services, locality working and any other issues that can be influenced by, or have an impact on, Area Committees.

## **3 Main issues**

- 3.1 Following recommendations by the General Purposes Committee, full council approved on 26<sup>th</sup> May 2011 that minutes of the Area Chairs Forum meetings should be considered by Area Committees, and that this should be a regular agenda item for Area Committee meetings.
- 3.2 Area Chairs Forum minutes will only be available to be considered by Area Committees once they have been agreed as an accurate record by the subsequent Area Chairs Forum meeting.
- 3.3 The scheduled Area Chairs Forum meeting dates for 2012/13 are:
- Friday 13th July 9:00 – 11:00
  - Tuesday 11th September 13:00 – 15:00
  - Friday 2nd November 13:00 – 15:00
  - Thursday 10th January 9:00 – 11:00
  - Thursday 7th March 10:00 – 12:00
- 3.4 Attempts will be made to include Area Chairs Forum minutes in papers issued prior to Area Committee meetings, however due to some tight deadlines between meetings, it may be necessary to table the minutes at certain Area Committee meetings.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.1 There has been no need to publicly consult on the inclusion of Area Chairs Forum Minutes on Area Committee Agendas, however the matter has been discussed by the General Purposes Committee.



## **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 There are no equality and diversity issues in relation to this report.

## **4.3 Council Policies and City Priorities**

4.3.1 The inclusion of Area Chairs Forum minutes on Area Committee Agendas is a revision to the Area Committee Procedure Rules within the Constitution agreed by full council on 26<sup>th</sup> May 2011.

## **4.4 Resources and Value for Money**

4.4.1 There are no resource implications as a result of this report.

## **4.5 Legal Implications, Access to Information and Call In**

4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

## **4.6 Risk Management**

4.6.1 There are no risk management issues relating to this report.

## **5 Conclusions**

5.1 Full Council has approved the recommendations of the General Purposes Committee to include the Area Chairs Forum minutes as a regular item at future Area Committee meetings.

## **6 Recommendations**

6.1 The Outer North East Area Committee is asked to note the contents of the report and to consider the minutes from the Area Chairs Forum meetings at this and future Area Committee Meetings.

## **7 Background documents**

7.1 Minutes of the Full Council Meeting held on 26<sup>th</sup> May 2011

7.2 Council Constitution

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**Area Chairs Forum  
Monday 12<sup>th</sup> March 2012  
Committee Room 4, Civic Hall**

**Attendance:**

Councillors: P. Gruen (Chair), G. Hyde, G. Hussain, G. Wilkinson, A. Gabriel, J Akhtar, T. Hanley, D. Blackburn

Officers: J. Rogers, K. Kudelnitzky, R. Barke, S. Mahmood, J. Maxwell, B. Logan

Minutes: S. Warbis

Officers attending for specific items: D. Feeney, C. Addison, M. Mills, M. Pexton, C. Wiggins

<b>Item</b>	<b>Description</b>	<b>Action</b>
<b>1.0</b>	<b>Apologies</b>	
1.1	Cllr Finnigan, Cllr Latty, Cllr Parker	
<b>2.0</b>	<b>Minutes and Matters Arising</b>	
2.1	The minutes of the previous Area Chairs Forum meeting on 13 <sup>th</sup> January 2012 were agreed as an accurate record.	
2.2	<u>3.17 of previous minutes – Localism Act Feedback from Area Committees</u> The power point presentation on the localism act had been circulated by Shaid Mahmood but it was agreed that this would be re-circulated to Area Chairs.	<b>SM</b>
2.3	<u>6.11 of previous minutes – Environmental Delegation Current Progress and Future Options</u> It was confirmed that the draft report to Executive Board on the Environmental Delegation had been circulated to Area Chairs for comment and amendments.	
<b>3.0</b>	<b>LDF Core Strategy</b>	
3.1	David Feeney, Head of Planning and Economic Policy, attended to discuss the LDF Core Strategy report due to go to Area Committee meetings and to give background to the Core Strategy and the consultation process.	
3.2	Cllr Gruen stated that he was keen to facilitate the inclusion of Area Committees in the consultation process and was hoping for some guidance for Area Chairs on what the consultation covered, to enable informed discussions at the Area Committee meetings.	
3.3	A report had gone to Executive board on 10 <sup>th</sup> February approving the publication of the Core Strategy documents for public consultation. The Executive Board had emphasised the importance of local community and local ward member input into the consultation process. The consultation period commenced on 28 <sup>th</sup> February and closes on 12 <sup>th</sup> April.	
3.4	It was emphasised that this stage of the consultation was specifically concerned with the soundness of the plan and whether the document is justified, effective and consistent with national policy. Previous consultation had already taken place as the document was being developed. The plan would be submitted for external approval after the local consultation had been taken into account.	
3.5	A discussion took place over the differences between inner and outer areas in terms of ethnicity, housing stock and opportunities for development. There were some concerns raised over how settlement types had been determined, and how local needs could be reflected within the broader approaches that had	

	been determined.	
3.6	The issue of windfall sites was raised and whether they could be taken into account. Current guidance says that windfall sites should not be taken into account, however it was viewed that these could not be ignored and should be included to achieve a stronger embedded local view of options. Further guidance is due, possibly in April, which will also need to be taken into account.	
3.7	Queries were made as to how accurate, realistic and reliable the housing targets were. It was explained that a longer term view had been taken regarding this area, and that there will be a need to take stock over time to take account of changes to the housing market.	
3.8	The view was expressed that while there might be an opinion in central government that local authorities may be being obstructive, there is actually a real problem with developers sitting on land which can be a block to making progress.	
3.9	It was stressed that there was a need to look at the interchange between planning panels and elected members. There was a need to speed up responsiveness and to strip out layers of bureaucracy which can cause delays and overcomplicate processes.	
3.10	There is also a need for Area Committees to make clear where they see their input and influence lying, and how localities can get the best out of this strategy.	
3.11	It was agreed that Area Leaders would ensure that feedback from the Area Committee meetings was provided to David Feeney to be taken account of in this phase of the consultation process.	<b>ALs</b>
<b>4.0</b>	<b>Derelict Sites</b>	
4.1	Christine Addison and Mark Mills attended to discuss a proposed project to tackle some of the most problematic derelict properties and eyesore sites and presented a report to the meeting.	
4.2	The project had arisen from discussions with Area Leaders over the frustrations of dealing with sites that had a real impact on the community and where progress seemed difficult to achieve. Some of these sites are already being tackled through initiatives such as Townscape Heritage but the intention is to bring together different lead organisations, break down barriers and to "just do it!"	
4.3	Initially over 40 properties have been identified which have been split into three phases based on the nature of the problem and the ease of effective action. A budget of £500k has been allocated from the capital programme to support the project over 3 years, commencing in April 2012.	
4.4	Christine Addison advised Area Chairs that she was looking for feedback from Area Committees on the approach that was being taken and also on whether the list of sites was accurate. Area chairs mentioned a number of sites in their areas that needed consideration.	
4.5	It was stated that the approach needed to be more daring and fast acting, notices needed to be served but also action taken rather than merely maintaining ongoing discussions.	
4.6	Mention was made of work that had previously been carried out to sort out a derelict petrol station but that had never been followed through and completed. It was suggested that for this initiative to work there needed to be concerted efforts to get the job done.	

4.7	It was mentioned that this initiative had clear links to the core strategy and to the development of local areas. It was clear that there was a need to regenerate wasted land and that property developers and the local authority had their parts to play.	
4.8	It was raised that there might be difficulties in getting property owners to develop their properties in the current economic climate. It was also mentioned that pulling a list together and focussing resources on the worst problems was a good starting point.	
4.9	It was suggested that we needed to make sure that action was taken and that issues are not merely fobbed off. This would mean better cooperation within the council between directorates. It was suggested that there might be ways of supplementing the £500k by using existing departments budgets where appropriate.	
4.10	Christine Addison said that the project team were aware of the need for balance in the targeting of their initial work. They needed some quick wins but also needed to crack some of the most difficult long-term problems.	
4.11	Christine Addison pointed out that the document presented to the meeting was a working document and would need adapting for a public audience. It was suggested that the document could be taken to the Area Committee Environmental Sub-committees before wider public discussions take place.	
4.12	It was mentioned that as discussions went wider we needed to guard against directorates adding further sites to the list. Directorates still have their own responsibilities to carry out their work and to deal with problems that fall under their remit.	
<b>5.0</b>	<b>Commission on the Future of Local Government</b>	
5.1	Marianna Pexton attended to discuss the second call for evidence for the commission and to explain what feedback she was looking for from Area Committees to reflect the local view. Marianna also provided documents outlining the context for the second call for evidence.	
5.2	The commission is a national piece of work but has been useful in shaping thinking in Leeds. The concept is based on civic enterprise and using the best aspects from every sector: the efficiency of the private sector, the moral outlook of the public sector, the proximity of the third sector. It also hopes to build on the work of elected members in helping to make things better for local people.	
5.3	The commission is likely to be published in July and they are now in the second call for evidence stage. The first stage had a very good response. The second stage is looking at: <ul style="list-style-type: none"> <li>• The Economic Potential of Local Government</li> <li>• The Role of Elected Members</li> <li>• Citizen engagement</li> </ul>	
5.4	The commission is hoping for a good response from Leeds and are looking to feed in positive examples coming out of locality working. They are also looking for Area Chairs to provide a local view.	
5.5	Examples were given of potential case studies around the Environmental Delegation, Locality Management Teams and Community Leadership Teams working on the ground with communities. Also the experience of tasking arrangements in different areas.	
5.6	The Area Leaders were asked to give their view of what had changed since the	

	Area Leaders came into post. Reference was made to the strategic work of elected members with senior council officials, more dialogue at early stages of project development, members working across ward boundaries, responses from officers improving across organisational boundaries, new partners being brought to the table, the locality working design principals, sustainable neighbourhoods building on their own strengths and not relying on parachute money.	
5.7	James Rogers mentioned that there had been positive progress but there was a need to maintain momentum and there was still a lot more to do. James had attended most Area Committees during the year and had been impressed by how seriously they were taken by members and was also struck by how different they all were. There is a need to transfer and share learning between the Area Committees and there is also a need to review how officers report in to Area Committees. Should Area Committees be pulling issues into their meetings rather than relying on officers for agendas?	
5.8	It was agreed that Area Leaders would provide feedback to Marianna Pexton to reflect the local view to the commission.	<b>ALs</b>
<b>6.0</b>	<b>Apprenticeships</b>	
6.1	Clare Wiggins attended to discuss a framework for Area Committee Sponsored Apprenticeships and provided a paper outlining the proposal.	
6.2	The report highlights the opportunities offered through apprenticeships and sets out a process for Area Committees to sponsor apprenticeships. It also suggests how partner organisations may assist in providing broader experiences to apprentices.	
6.3	Although there are financial pressures on Area Committees and the use of their wellbeing budgets, the issues of NEETS has been given a priority in many areas and sponsoring apprentices is one way of approaching this.	
6.4	Good work has already been done in Leeds such as the Leeds Apprenticeship Challenge, Build My Future – Build My Leeds, Leeds Apprenticeship Awards. Work is also going on in council departments such as Parks and Countryside in sponsoring apprentices. Area Committees also have an opportunity to be involved and could send a good message to encourage other partners to become involved.	
6.5	Two options were described within the report which both used Leeds College as the day release learning provider. Two partner organisations would be involved, as well as the Area Support Teams to provide the apprentice with a broad experience. The cost to the Area Committee would be £5,070 per year if paid at a minimum wage, or £6,240 if the pay model used by East North East homes was adopted.	
6.6	There was a query as to whether an apprentice would be best placed in the Area Team or whether local employers could be more involved. Some work is already going on in local areas to encourage businesses to consider apprenticeships.	
6.7	There was a suggestion that there needed to be consistency in the approach of Area Committees to this. Area Committees already have problems with the rollover of wellbeing funding due to ongoing initiatives and it was questioned whether wellbeing money was the best option for supporting apprentices.	
6.8	It was mentioned that East North East homes have currently got 25 apprentices and that this is a valued scheme that is working.	
6.9	The view was expressed that while the report should be welcomed it did not	

	address the volume of the issue. Children that had recently attended council were concerned about employment and Leeds City Council could do more to help them.	
6.10	It was mentioned that this was an opportunity for Area Committees to look at how they can support young people. Leeds City Council needs to change it's staff dynamic and get younger and this is a good way to get people in. Also if Area Committees could provide the funding, it would provide credibility when the council is encouraging others to take on apprentices.	
6.11	Cllr Gruen mentioned that the Area Teams were now in a position to accept apprentices as they are functioning better than they did two years ago. Area Committees have been criticised in the past for underspending on their wellbeing budgets and this is an excellent way of directly supporting young people in their areas.	
6.12	It was agreed that the report would be taken to Area Committee meetings to make the request for apprenticeship funding.	<b>ALs</b>
<b>7.0</b>	<b>Wellbeing Update</b>	
7.1	There was a verbal update on the processes for managing and monitoring wellbeing budgets.	
7.2	A piece of work is being carried out to establish consistency of reporting on wellbeing budgets across all ten Area Committees. The process will be consulted on and it is hoped that a report will be brought to the next Area Chairs Forum.	
7.3	Current balances of wellbeing funds will be carried forward to next year, but it is hoped that next year all budgets should be spent or fully committed.	
<b>8.0</b>	<b>Any Other Business</b>	
8.1	Big Lottery Funding - £1m has been awarded to the community of Hawksworth Wood to be used for the good of their community.	
<b>9.0</b>	<b>Date of Next Meeting</b>	
9.1	To be arranged in the New Municipal Year	

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